

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 1**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Meeting of the Town of Islip Industrial Development Agency.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**John Walser**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



## MEETING OF THE TOWN OF ISLIP

### INDUSTRIAL DEVELOPMENT AGENCY

October 19, 2021

#### Agenda

---

1. Call the meeting of the Town of Islip Industrial Development Agency to order.
2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the **Minutes** from the meeting on **September 14, 2021**.
3. To consider the adoption of an Inducement Resolution between the Town of Islip Industrial Development Agency and **Great River Two, LLC**. Located at 3040 Veterans Memorial Highway, Bohemia. (0500-14800-0200-005001).
4. To consider the adoption of an Authorizing Resolution between the Town of Islip Industrial Development Agency and **Whitney Court Plaza, LLC**. Located at 1 Hoppen Drive, Central Islip. (0500-20700-0100-051019).
5. To consider the adoption of an Authorizing Resolution between the Town of Islip Industrial Development Agency and **Venture One Development Services, LLC**. Located at 2950 Veterans Memorial Highway, Bohemia. (0500-14600-0100-001000).
6. To consider **any other business** to come before the Agency.



## MEETING OF THE TOWN OF ISLIP

### INDUSTRIAL DEVELOPMENT AGENCY

September 14, 2021

#### Meeting Minutes

1. Call the meeting of the Town of Islip Industrial Development Agency to order. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilwoman Mary Kate Mullen motion approved 5-0.
2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the **Minutes** from the meeting on **August 10, 2021**. On a motion by Councilwoman Mary Kate Mullen and seconded by Councilman John C. Cochrane Jr., motion approved 5-0.
3. To consider the adoption of an Inducement Resolution between the Town of Islip Industrial Development Agency and **Whitney Court Plaza, LLC**. Consenting to the sale of Court Plaza Senior Residences. (0500-20700-0100-051019). Located at 1 Hoppen Drive, Central Islip. On a motion by Councilman John C. Cochrane Jr., seconded by Councilwoman Mary Kate Mullen, said motion approved 5-0.
4. To consider the adoption of an Inducement Resolution between the Town of Islip Industrial Development Agency and **Venture One Development Services, LLC**. (0500-14600-0100-001000). Located at 2950 Veterans Memorial Highway, Bohemia. On a motion by Councilman John C. Cochrane Jr., seconded by Councilwoman Mary Kate Mullen, said motion approved 5-0.
5. To consider the adoption of a Resolution between the Town of Islip Industrial Development Agency **Ruby Has, LLC 2015 Facility**. Consenting to sale of 5 Inez Drive, Bay Shore. (0500-20000-0200-062001). Located at 5 Inez Drive, Bay Shore. On a motion by Councilwoman Mary Kate Mullen seconded by Councilman John C. Cochrane Jr., said motion was approved 5-0.
6. To consider the adoption of a Resolution between the Town of Islip Industrial Development Agency and **46 Windsor, LLC 2019 Facility**. Consenting to an increase in mortgage exemption and financing. (0500-100000-0200-081009). Located at 46-48 Windsor Place, Central Islip. On a motion by Councilwoman Mary Kate Mullen seconded by Councilman John C. Cochrane Jr., said motion was approved 5-0.
7. To consider the adoption of a Resolution between the Town of Islip Industrial Development Agency and **CIVF-V-NY1WO2, LLC/Wesco, LLC 2021 Facility** to allow for a restructuring of ownership. (0500-03800-0200-02000 & 022000). Located at 500 Prime Place, Hauppauge. On a motion by Councilwoman Mary Kate Mullen and seconded by Councilman John C. Cochrane Jr., said motion was approved 5-0.

8. To consider the adoption of a Resolution between the Town of Islip Industrial Development Agency and **CIVF-V-NY1WO3, LLC/PODS Enterprises, LLC 2021 Facility** to authorize, refinance and consent to restructuring of ownership. (0500-03800-0200-02000 & 022000). Located at 555 Prime Place, Hauppauge. On a motion by Councilman John C. Cochrane Jr., seconded by Councilwoman Mary Kate Mullen, said motion approved 5-0.
9. To consider the adoption of a Resolution between the Town of Islip Industrial Development Agency and **Gull Haven Commons, LLC 2018 Facility** to authorize consent to an increase of mortgage financing. (0500-165001300-02004). Located at Carleton Avenue and Sunburst Blvd, Central Islip. On a motion by Councilwoman Mary Kate Mullen seconded by Councilman John C. Cochrane Jr., said motion was approved 5-0.
10. To consider the adoption of a Resolution between the Town of Islip Industrial Development Agency and **Bay Shore Senior Residence, LLC 2019 Facility**. To authorize the release of an 8,000 SF portion of the building for a not-for-profit community center. (0500-39300-0200-072000), (0500-393000200-071000), (0500-39300-0200-072005). Located at 28, 32, 34 Park Avenue, Bay Shore. On a motion by Councilwoman Mary Kate Mullen seconded by Councilman John C. Cochrane Jr., said motion approved 5-0.
11. To consider **any other business** to come before the Agency the meeting of the Town of Islip Industrial Development Agency closed by a motion by Councilwoman Mary Kate Mullen and seconded by Councilman John C. Cochrane Jr.



**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR**

---

**AGENDA ITEM #3**

**TYPE OF RESOLUTION: INDUCEMENT RESOLUTION**

**COMPANY: GREAT RIVER TWO, LLC.**

**PROJECT LOCATION: 3040 VETERANS MEMORIAL  
HIGHWAY, BOHEMIA**

**JOBS (RETAINED/CREATED): RETAINED - 00 -  
CREATE - 83 -**

**INVESTMENT: \$11,604,522.50**

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY TAKING OFFICIAL ACTION TOWARD APPOINTING GREAT RIVER TWO, LLC, A LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF THE FOREGOING AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, DEMOLISHING, CONSTRUCTING AND EQUIPPING THE FACILITY, AUTHORIZING THE EXECUTION AND DELIVERY OF AN INDUCEMENT AGREEMENT AND MAKING CERTAIN FINDINGS AND DETERMINATIONS WITH RESPECT TO THE FACILITY.

WHEREAS, Great River Two, LLC a New York limited liability company, on behalf of itself and/or the principals of Great River Two, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Company**"), has applied to the Town of Islip Industrial Development Agency (the "**Agency**") to enter into a transaction in which the Agency will assist in the acquisition of an approximately 3.806 acre parcel of land located at 3040 Veterans Memorial Highway, Bohemia, New York 11716 (the "**Land**"), the demolition of two existing buildings thereon; one approximately 9,500 square feet and one approximately 2,000 square feet, and the construction and equipping thereon of an approximately 48,360 square foot building (the "**Improvements**"), and the acquisition and installation therein of certain equipment and personal property (the "**Equipment**"; and together with the Land and the Improvements, the "**Facility**"), which Facility will be leased by the Agency to the Company, and subleased by the Company to various tenants (the "**Tenants**"), for use as a multi-tenant high-end office space and industrial space (the "**Project**"); and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements and title to the Equipment and will sublease the Facility to the Company, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the "**Act**"); and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company, in the form of exemptions from mortgage recording taxes, exemptions from sales and use taxes and abatement of real property taxes on the Facility, consistent with the policies of the Agency, all to be more particularly described in a Final Authorizing Resolution to be adopted by the Agency prior to the closing of the transactions described herein; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have made a determination for financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the "**Hearing**") will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed financial assistance is either an inducement to the Company to maintain the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the "**SEQR Act**" or "**SEQR**"), the Agency constitutes a "State Agency"; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company has prepared and submitted to the Agency an Environmental Assessment Form and related documents (the "**Questionnaire**") with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency; and

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and reviewed by the Agency and other representations and information furnished by the Company regarding the Facility, the Agency determines that the action relating to the acquisition, construction, demolition, equipping, and operation of the Facility is an "Unlisted" Action, as that term is defined in the SEQR Act. The Agency also determines that the action will not have a "significant effect" on the environment, and, therefore, an environmental impact statement will not be prepared. This determination constitutes a negative declaration for purposes of SEQR. Notice of this determination shall be filed to the extent required by the applicable regulations under SEQR or as may be deemed advisable by the Chairman or Executive Director of the Agency or counsel to the Agency.

Section 2. The acquisition, demolition, construction and equipping of the Facility by the Agency, the subleasing and leasing of the Facility to the Company and the provision of financial assistance on the Facility pursuant to the Act will promote job opportunities, health, general prosperity and the economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved.

Section 3. Subject to the provisions of this resolution, the Agency shall (i) acquire, demolish, construct and equip the Facility, and (ii) lease and sublease the Facility to the Company.

Section 4. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease and Project Agreement, dated a date to be determined (the "**Lease Agreement**"), by and between the Company and the Agency. The Company is further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company as agent of the Agency pursuant to this resolution are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement.

Section 5. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transactions described in the foregoing resolution.

Section 6. The Chairman, the Executive Director, the Deputy Executive Director and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 7. Any expenses incurred by the Agency with respect to the Facility, including the expenses of Transaction Counsel, shall be paid by the Company. The Company shall agree to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 8. This resolution shall take effect immediately.



