

Title**Job Description**

Building Plans Examiner

The Town of Islip is seeking a Building Plans Examiner. Minimum Qualifications: Graduation from a college with federally-authorized accreditation or registration by NY State with an Associate's Degree in Architectural Drafting, Construction Technology, Engineering Technology or a related field; or, graduation from a standard senior high school, or vocational school in a job related field, or possession of a high school equivalency diploma, and two (2) years of experience in architectural drafting or building construction, involving the use and reading of plans and blueprints; or, An equivalent combination of education and experience.

A Building Plans Examiner is responsible for the analysis and review, prior to the issuance of a building permit, of building plans and specifications for structural soundness and types of materials used. The employee is responsible for maintaining a current file on all new and significant changes in materials and types of construction methods used in the building construction field. Work requires discussing defects in plans or specifications before a permit may be issued. Work is performed with considerable independence, although a supervisor is available for discussion on difficult and technical problems. Work is performed under the supervision of the chief building inspector who may review work while in progress and upon completion for conformance with established codes and regulations.

NOTE

This position is a Civil Service open-competitive provisional title. Candidate will be required to take the Civil Service exam, pass the exam and be reachable on the list when it is established.

Interested candidates must forward a cover letter and resume to:
Fax (631) 224-5771 or Email Personnel@islipny.gov

Call the Town of Islip's Office of Personnel at (631) 224-5520 with additional questions.

The Town of Islip does not discriminate in employment practices because of race, creed, color, national origin, sex, disability, marital status or arrest record.