

Title**Job Description**

Deputy Director of Labor Relations

The Town of Islip is seeking a Deputy Director of Labor Relations. The incumbent acts for, and in place of, the Director of Labor Relations and is required to exercise considerable independent judgment and initiative in the performance of assigned duties. Typical work activities include supervising the work of professional, technical and clerical personnel in terms of policies, programs and law; Assisting the formulation of policy decisions regarding the negotiation and administration of employee labor contracts; Assisting in examining charges of unfair labor practices and questions concerning the representation of employees for the purpose of collective bargaining; May serve as Section 75 Hearing Officer; Responsible for the response in third step grievances.

Minimum Qualifications

Graduation from a college with federally-authorized accreditation or registration in New York State with a Bachelor's Degree, and four (4) years of responsible experience in the field of labor relations.

Note

Additional relevant graduate level education from a college with federally-authorized accreditation or registration by New York State will be substituted for experience on a year-for-year basis up to a maximum of two (2) years.

*This position is a Civil Service competitive title and appointment upon hire is provisional. Candidate will be required to take the Civil Service exam, pass the exam and be reachable on the list when it is established.

Interested candidate must forward a cover letter, resume and salary requirements to:
Fax (631)224-5771 or Email Personnel@islipny.gov

The Town of Islip does not discriminate in employment practices because of race, creed, color, national origin, sex, disability, marital status or arrest record.