STATE OF NEW YORK            )  
  : SS.:  
COUNTY OF SUFFOLK         )

I, the undersigned Secretary of the Town of Islip Industrial Development Agency, DO  
HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial  
Development Agency (the "Agency") with the original thereof on file in the office of the  
Agency, and the same is a true and correct copy of such resolution and of the proceedings of the  
Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session  
on October 19, 2021, at \_\_\_\_\_ .m., local time, at Islip Town Hall, 655 Main Street, Islip,  
New York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call,  
which resulted as follows:

Voting Aye

and, therefore, the resolution was declared duly adopted.

The Application are in substantially the form presented to and approved at such meeting.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of October 19, 2021.

---

Assistant Secretary

## EXHIBIT A

---

### NOTICE OF PUBLIC HEARING

---

**NOTICE IS HEREBY GIVEN** that a public hearing pursuant to Title 1 of Article 18-A of the New York State General Municipal Law will be held by the Town of Islip Industrial Development Agency (the “Agency”) on the \_\_\_\_ day of October, 2021, at \_\_\_\_\_ a.m., local time, at the Town of Islip, Offices of Economic Development, 40 Nassau Avenue, Islip, New York 11751 in connection with the following matters:

Great River Two, LLC a New York limited liability company, on behalf of itself and/or the principals of Great River Two, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 3.806 acre parcel of land located at 3040 Veterans Memorial Highway, Bohemia, New York 11716 (the “**Land**”), the demolition of two existing buildings thereon; one approximately 9,500 square feet and one approximately 2,000 square feet, and the construction and equipping thereon of an approximately 48,360 square foot building (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company, and subleased by the Company to various tenants (the “**Tenants**”), for use as a multi-tenant high-end office space and industrial space (the “**Project**”). The Facility will be initially owned, operated, and/or managed by the Company.

The Agency contemplates that it will provide financial assistance to the Company in connection with the Project and consistent with the policies of the Agency, in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Project’s exemptions from sales and use taxes and abatement of real property taxes.

A representative of the Agency will at the above-stated time and place hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company or the location or nature of the Facility. At the hearing, all persons will have the opportunity to review the application for financial assistance filed by the Company with the Agency and an analysis of the costs and benefits of the proposed Facility.

Dated: October \_\_, 2021

TOWN OF ISLIP INDUSTRIAL  
DEVELOPMENT AGENCY

By: John G. Walser  
Title: Executive Director

EXHIBIT B

MINUTES OF PUBLIC HEARING HELD ON  
OCTOBER [ ], 2021

TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY  
(VENTURE ONE DEVELOPMENT SERVICES, LLC 2021 FACILITY)

1. \_\_\_\_\_ of the Town of Islip Industrial Development Agency (the “**Agency**”) called the hearing to order.

2. The \_\_\_\_\_ then appointed \_\_\_\_\_, the \_\_\_\_\_ of the Agency, the hearing officer of the Agency, to record the minutes of the hearing.

3. The hearing officer then described the proposed transfer of the real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility as follows:

Great River Two, LLC a New York limited liability company, on behalf of itself and/or the principals of Great River Two, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 3.806 acre parcel of land located at 3040 Veterans Memorial Highway, Bohemia, New York 11716 (the “**Land**”), the demolition of two existing buildings thereon; one approximately 9,500 square feet and one approximately 2,000 square feet, and the construction and equipping thereon of an approximately 48,360 square foot building (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company, and subleased by the Company to various tenants (the “**Tenants**”), for use as a multi-tenant high-end office space and industrial space (the “**Project**”). The Facility will be initially owned, operated, and/or managed by the Company.

The Agency will acquire a leasehold interest in the Land and the Improvements and title to the Equipment and will lease and sublease the Facility to the Company. The Agency contemplates that it will provide financial assistance to the Company in the form of exemptions from mortgage recording taxes and sales and use taxes and abatement of real property taxes on the Facility, all consistent with the policies of the Agency.



4. The hearing officer then opened the hearing for comments from the floor for or against the proposed transfer of real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility. The following is a listing of the persons heard and a summary of their views:

5. The hearing officer then asked if there were any further comments, and, there being none, the hearing was closed at \_\_\_\_\_ a.m./p.m.

STATE OF NEW YORK     )  
                                      : SS.:  
COUNTY OF SUFFOLK     )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the foregoing copy of the minutes of a public hearing held by the Town of Islip Industrial Development Agency (the “**Agency**”) on the \_\_ day of October 2021, at [\_\_\_\_\_] a.m., local time, with the original thereof on file in the office of the Agency, and that the same is a true and correct copy of the minutes in connection with such matter.

IN WITNESS WHEREOF, I have hereunto set my hand as of October \_\_, 2021.

---

Assistant Secretary

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY TAKING OFFICIAL ACTION TOWARD APPOINTING GREAT RIVER TWO, LLC, A LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF THE FOREGOING AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, DEMOLISHING, CONSTRUCTING AND EQUIPPING THE FACILITY, AUTHORIZING THE EXECUTION AND DELIVERY OF AN INDUCEMENT AGREEMENT AND MAKING CERTAIN FINDINGS AND DETERMINATIONS WITH RESPECT TO THE FACILITY.

WHEREAS, Great River Two, LLC a New York limited liability company, on behalf of itself and/or the principals of Great River Two, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Company**"), has applied to the Town of Islip Industrial Development Agency (the "**Agency**") to enter into a transaction in which the Agency will assist in the acquisition of an approximately 3.806 acre parcel of land located at 3040 Veterans Memorial Highway, Bohemia, New York 11716 (the "**Land**"), the demolition of two existing buildings thereon; one approximately 9,500 square feet and one approximately 2,000 square feet, and the construction and equipping thereon of an approximately 48,360 square foot building (the "**Improvements**"), and the acquisition and installation therein of certain equipment and personal property (the "**Equipment**"; and together with the Land and the Improvements, the "**Facility**"), which Facility will be leased by the Agency to the Company, and subleased by the Company to various tenants (the "**Tenants**"), for use as a multi-tenant high-end office space and industrial space (the "**Project**"); and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements and title to the Equipment and will sublease the Facility to the Company, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the "**Act**"); and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company, in the form of exemptions from mortgage recording taxes, exemptions from sales and use taxes and abatement of real property taxes on the Facility, consistent with the policies of the Agency, all to be more particularly described in a Final Authorizing Resolution to be adopted by the Agency prior to the closing of the transactions described herein; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have made a determination for financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the "**Hearing**") will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed financial assistance is either an inducement to the Company to maintain the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the "**SEQR Act**" or "**SEQR**"), the Agency constitutes a "State Agency"; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company has prepared and submitted to the Agency an Environmental Assessment Form and related documents (the "**Questionnaire**") with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency; and

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and reviewed by the Agency and other representations and information furnished by the Company regarding the Facility, the Agency determines that the action relating to the acquisition, construction, demolition, equipping, and operation of the Facility is an "Unlisted" Action, as that term is defined in the SEQR Act. The Agency also determines that the action will not have a "significant effect" on the environment, and, therefore, an environmental impact statement will not be prepared. This determination constitutes a negative declaration for purposes of SEQR. Notice of this determination shall be filed to the extent required by the applicable regulations under SEQR or as may be deemed advisable by the Chairman or Executive Director of the Agency or counsel to the Agency.



Section 2. The acquisition, demolition, construction and equipping of the Facility by the Agency, the subleasing and leasing of the Facility to the Company and the provision of financial assistance on the Facility pursuant to the Act will promote job opportunities, health, general prosperity and the economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved.

Section 3. Subject to the provisions of this resolution, the Agency shall (i) acquire, demolish, construct and equip the Facility, and (ii) lease and sublease the Facility to the Company.

Section 4. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease and Project Agreement, dated a date to be determined (the "**Lease Agreement**"), by and between the Company and the Agency. The Company is further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company as agent of the Agency pursuant to this resolution are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement.

Section 5. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transactions described in the foregoing resolution.

Section 6. The Chairman, the Executive Director, the Deputy Executive Director and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 7. Any expenses incurred by the Agency with respect to the Facility, including the expenses of Transaction Counsel, shall be paid by the Company. The Company shall agree to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 8. This resolution shall take effect immediately.

STATE OF NEW YORK            )  
  : SS.:  
COUNTY OF SUFFOLK         )

I, the undersigned Secretary of the Town of Islip Industrial Development Agency, DO  
HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial  
Development Agency (the "Agency") with the original thereof on file in the office of the  
Agency, and the same is a true and correct copy of such resolution and of the proceedings of the  
Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session  
on October 19, 2021, at \_\_\_\_\_ .m., local time, at Islip Town Hall, 655 Main Street, Islip,  
New York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call,  
which resulted as follows:

Voting Aye

and, therefore, the resolution was declared duly adopted.

The Application are in substantially the form presented to and approved at such meeting.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of October 19, 2021.

---

Assistant Secretary

## EXHIBIT A

---

### NOTICE OF PUBLIC HEARING

---

**NOTICE IS HEREBY GIVEN** that a public hearing pursuant to Title 1 of Article 18-A of the New York State General Municipal Law will be held by the Town of Islip Industrial Development Agency (the "Agency") on the \_\_\_\_ day of October, 2021, at \_\_\_\_\_ a.m., local time, at the Town of Islip, Offices of Economic Development, 40 Nassau Avenue, Islip, New York 11751 in connection with the following matters:

Great River Two, LLC a New York limited liability company, on behalf of itself and/or the principals of Great River Two, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Company**"), has applied to the Town of Islip Industrial Development Agency (the "**Agency**") to enter into a transaction in which the Agency will assist in the acquisition of an approximately 3.806 acre parcel of land located at 3040 Veterans Memorial Highway, Bohemia, New York 11716 (the "**Land**"), the demolition of two existing buildings thereon; one approximately 9,500 square feet and one approximately 2,000 square feet, and the construction and equipping thereon of an approximately 48,360 square foot building (the "**Improvements**"), and the acquisition and installation therein of certain equipment and personal property (the "**Equipment**"; and together with the Land and the Improvements, the "**Facility**"), which Facility will be leased by the Agency to the Company, and subleased by the Company to various tenants (the "**Tenants**"), for use as a multi-tenant high-end office space and industrial space (the "**Project**"). The Facility will be initially owned, operated, and/or managed by the Company.

The Agency contemplates that it will provide financial assistance to the Company in connection with the Project and consistent with the policies of the Agency, in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Project's exemptions from sales and use taxes and abatement of real property taxes.

A representative of the Agency will at the above-stated time and place hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company or the location or nature of the Facility. At the hearing, all persons will have the opportunity to review the application for financial assistance filed by the Company with the Agency and an analysis of the costs and benefits of the proposed Facility.

Dated: October \_\_, 2021

TOWN OF ISLIP INDUSTRIAL  
DEVELOPMENT AGENCY

By: John G. Walser  
Title: Executive Director



EXHIBIT B

MINUTES OF PUBLIC HEARING HELD ON  
OCTOBER [ ], 2021

TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY  
(VENTURE ONE DEVELOPMENT SERVICES, LLC 2021 FACILITY)

1. \_\_\_\_\_ of the Town of Islip Industrial Development Agency (the “**Agency**”) called the hearing to order.

2. The \_\_\_\_\_ then appointed \_\_\_\_\_, the \_\_\_\_\_ of the Agency, the hearing officer of the Agency, to record the minutes of the hearing.

3. The hearing officer then described the proposed transfer of the real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility as follows:

Great River Two, LLC a New York limited liability company, on behalf of itself and/or the principals of Great River Two, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 3.806 acre parcel of land located at 3040 Veterans Memorial Highway, Bohemia, New York 11716 (the “**Land**”), the demolition of two existing buildings thereon; one approximately 9,500 square feet and one approximately 2,000 square feet, and the construction and equipping thereon of an approximately 48,360 square foot building (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company, and subleased by the Company to various tenants (the “**Tenants**”), for use as a multi-tenant high-end office space and industrial space (the “**Project**”). The Facility will be initially owned, operated, and/or managed by the Company.

The Agency will acquire a leasehold interest in the Land and the Improvements and title to the Equipment and will lease and sublease the Facility to the Company. The Agency contemplates that it will provide financial assistance to the Company in the form of exemptions from mortgage recording taxes and sales and use taxes and abatement of real property taxes on the Facility, all consistent with the policies of the Agency.

4. The hearing officer then opened the hearing for comments from the floor for or against the proposed transfer of real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility. The following is a listing of the persons heard and a summary of their views:

5. The hearing officer then asked if there were any further comments, and, there being none, the hearing was closed at \_\_\_\_\_ a.m./p.m.

STATE OF NEW YORK     )  
                                      : SS.:  
COUNTY OF SUFFOLK     )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the foregoing copy of the minutes of a public hearing held by the Town of Islip Industrial Development Agency (the “**Agency**”) on the \_\_ day of October 2021, at [\_\_\_\_\_] a.m., local time, with the original thereof on file in the office of the Agency, and that the same is a true and correct copy of the minutes in connection with such matter.

IN WITNESS WHEREOF, I have hereunto set my hand as of October \_\_, 2021.

---

Assistant Secretary

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR**

---

**AGENDA ITEM #4**

**TYPE OF RESOLUTION: AUTHORIZING RESOLUTION**

**COMPANY: WHITNEY COURT PLAZA, LLC.**

**PROJECT LOCATION: 1 HOPPEN DRIVE, CENTRAL  
ISLIP**

**JOBS (RETAINED/CREATED): RETAINED - 02 -  
CREATE - 01 -**

**INVESTMENT: \$29,200,000.00**

Date: October 19, 2021

At a meeting of the Town of Islip Industrial Development Agency (the “Agency”), held at 40 Nassau Avenue, Islip, New York 11751 on the 19th day of October, 2021, the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on the assignment and assumption of the Agency’s Court Plaza Senior Apartments, L.P. Facility, the execution and delivery of documents with respect thereto and the sale of the Facility to Whitney Court Plaza LLC.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL  
DEVELOPMENT AGENCY APPROVING THE  
ASSIGNMENT AND ASSUMPTION OF A CERTAIN  
INDUSTRIAL DEVELOPMENT FACILITY TO WHITNEY  
COURT PLAZA, LLC, A NEW YORK LIMITED  
LIABILITY COMPANY OR ANOTHER ENTITY FORMED  
OR TO BE FORMED BY WHITNEY COURT PLAZA, LLC,  
OR THE PRINCIPALS THEREOF AS AGENT(S) OF THE  
AGENCY FOR THE PURPOSE OF ACQUIRING, THE  
FACILITY AND APPROVING THE FORM, SUBSTANCE  
AND EXECUTION OF RELATED DOCUMENTS.

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as may be amended from time to time (collectively, the "**Act**"), the Town of Islip Industrial Development Agency (the "**Agency**"), was created with the authority and power, among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, the Agency has previously provided its assistance Court Plaza Senior Apartments, L.P., a limited partnership duly organized and validly existing under the laws of the State of New York (the "**Original Company**"), in connection with the (a) the acquisition of an approximately 9 acre parcel of land located at One Hoppen Drive, Central Islip, Town of Islip, Suffolk County, New York (the "**Land**"), the construction, renovation and equipping of an approximately 180,000 square foot building located thereon (the "**Improvements**"), and used as an approximately one hundred forty-eight (148) unit affordable senior citizen housing community (the "**Facility**"); and

WHEREAS, in order to finance the costs of the acquisition, construction and equipping of the Facility, the Agency issued its Industrial Development Revenue Bonds, Series 2001 (Court Plaza Senior Apartments, L.P. Facility) (the "**Bonds**") in the aggregate amount of \$15,000,000, on December 31, 2001; and

WHEREAS, in order to secure the Bonds, the Agency took title to the Facility pursuant to a certain Bargain and Sale Deed, from Courthouse Corporate Center, LLC, a New York limited liability company, to the Agency (the "**Deed**"), dated February 28, 2001; and

WHEREAS, the Agency sold the Facility to the Company, pursuant to the terms of an Installment Sale Agreement, dated as of December 1, 2001, as amended and restated as of April 26, 2002, and further amended and restated as of February 10, 2014 (collectively, the "**Installment Sale Agreement**"), between the Agency and the Company; and

WHEREAS, the Agency and the Company entered into a Payment-in-Lieu-of-Tax Agreement, dated as of August 1, 2003, amended and restated as of February 1, 2006, and further amended and restated as of February 1, 2014 (collectively, the "**PILOT**

**Agreement”**), whereby the Agency set forth terms and conditions regarding the Company’s payments of amounts in lieu of real property taxes; and

WHEREAS, in connection with the acquisition, construction and equipping of the Facility, the Issuer, the Bond Purchaser and Custodian and the Company have previously entered into an Environmental Compliance and Indemnification Agreement, dated as of December 1, 2001, as amended and restated as of April 26, 2002, and as further amended and restated as of February 1, 2014 (collectively, the “**Environmental Compliance and Indemnification Agreement**”), wherein the Company agreed to comply with and indemnify the Issuer for liability in connection with certain environmental matters; and

WHEREAS, in connection with the Second Amended and Restated PILOT Agreement, the Agency and the Company entered into a certain Recapture Agreement, dated as of February 1, 2014 (the “**Recapture Agreement**”), between the Agency and the Company; and

WHEREAS, the Bonds have subsequently been paid off; and

WHEREAS, Whitney Court Plaza, LLC a limited liability company or another entity formed or to be formed by Whitney Court Plaza, LLC, or the principals thereof (collectively, the “**Assignee**”) has requested the Agency’s consent to the assignment by the Original Company of all of its rights, title, interest and obligations under the PILOT Agreement, the Environmental Compliance and Indemnification Agreement, the Recapture Agreement, and certain other agreements in connection with the Facility to, and the assumption by, the Assignee of all of such rights, title, interest and obligations of the Original Company, and the release of the Original Company from any further liability with respect to the Facility subject to certain requirements of the Agency; and

WHEREAS, the Assignee entered into a Purchase and Sale Agreement (the “**PSA**”) on June 18, 2021 with the Original Company; and

WHEREAS, the Agency shall reconvey title to the Facility to the Original Company and shall terminate the Installment Sale Agreement, the PILOT Agreement, the Environmental Compliance and Indemnification Agreement, and the Recapture Agreement; and

WHEREAS, in accordance with the PSA, the Original Company shall convey title to the Facility to the Assignee; and

WHEREAS, the Agency, by resolution duly adopted on September 4, 2021 (the “**Inducement Resolution**”), decided to proceed under the provisions of the Act; and

WHEREAS, the Agency will acquire a leasehold interest in the Land and Improvements pursuant to a Company Lease Agreement, dated as of October 1, 2021, or such other date as the Chairman or Executive Director of the Agency and counsel to the

Agency shall agree (the “**Company Lease**”), by and between the Assignee and the Agency; and

WHEREAS, the Agency will sublease and lease the Facility to the Assignee pursuant to a certain Lease and Project Agreement, dated as of October 1, 2021 or such other date as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the “**Lease Agreement**”), by and between the Agency and the Assignee; and

WHEREAS, as security for a Loan or Loans (as such term is defined in the Lease Agreement), the Agency and the Company will execute and deliver to a lender or lenders to be determined (the “**Lender**”), by entering into a mortgage or mortgages from the Assignee and the Agency to the Lender securing the principal amount presently estimated to be \$22,000,000, but not to exceed \$25,000,000 (the “**2021 Loan**”); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company, consistent with the policies of the Agency, in the form of: (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$22,000,000 but not to exceed \$25,000,000, corresponding to mortgage recording tax exemptions presently estimated to be \$165,000 but not to exceed \$187,500, in connection with the financing or the acquisition of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, constructing and equipping of the Facility, and (ii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof), all consistent with the policies of the Agency; and

WHEREAS, the Original Company and the Assignee have agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the sublease of the Facility.

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Facility constitutes a “project”, as such term is defined in the Act; and

(c) The leasing of the Facility to the Assignee will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of the Town of Islip, Suffolk County and the State of New York and improve their standard of living and thereby serve the public purposes of the Act; and

(d) The leasing of the Facility is reasonably necessary to induce the Assignee to maintain and expand its business operations in the State of New York; and



(e) Based upon representations of the Assignee and counsel to the Assignee, the Facility conforms with the local zoning laws and planning regulations of the Town of Islip, Suffolk County and all regional and local land use plans for the area in which the Facility is located; and

(f) It is desirable and in the public interest for the Agency to lease the Facility to the Assignee; and

(g) It is desirable and in the public interest for the Agency to consent to the transfer of the interest in the Facility from the Original Company to the Assignee; and

(h) The Company Lease will be an effective instrument whereby the Agency leases the Land and the Improvements from the Assignee; and

(i) The Lease Agreement will be an effective instrument whereby the Agency subleases and leases the Facility to the Assignee, the Agency and the Assignee set forth the terms and conditions of their agreement regarding payments-in-lieu of taxes, the Assignee agrees to comply with all Environmental Laws (as defined therein) applicable to the Facility and will describe the circumstances in which the Agency may recapture some or all of the benefits granted to the Assignee; and

(j) The Loan Documents will be effective instruments whereby the Agency and the Assignee agree to secure the 2021 Loan and assign to the Lender their respective rights under the Lease Agreement (except the Agency's Unassigned Rights as defined therein).

Section 2. The Agency has assessed all material information included in connection with the Assignee's application for financial assistance, including but not limited to, the cost-benefit analysis prepared by the Agency and such information has provided the Agency a reasonable basis for its decision to provide the financial assistance described herein to the Assignee.

Section 3. In consequence of the foregoing, the Agency hereby determines to: (i) lease the Land and the Improvements from the Assignee pursuant to the Company Lease, (ii) execute, deliver and perform the Company Lease, (iii) sublease and lease the Facility to the Assignee pursuant to the Lease Agreement, (iv) execute, deliver and perform the Lease Agreement, (v) grant a mortgage on and security interest in and to the Facility pursuant to the Loan Documents, and (vi) execute and deliver the Loan Documents to which the Agency is a party.

Section 4. The Agency is hereby authorized to consent to acquire the real property and personal property described in Exhibit A and Exhibit B, respectively, to the Lease Agreement, and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such acquisition are hereby approved, ratified and confirmed.

Section 5. The Agency hereby authorizes and approves the following economic benefits to be granted to the Assignee in connection with the acquisition of the Facility in the form of (i) exemptions from mortgage recording taxes for one or more mortgages securing an

amount presently estimated to be \$22,000,000 but not to exceed \$25,000,000, corresponding to mortgage recording tax exemptions presently estimated to be \$165,000, but not to exceed \$187,500, in connection with the financing of the acquisition of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring the Facility, and (ii) the continued and extended abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof).

Section 6. Subject to the provisions of this resolution, the Assignee is herewith and hereby appointed the agents of the Agency to acquire, renovate and equip the Facility. The Assignee is hereby empowered to delegate its status as agent of the Agency to its agents, subagents, contractors, subcontractors, materialmen, suppliers, vendors and such other parties as the Assignee may choose in order to acquire, renovate and equip the Facility. The Agency hereby appoints the agents, subagents, contractors, subcontractors, materialmen, vendors and suppliers of the Assignee as agents of the Agency solely for purposes of making sales or leases of goods, services and supplies to the Facility, and any such transaction between any agent, subagent, contractor, subcontractor, materialmen, vendor or supplier, and the Assignee, as agent of the Agency, shall be deemed to be on behalf of the Agency and for the benefit of the Facility. This agency appointment expressly excludes the purchase by the Assignee of any motor vehicles, including any cars, trucks, vans or buses which are licensed by the Department of Motor Vehicles for use on public highways or streets. The Assignee shall indemnify the Agency with respect to any transaction of any kind between and among the agents, subagents, contractors, subcontractors, materialmen, vendors and/or suppliers and the Assignee, as agent of the Agency. The aforesaid appointment of the Assignee as agent of the Agency to acquire the Facility shall expire at the earlier of (a) the completion of such activities and improvements, or (b) a date which the Agency designates, or The aforesaid appointment of the Assignee is subject to the execution of the documents contemplated by this resolution.

Section 7. The Assignee is hereby notified that it will be required to comply with Section 875 of the Act. The Assignee shall be required to agree to the terms of Section 875 pursuant to the Lease Agreement. The Assignee is further notified that the mortgage exemptions, the tax exemptions and the continued abatements provided pursuant to the Act are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Original Lease Agreement, as assigned.

Section 9. The form and substance of the Company Lease, the Lease Agreement, and the Loan Documents to which the Agency is a party (each in substantially the forms presented to or approved by the Agency and which, prior to the execution and delivery thereof, may be redated and renamed) are hereby approved.

Section 10.

(a) The Chairman, Vice Chairman, Executive Director or any member of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Company Lease, the Lease Agreement, and the Loan Documents to which the Agency is a party, in the form the Chairman, Vice Chairman, Executive Director, or any member of the Agency shall approve, and such other related documents as may be, in the judgment of the Chairman, Vice

Chairman, Executive Director, or any member and Agency Counsel, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the "**Agency Documents**"). The execution thereof by Chairman, Vice Chairman, Executive Director, or any member of the Agency shall constitute conclusive evidence of such approval.

(b) The Chairman, Vice Chairman, Executive Director or any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional Authorized Representatives of the Agency (as defined in and pursuant to the Lease Agreement).

Section 11. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 12. This resolution shall take effect immediately.

STATE OF NEW YORK     )  
                                      : SS.:  
COUNTY OF SUFFOLK     )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the "Agency"), including the resolutions contained therein, held on October 19, 2021, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings is in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 19th day of October, 2021.

By: \_\_\_\_\_  
Assistant Secretary

EXHIBIT A

PILOT Schedule

Schedule for In-Lieu-of-Taxes Payment: The Town of Islip (including any existing incorporated village and any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Central Islip School District, Suffolk County and Appropriate Special Districts.

1 Hoppen Drive, Central Islip, New York

Tax Map No. 0500-207.00-01.00-051.019

<u>Tax Year</u>	<u>Payment Schedule</u>
-----------------	-------------------------

Assumption of existing PILOT Schedule:

<u>Tax Year</u>	PILOT Payment Per <u>Rental Unit</u>
2020/2021	\$1,461.20
2021/2022	\$1,519.65
2022/2023	\$1,580.40
2023/2024	\$1,643.65
2024/2025	\$1,709.40
2025/2026	\$1,777.80
2026/2027	\$1,848.90
2027/2028	\$1,922.85

PILOT extension:

<u>Tax Year</u>	PILOT Payment Per <u>Rental Unit</u>
2028/2029	\$1,999.76
2029/2030	\$2,079.75
2030/2031	\$2,162.94
2031/2032	\$2,249.76
2032/2033	\$2,339.75

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR**

---

**AGENDA ITEM #5**

**TYPE OF RESOLUTION: AUTHORIZING RESOLUTION**

**COMPANY: VENTURA ONE DEVELOPMENT SERVICES,  
LLC.**

**PROJECT LOCATION: 2950 VETERANS MEMORIAL  
HIGHWAY, BOHEMIA**

**JOBS (RETAINED/CREATED): RETAINED - 00 -  
CREATE - 25 -**

**INVESTMENT: \$24,548,000.00**

Date: October 19, 2021

At a meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), held at 40 Nassau Avenue, Islip, New York 11751 on the 19th day of October, 2021 the following members of the Agency were:

Present

Excused Absence:

Also Present

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to the acquisition of a leasehold and subleasehold interest in a certain industrial development facility more particularly described below (Venture One Development Services LLC 2021 Facility) and the leasing of the facility to Venture One Development Services LLC for subleasing by Venture One Development Services LLC to future tenants.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

Abstain

and, therefore, the resolution was declared duly adopted.

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY APPROVING THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF A CERTAIN INDUSTRIAL DEVELOPMENT FACILITY AND APPROVING THE APPOINTMENT OF VENTURE ONE DEVELOPMENT SERVICES LLC, AN ILLINOIS LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF VENTURE ONE DEVELOPMENT SERVICES LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AS AGENT OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING AND EQUIPPING AN INDUSTRIAL DEVELOPMENT FACILITY AND APPROVING THE FORM, SUBSTANCE AND EXECUTION OF RELATED DOCUMENTS.

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”) was created with the authority and power among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, Venture One Development Services LLC, an Illinois limited liability company, on behalf of itself and/or the principals of Venture One Development Services LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 9.78 acre parcel of land located at 2950 Veterans Memorial Highway, Bohemia, New York 11716 (the “**Land**”), the demolition of an approximately 85,000 square foot existing building thereon and the construction and equipping thereon of an approximately 121,846 square foot building (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company, and subleased by the Company to various tenants (the “**Tenants**”), for use as an industrial warehouse space (the “**Project**”); and

WHEREAS, the Agency, by resolution duly adopted on September 14, 2021 (the “**Inducement Resolution**”), decided to proceed under the provisions of the Act; and

WHEREAS, the Agency will acquire a leasehold interest in the Land and a fee interest in the Improvements pursuant to a certain Company Lease Agreement, dated as of October 1, 2021, or such other date as the Chairman or Executive Director of the Agency and



counsel to the Agency shall agree (the "**Company Lease**"), by and between the Company and the Agency; and

WHEREAS, the Agency will acquire title to the Equipment pursuant to a certain Bill of Sale, dated the Closing Date (as defined in the hereinafter defined Lease Agreement) (the "**Bill of Sale**"), from the Company to the Agency; and

WHEREAS, the Agency will sublease and lease the Facility to the Company pursuant to a certain Lease and Project Agreement, dated as of October 1, 2021 or such other date as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the "**Lease Agreement**"), by and between the Agency and the Company; and

WHEREAS, as security for a Loan or Loans (as such term is defined in the Lease Agreement), the Agency and the Company will execute and deliver to a lender or lenders not yet determined (collectively, the "**Lender**"), a mortgage or mortgages, and such other loan documents satisfactory to the Agency, upon advice of counsel, in both form and substance, as may be reasonably required by the Lender, to be dated a date to be determined, in connection with the financing, any refinancing or permanent financing of the costs of the acquisition, construction, and equipping of the Facility (collectively, the "**Loan Documents**"); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company, consistent with the policies of the Agency, in the form of: (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$17,183,000 but not to exceed \$20,000,000, corresponding to mortgage recording tax exemptions presently estimated to be \$128,872.50 but not to exceed \$150,000, in connection with the financing of the acquisition, construction and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, constructing and equipping of the Facility, (ii) exemptions from sales and use taxes in an amount not to exceed \$448,500 in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof), all consistent with the policies of the Agency; and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed transaction is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company.

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1.     The Agency finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Facility constitutes a "project", as such term is defined in the Act; and

(c) The Facility preserves the public purposes of the Act by preserving or increasing the number of permanent private sector jobs in the Town of Islip. The Company has represented to the Agency that it intends to provide twenty-five (25) full time employees within the second year after completion of the Facility; and

(d) The acquisition, construction and equipping of the Facility, the subleasing and leasing of the Facility to the Company will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of the Town of Islip, and the State of New York and improve their standard of living and thereby serve the public purposes of the Act.

(e) The acquisition, construction and equipping of the Facility by the Agency is reasonably necessary to induce the Company to maintain and expand its business operations in the Town of Islip.

(f) Based upon representations of the Company and counsel to the Company, the Facility conforms with the local zoning laws and planning regulations of the Town of Islip and all regional and local land use plans for the area in which the Facility is located.

(g) It is desirable and in the public interest for the Agency to sublease and lease the Facility to the Company; and

(h) The Company Lease will be an effective instrument whereby the Agency leases the Land and the Improvements from the Company; and

(i) The Lease Agreement will be an effective instrument whereby the Agency subleases and leases the Facility to the Company, the Agency and the Company set forth the terms and conditions of their agreement regarding payments-in-lieu of taxes, the Company agrees to comply with all Environmental Laws (as defined therein) applicable to the Facility and will describe the circumstances in which the Agency may recapture some or all of the benefits granted to the Company; and

(j) The Loan Documents to which the Agency is a party will be effective instruments whereby the Agency and the Company agree to secure the loan made to the Company by the Lender.

Section 2. The Agency has assessed all material information included in connection with the Company's application for financial assistance, including but not limited to, the cost-benefit analysis prepared by the Agency and such information has provided the Agency a reasonable basis for its decision to provide the financial assistance described herein to the Company.

Section 3. In consequence of the foregoing, the Agency hereby determines to: (i) lease the Land and the Improvements from the Company pursuant to the Company Lease, (ii) execute, deliver and perform the Company Lease, (iii) sublease and lease the Facility to the Company pursuant to the Lease Agreement, (iv) execute, deliver and perform the Lease Agreement, (v) grant a mortgage on and security interests in and to the Facility pursuant to the Loan Documents, and (vi) execute and deliver the Loan Documents to which the Agency is a party.

Section 4. The Agency is hereby authorized to acquire the real property and personal property described in Exhibit A and Exhibit B, respectively, to the Lease Agreement, and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such acquisition are hereby approved, ratified and confirmed.

Section 5. The Agency is hereby authorized to execute and deliver the Loan Documents in connection with the financing of the costs of acquiring, constructing and equipping the Facility and any future Loan Documents in connection with any future refinancing or permanent financing of such costs of acquiring, constructing and equipping of the Facility without the need for any further or future approvals of the Agency.

Section 6. The Agency hereby authorizes and approves the following economic benefits to be granted to the Company in connection with the acquisition, construction and equipping of the Facility in the form of (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$17,183,000 but not to exceed \$20,000,000, corresponding to mortgage recording tax exemptions presently estimated to be \$128,872.50 but not to exceed \$150,000, in connection with the financing of the acquisition, construction and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, constructing and equipping of the Facility, (ii) exemptions from sales and use taxes in an amount not to exceed \$448,500, in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof), all consistent with the policies of the Agency.

Section 7. Subject to the provisions of this resolution, the Company is herewith and hereby appointed the agent of the Agency to acquire, construct and equip the Facility. The Company is hereby empowered to delegate its status as agent of the Agency to its agents, subagents, contractors, subcontractors, materialmen, suppliers, vendors and such other parties as the Company may choose in order to acquire, construct and equip the Facility. The Agency hereby appoints the agents, subagents, contractors, subcontractors, materialmen, vendors and suppliers of the Company as agents of the Agency solely for purposes of making sales or leases of goods, services and supplies to the Facility, and any such transaction between any agent, subagent, contractor, subcontractor, materialmen, vendor or supplier, and the Company, as agent of the Agency, shall be deemed to be on behalf of the Agency and for the benefit of the Facility. This agency appointment expressly excludes the purchase by the Company of any motor vehicles, including any cars, trucks, vans or buses which are licensed by the Department of Motor Vehicles for use on public highways or

streets. The Company shall indemnify the Agency with respect to any transaction of any kind between and among the agents, subagents, contractors, subcontractors, materialmen, vendors and/or suppliers and the Company, as agent of the Agency. The aforesaid appointment of the Company as agent of the Agency to acquire, construct and equip the Facility shall expire at the earlier of (a) the completion of such activities and improvements, (b) a date which the Agency designates, or (c) the date on which the Company has received exemptions from sales and use taxes in an amount not to exceed \$448,500, in connection with the purchase or lease of equipment, building materials, services or other personal property; provided however, such appointment may be extended at the discretion of the Agency, upon the written request of the Company if such activities and improvements are not completed by such time. The aforesaid appointment of the Company is subject to the execution of the documents contemplated by this resolution.

Section 8. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease Agreement. The Company is further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company, as agent of the Agency pursuant to this Authorizing Resolution, are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement.

Section 9. The form and substance of the Company Lease, the Lease Agreement and the Loan Documents to which the Agency is a party (each in substantially the forms presented to or approved by the Agency and which, prior to the execution and delivery thereof, may be redated and renamed) are hereby approved.

Section 10.

(a) The Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Company Lease, the Lease Agreement and the Loan Documents to which the Agency is a party, all in substantially the forms thereof presented to this meeting with such changes, variations, omissions and insertions as the Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency shall approve, and such other related documents as may be, in the judgment of the Chairman and counsel to the Agency, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the "**Agency Documents**"). The execution thereof by the Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency shall constitute conclusive evidence of such approval.

(b) The Chairman, Vice Chairman, Executive Director, or any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional Authorized Representatives of the Agency (as defined in and pursuant to the Lease Agreement).

Section 11. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and

things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 12. This resolution shall take effect immediately.

STATE OF NEW YORK     )  
                                      : SS.:  
COUNTY OF SUFFOLK    )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the "**Agency**"), including the resolutions contained therein, held on October 19, 2021, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings is in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 19th day of October, 2021.

---

Assistant Secretary

## EXHIBIT A

### Proposed PILOT Benefits

Formula for In-Lieu-of-Taxes Payment: The Town of Islip (including any existing incorporated village and any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Connetquot School District, Suffolk County and Appropriate Special Districts.

2950 Veterans Memorial Highway, Bohemia, New York

Tax Map No. 0500-146.00-01.00-001.000

### Definitions

X = \$465,100 (current assessed value of vacant land)

Y = increase in assessment above X resulting from the acquisition, construction and equipping of the Facility.

### Year

1	100% normal tax on X and 0% normal tax on Y
2	100% normal tax on X and 10% normal tax on Y
3	100% normal tax on X and 20% normal tax on Y
4	100% normal tax on X and 30% normal tax on Y
5	100% normal tax on X and 40% normal tax on Y
6	100% normal tax on X and 50% normal tax on Y
7	100% normal tax on X and 60% normal tax on Y
8	100% normal tax on X and 70% normal tax on Y
9	100% normal tax on X and 80% normal tax on Y
10	100% normal tax on X and 90% normal tax on Y
11 and thereafter	100% normal tax on X and 100% normal tax on Y

Company to pay X during construction period. PILOT to commence in tax year following company receipt of C of O

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 2**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board authorization to clean up or secure certain properties in the  
Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Taryn Jewell, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**Town Board Meeting**

**Tuesday, October 19, 2021 at 2:00 pm**

1)	0 Idle Hour Boulevard, Oakdale	0500-324.00-05.00-017.003	BU
2)	45 Montauk Avenue, Brentwood	0500-203.00-02.00-032.000	BC
3)	60 Andrew Avenue, Islip Terrace	0500-274.00-01.00-049.000	CU
4)	72 Cherry Avenue, W. Sayville	0500-381.00-05.00-051.000	BC
5)	75 5 <sup>th</sup> Avenue, Bay Shore	0500-392.00-03.00-094.000	CU
6)	183 Shelter Road, Ronkonkoma	0500-030.00-03.00-062.000	BC
7)	1152 E. 3 <sup>rd</sup> Avenue, Bay Shore	0500-315.00-02.00-033.003	CU
8)	1518 Sunrise Highway, Bay Shore	0500-341.00-02.00-024.001	CU

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 0 Idle Hour Boulevard, Oakdale, NY 11769.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 0 Idle Hour Boulevard, Oakdale, NY 11769
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Taryn L Jewell  
Signature of Commissioner/Department Head Sponsor

10/5/2021  
Date

October 19, 2021

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the "Inspector") of the Town of Islip has declared a certain building(s) and real property situated at 0 Idle Hour Boulevard, Oakdale, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Mercury International LLC, and also upon Jeffrey R. Escobar, Esq., Dorsey & Whitney LLP, by Registered Mail, Return Receipt Requested on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to October 19, 2021; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to October 19, 2021; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on October 19, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-324.00-05.00-017.003.

**UPON** a vote being taken, the result was:  
(G:\Board up - 0 Idle Hour Boulevard, Oakdale)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 45 Montauk Avenue, Brentwood, NY 11717.


---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 45 Montauk Avenue, Brentwood, NY 11717
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

10/5/2021  
Date

October 19, 2021

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the "Inspector") of the Town of Islip has declared a certain building(s) and real property situated at 45 Montauk Avenue, Brentwood, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, David C. and Emily E. Ross, by Registered Mail, Return Receipt Requested on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to October 19, 2021; and

**WHEREAS**, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to October 19, 2021; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on October 19, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-203.00-02.00-032.000.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 45 Montauk Avenue, Brentwood)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 60 Andrew Avenue, Islip Terrace, NY 11752.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 60 Andrew Avenue, Islip Terrace, NY 11752
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Tamara L Jewell  
Signature of Commissioner/Department Head Sponsor

10/5/21  
Date



October 19, 2021

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation, graffiti and litter and debris on property located at 60 Andrew Avenue, Islip Terrace, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-274.00-01.00-049.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Arthur R. Schnittger, by Certified Mail, Return Receipt requested on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to October 19, 2021; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to October 19, 2021, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, October 19, 2021, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all graffiti,  
litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
274.00-01.00-049.000.

**UPON** a vote being taken, the result was:  
(G: Clean Up - 60 Andrew Avenue, Islip Terrace)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 72 Cherry Avenue, West Sayville, NY 11796.


---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 72 Cherry Avenue, West Sayville, NY 11796
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

10/5/2021  
Date

October 19, 2021

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the "Inspector") of the Town of Islip has declared a certain building(s) and real property situated at 72 Cherry Avenue, West Sayville, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Andrew Gebbia, and also upon US Bank NA as Trustee, and also upon PHH Mortgage, and also upon Guardian Asset Management, by Registered Mail, Return Receipt Requested on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to October 19, 2021; and

**WHEREAS**, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to October 19, 2021; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on October 19, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector's determination that the described premises constitutes a nuisance, that

due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-381.00-05.00-051.000.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 72 Cherry Avenue, West Sayville)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 75 5th Avenue, Bay Shore, NY 11706.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 75 5th Avenue, Bay Shore, NY 11706
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

10/5/2021  
Date

October 19, 2021

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 75 5th Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-392.00-03.00-094.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Goodfellas Property Management Inc., and also upon Citibank, N.A., by Certified Mail, Return Receipt requested on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to October 19, 2021; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to October 19, 2021, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, October 19, 2021, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-392.00-03.00-094.000.

**UPON** a vote being taken, the result was:

(G: Clean Up - 75 5th Avenue, Bay Shore)



**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 183 Shelter Road, Ronkonkoma, NY 11779.


---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 183 Shelter Road, Ronkonkoma, NY 11779
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

10/5/2021  
Date

October 19, 2021

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the "Inspector") of the Town of Islip has declared a certain building(s) and real property situated at 183 Shelter Road, Ronkonkoma, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Jerry Buss, and also upon Reverse Mortgage Solutions, Inc., and also upon Bank of America, and also upon Champion Mortgage, and also upon Secretary of Housing and Urban Development, by Registered Mail, Return Receipt Requested on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to October 19, 2021; and

**WHEREAS**, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to October 19, 2021; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on October 19, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector's determination that the described premises constitutes a nuisance, that

due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-030.00-03.00-062.000.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 183 Shelter Road, Ronkonkoma)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 1152 E. 3rd Avenue, Bay Shore, NY 11706.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 1152 E. 3rd Avenue, Bay Shore, NY 11706
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Tamara L Jewell  
Signature of Commissioner/Department Head Sponsor

10/5/2021  
Date

October 19, 2021

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 1152 E. 3rd Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-315.00-02.00-033.003, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Waleed Shahbaz and Raza Hussain, and also upon Sajo Real Estate Investors, Inc., c/o Alan Kovacs, by Certified Mail, Return Receipt requested on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to October 19, 2021; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to October 19, 2021, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, October 19, 2021, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-315.00-02.00-033.003.

**UPON** a vote being taken, the result was:

(G: Clean Up - 1152 E. 3rd Avenue, Bay Shore)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 1518 Sunrise Highway, Bay Shore, NY 11706.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 1518 Sunrise Highway, Bay Shore, NY 11706
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Tamara L. Jewell  
Signature of Commissioner/Department Head Sponsor

10/5/2021  
Date

October 19, 2021

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 1518 Sunrise Highway, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-341.00-02.00-024.001, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Mattress Firm, Inc., by Certified Mail, Return Receipt requested on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to October 19, 2021; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 5, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to October 19, 2021, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, October 19, 2021, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the



described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
341.00-02.00-024.001.

**UPON** a vote being taken, the result was:  
(G: Clean Up - 1518 Sunrise Highway, Bay Shore)

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 3**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Meeting of the Town of Islip Resource Recovery Agency.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**ISLIP RESOURCE RECOVERY AGENCY**  
**October 19, 2021**

1. Call the Meeting of the Islip Resource Recovery Agency to Order.
2. Approval of the Minutes for the September 14, 2021 Agency Board Meeting.
3. Resolution authorizing the President to enter into a Contract Extension with Cashin Associates, P.C. for the Calendar Year 2022, to provide Professional Engineering Services related to Groundwater and Leachate Monitoring, Sampling, Assessment and Reporting at the Blydenburgh Road Landfill, Cleanfill Phase 1 and 2.
4. Resolution authorizing the President to enter into a Contract Extension with Dvirka & Bartilucci Engineers & Architects, P.C., to provide Professional and Technical Services for Monitoring, Sampling, and Reporting of Greenhouse Gas (GHG), Landfill Gas (LFG), and Volatile Organic Compounds (VOC's) at the Blydenburgh Road Landfill and Lincoln Ave. Landfill.
5. Resolution authorizing the President to enter into a Contract Extension between the Agency and Pace Analytical Services, Inc. for calendar year 2022; for Professional Services related to Laboratory Analytical Services for Groundwater and Ash Analysis for all Islip Resource Recovery Agency (IRRA) Sites.
6. Resolution authorizing the Adoption of the Recommended Budget of the Islip Resource Recovery Agency for the Fiscal Year 2022
7. Resolution authorizing salary adjustments to coincide with the Town of Islip's White Collar Unit.
8. Other Business
9. Adjournment



**ISLIP RESOURCE RECOVERY AGENCY**

September 14, 2021

On a motion of Chairperson Carpenter seconded by Councilperson O'Connor and unanimously approved, a meeting of the Islip Resource Recovery Agency was convened at 6:40 p.m. in the Town Board Room of Islip Town Hall, 655 Main Street, Islip, NY 11751. A Quorum was present for this Agency Board Meeting.

**DIRECTORS PRESENT**

Angie M. Carpenter  
Mary Kate Mullen  
James P. O'Connor  
Trish Bergin  
John C. Cochrane, Jr.

**OFFICERS PRESENT**

Martin Bellew, President  
Linda Bunde, Secretary

---

On a motion of Councilperson Mullen, seconded by Councilperson Bergin and unanimously approved, the minutes from the August 10, 2021 Agency Board Meeting were approved.

On a motion of Chairwoman Carpenter, seconded by Councilperson Mullen and unanimously approved, a resolution was passed authorizing the President to enter into a Contract Amendment to Contract #IRRA-2016-7 between the Agency and Lockwood, Kessler & Bartlett, Inc. (LKB), to provide Professional Engineering Design Services related to the expansion of the Blydenburgh Cleanfill.

There being no further business to come before the Board, the meeting was adjourned on a motion of Councilperson Cochrane, seconded by Councilperson O'Connor, and unanimously approved.

Respectfully submitted,

Linda Bunde  
Secretary

**ISLIP RESOURCE RECOVERY AGENCY  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT EXTENSION WITH CASHIN ASSOCIATES, P.C. FOR THE CALENDAR YEAR 2022, TO PROVIDE PROFESSIONAL ENGINEERING SERVICES RELATED TO GROUNDWATER AND LEACHATE MONITORING, SAMPLING, ASSESSMENT AND REPORTING AT THE BLYDENBURGH ROAD LANDFILL, CLEANFILL PHASE 1 AND 2.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Islip Resource Recovery Agency
2. Site or Location affected by resolution: Blydenburgh Cleanfill Landfill Phase I & II
3. Cost: Extension year 1 of 3: 2022 - \$59,458.70
4. Budget Line: ZR02.1020.4.8162
5. Amount and source of outside funding: N/A

---

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.

---

*Math Bellen*

**Signature of President/Department Head Sponsor**

10/5/21

---

**Date**

October 19, 2021  
Reso # \_\_\_\_\_

**AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT EXTENSION WITH CASHIN ASSOCIATES, P.C. FOR THE CALENDAR YEAR 2022, TO PROVIDE PROFESSIONAL ENGINEERING SERVICES RELATED TO GROUNDWATER AND LEACHATE MONITORING, SAMPLING, ASSESSMENT AND REPORTING AT THE BLYDENBURGH ROAD LANDFILL, CLEANFILL PHASE 1 AND 2.**

**WHEREAS** the Agency owns and operates the Blydenburgh Road Landfill Complex pursuant to a New York State Department of Environmental Conservation (NYSDEC) Permit-to-Operate and 6NYCRR Part 360 Regulations, which includes the requirement for monitoring, sampling, assessment and reporting of Groundwater and Leachate at the above-referenced facility; and

**WHEREAS** a resolution was passed at the November 20, 2018 Agency Board meeting to enter into a contract with Cashin Associates to provide Professional Engineering Services related to Groundwater and Leachate Monitoring, Sampling, Assessment and Reporting at the Blydenburgh Road Landfill Calendar for Calendar Years 2019, 2020, 2021 with the option for three (3), one (1) year extensions, if mutually agreed; and

**WHEREAS** it is recommended to exercise this option to extend the contract for the services for the year 2022; now

**THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_ be it hereby

**RESOLVED**, that the President is authorized to enter into a contract extension between the Agency and Cashin Associates, P.C., 1200 Veterans Highway, Hauppauge, NY, to provide the aforementioned services for calendar year 2022 in the amount of \$59,458.70.

**UPON A VOTE** being taken, the result \_\_\_\_\_

**ISLIP RESOURCE RECOVERY AGENCY  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT EXTENSION WITH DVIRKA AND BARTILUCCI ENGINEERS AND ARCHITECTS, P.C. TO PROVIDE PROFESSIONAL AND TECHNICAL SERVICES FOR MONITORING, SAMPLING, AND REPORTING OF GREENHOUSE GAS (GHG), LANDFILL GAS (LFG), AND VOLATILE ORGANIC COMPOUNDS (VOC'S) AT THE BLYDENBURGH ROAD AND LINCOLN AVENUE LANDFILLS.**

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Islip Resource Recovery Agency
2. Site or Location affected by resolution: Blydenburgh Rd. Landfill/Lincoln Ave Landfill
3. Cost: 2022: Blydenburgh Rd. Landfill: \$41,904      Lincoln Ave. Landfill: \$19,920
4. Budget Line: TBD
5. Amount and source of outside funding: N/A

---

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 

*Maith Bellen*

**Signature of President/Department Head Sponsor**

10/5/21

**Date**

October 19, 2021

**AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT EXTENSION WITH DVIRKA AND BARTILUCCI ENGINEERS AND ARCHITECTS, P.C. TO PROVIDE PROFESSIONAL AND TECHNICAL SERVICES FOR MONITORING, SAMPLING, AND REPORTING OF GREENHOUSE GAS (GHG), LANDFILL GAS (LFG), AND VOLATILE ORGANIC COMPOUNDS (VOC'S) AT THE BLYDENBURGH ROAD AND LINCOLN AVENUE LANDFILLS.**

**WHEREAS** the Agency owns and operates an integrated Solid Waste Management System, and;

**WHEREAS** the system includes both active and inactive landfill systems, and;

**WHEREAS** the Agency owns and operates both the Blydenburgh Road Landfill Complex and the former Lincoln Avenue Landfill; and

**WHEREAS** the New York State Department of Environmental Conservation (NYSDEC) requires the monitoring, sampling and reporting of Gas Migration Control Systems; and

**WHEREAS** a resolution was passed at the December 18, 2018 Agency Board meeting to enter into a contact with Dvirka and Bartilucci to provide Professional and Technical Services for Monitoring, Sampling and Reporting of Greenhouse Gas (GHG), Landfill Gas (LFG) and Volatile Organic Compounds (VOC's) for Calendar Years 2019, 2020, 2021 with the option for two (2), one (1) year extensions, if mutually agreed; and

**WHEREAS** it is recommended to exercise this option to extend the contract for the services for the year 2022; now

**NOW, THEREFORE** on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ Be it hereby

**RESOLVED**, that a contract extension be authorized between the Agency and Dvirka & Bartilucci Engineers & Architects, P.C., 330 Crossways Park Drive, Woodbury, N.Y. 11797 for the monitoring, sampling, and reporting of Landfill Gas (LFG) at all Agency Sites. The total for extension year one (2022) will be \$41,904 for Blydenburgh Rd Landfill and \$19,920 for Lincoln Ave. Landfill.

**UPON A VOTE** being taken, the result was \_\_\_\_\_.



**ISLIP RESOURCE RECOVERY AGENCY  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT EXTENSION BETWEEN THE AGENCY AND PACE ANALYTICAL SERVICES, INC. FOR CALENDAR YEAR 2022; FOR PROFESSIONAL SERVICES RELATED TO LABORATORY ANALYTICAL SERVICES FOR GROUNDWATER AND ASH ANALYSIS FOR ALL ISLIP RESOURCE RECOVERY AGENCY (IRRA) SITES.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Islip Resource Recovery Agency
  2. Site or Location affected by resolution: All IRRA Sites
  3. Cost: 2022: \$177,853.26
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



Signature of President/Department Head Sponsor

Date

October 19, 2021  
Agenda Item

**AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT EXTENSION BETWEEN THE AGENCY AND PACE ANALYTICAL SERVICES, INC FOR CALENDAR YEAR 2022; FOR PROFESSIONAL SERVICES RELATED TO LABORATORY ANALYTICAL SERVICES FOR GROUNDWATER AND ASH ANALYSIS FOR ALL ISLIP RESOURCE RECOVERY AGENCY (IRRA) SITES.**

**WHEREAS** the Agency is responsible for the construction, operation and maintenance of all solid waste systems in the Town of Islip; and

**WHEREAS** the Agency is required by the New York State Department of Environmental Conservation (NYSDEC) through various permits, Orders-on-Consent, and other regulatory requirements to undertake site investigations and provide for environmental monitoring of all IRRA sites; and

**WHEREAS** the current contract between the Agency and Pace Analytical Services, Inc. to provide the aforementioned laboratory analytical services is due to expire; and

**WHEREAS** the Agency authorized the above-referenced contract at the August 22, 2017 Board Meeting for the Contract years 2018, 2019 and 2020, which also provided for the option to extend said contract for up to two (2) one-year extensions; and

**NOW, THEREFORE**, on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it hereby

**RESOLVED**, that the President is authorized to enter into a contract extension between the Agency and Pace Analytical Services, Inc. for Calendar year 2022, in the amount of \$177,853.26.

Upon a vote being taken, the result was: \_\_\_\_\_

**ISLIP RESOURCE RECOVERY AGENCY  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorizing the Adoption of the Recommended Budget of the Islip Resource Recovery Agency for the Fiscal Year 2022.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Islip Resource Recovery Agency
  2. Site or Location affected by resolution: \_\_\_\_\_
  3. Cost: \$44,003,400
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 

*Math Bellen*

Signature of President/Department Head Sponsor

10/5/21

Date

October 19, 2021

**AUTHORIZING THE ADOPTION OF THE RECOMMENDED BUDGET OF THE  
ISLIP RESOURCE RECOVERY AGENCY FOR THE FISCAL YEAR 2022.**

**WHEREAS** the Agency has submitted a recommended budget for the Fiscal Year 2022 for consideration by the Board of Directors; and

**WHEREAS** the Budget as recommended is sufficient for the Agency to meet its financial obligations; now

**THEREFORE** on motion of, \_\_\_\_\_ seconded by, \_\_\_\_\_ be it hereby

**RESOLVED**, that the 2021 Budget for the Islip Resource Recovery Agency be adopted.

**UPON A VOTE BEING TAKEN**, the result was: \_\_\_\_\_

# **Islip Resource Recovery Agency**



## **Proposed 2022 Budget** as presented to

**Angie M. Carpenter, Chairwoman**

- Trish Bergin Weichbrodt, Director, • John C. Cochrane, Jr., Director
- Mary Kate Mullen, Director • James P. O'Connor, Director

**ISLIP RESOURCE RECOVERY AGENCY  
SCHEDULE OF TIPPING FEES  
2022**

**MACARTHUR RESOURCE RECOVERY FACILITY**

Municipal Solid Waste (MSW)	
Commercial	\$ 85 / ton

**BLYDENBURGH FACILITY**

Construction & Demolition Debris	
Commercial	\$ 80 / ton
Residential	\$ 80 / ton

**SAYVILLE MULTIPURPOSE RECYCLING FACILITY**

Commingled Recyclable	\$ 65 / ton
Residential Drop-Off (Commercial MSW)	\$ 95 / ton
White Goods-Residential collection	\$ 0 / ton
Metals-Commercial	\$ 25 / ton
Inter Municipal Commingled Recyclable	\$ 60 / ton

**MACARTHUR COMPOSTING FACILITY**

Yard Waste	\$ 50 / ton
Wood Chips	\$ 25 / ton
Resident Drop-Off	No Charge

**ISLIP RESOURCE RECOVERY AGENCY  
CONSOLIDATED BUDGET  
REVENUES & EXPENDITURES  
SEPTEMBER 30, 2021**

<u>DESCRIPTION</u>	<u>2021 ESTIMATE / APPROP.</u>	<u>2021 YEAR TO DATE</u>	<u>2022 REQUEST</u>
<b>REVENUES</b>			
(1) Tip / Processing Fees	\$30,770,000	21,663,201	\$31,900,000
(2) Electricity Sales	3,200,000	2,020,538	3,300,000
(3) Residue Ash Disposal Fees	320,000	218,324	350,000
(4) Recyclable Sales	320,000	225,978	320,000
(5) Earnings on Indenture Resrv a/c's	40,000	0	3,000
(6) Interest Earnings	360,000	16,636	30,000
(7) Misc. Other Revenue Sources	404,600	99,168	406,000
(8) Municipal Collection Service Rev.	4,124,000	2,015,826	4,151,800
(9) Federal Mandate Cost Revenues	3,500,550	2,334,719	3,542,600
Appropriated Fund Balance & Reserves	0	0	0
Total Revenues	\$43,039,150	\$28,594,390	\$44,003,400
<b>EXPENDITURES</b>			
MacArthur Facility			
(10) Operating Costs	\$13,306,000	\$9,365,120	\$13,916,000
(11) Solid Waste Support Services Fees	10,000,000	6,757,767	10,200,000
(12) Facility and Prgrm Related Exp.	3,341,000	1,386,602	3,347,000
(13) Consulting and Professional Fees	455,700	242,393	455,700
(14) Ash Disposal Fees	4,185,000	2,440,810	4,385,000
(15) Admin. Salaries & Fringe Benefits	1,325,900	750,370	1,326,000
(16) Post Closure & Remediation Exp.	350,000	428,258	350,000
(17) Other Administration Exp.	2,451,000	658,432	2,329,300
(18) Municipal Collection Service Exp.	4,124,000	1,814,700	4,151,800
(19) Federal Mandate Cost Expenditures	3,500,550	2,334,716	3,542,600
Total Expenditures	\$43,039,150	\$26,179,168	\$44,003,400

**ISLIP RESOURCE RECOVERY AGENCY  
ADMINISTRATION AND MUNICIPAL COLLECTION SERVICES  
CONSOLIDATED BUDGET NOTES**

- (1) Disposal fees charged at the MacArthur Resource Recovery Facility, Blydenburgh Cleanfill Facility, Sayville Multipurpose Recycling Facility, and the MacArthur Compost Facility.
- (2) Sale of electricity produced by the MacArthur Resource Recovery Facility to LIPA.
- (3) IRRA will receive a contractual fee from MacArthur Resource Recovery Facility operator for the delivery of residue ash to the Town of Brookhaven Facility.
- (4) Revenues earned from the sale of recyclables and compost by-products.
- (5) Investment earnings on Indenture required Reserve Funds. (i.e. Debt Service Fund and Operating Reserve Fund).
- (6) Earnings from the investment of operating funds and Investments at the Bank of New York.
- (7) Fees for Administrative Services provided to Municipal Collection Service and miscellaneous fees.
- (8) Collection Service Revenues based on 8,690.50 dwelling units within IRRA's 7 collection CBA's.
- (9) Revenues transferred from the Consolidated Refuse and Garbage Special District relating to Federal EPA Clean Air Act requirements.
- (10) MRRF operation costs including Services Fees, Pass-Through costs, and LIPA SC - 11 fees.
- (11) Reimbursement to the Town of Islip for Solid Waste Support Services.
- (12) Costs for various projects at the Agency's disposal facilities and solid waste related program expenses.
- (13) Consulting expenses necessary to meet NYS DEC regulations and other professional fees for legal and auditing services.
- (14) Cost for the disposal of Islip MSW or residue ash regionally or off-island, including trucking fees.



- (15) Salaries and related fringe benefits for Agency personnel in the Administration Division.
- (16) Costs to perform Post Closure and Remediation functions as required through the executed Order on Consent between the Agency and NYS DEC.
- (17) Expenses for Site and Program Administration including service contracts, furniture and fixture acquisitions, office expenses, printing and advertising, travel, etc.
- (18) Expenses incurred by Agency's Municipal Collection Service.
- (19) Expenses incurred by Agency as a result of EPA Air Clean Air Act requirements.

**ISLIP RESOURCE RECOVERY AGENCY  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**AUTHORIZING SALARY ADJUSTMENTS TO COINCIDE WITH THE TOWN OF ISLIP'S  
WHITE COLLAR UNIT**

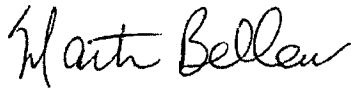
---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Non-Represented Agency Employees
  2. Site or Location affected by resolution: \_\_\_\_\_
  3. Cost: \_\_\_\_\_
  4. Budget Line: TBD
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



**Signature of President/Department Head Sponsor**

10/5/21

**Date**

October 19, 2021  
Resolution No. \_\_\_\_\_

**AUTHORIZING SALARY ADJUSTMENTS TO COINCIDE WITH THE TOWN OF  
ISLIP'S WHITE COLLAR UNIT**

**WHEREAS**, pursuant to the Approved 2021 Budget for the Islip Resource Recovery Agency (the "Agency") the agency desires to give Non-Represented Management Employees a salary adjustment; and

**WHEREAS**, the Agency has set such adjustments at two percent to coincide with the Town of Islip's White Collar Unit Agreement for January of 2021;

**NOW, THEREFORE**, on a motion of \_\_\_\_\_, seconded  
\_\_\_\_\_, be it

**RESOLVED**, that the Board of the Islip Resource Recovery Agency hereby authorizes salary adjustments to Islip's Resource Recovery Agency Non-Represented Management, retroactive to January 1<sup>st</sup> 2021; and be it

**FURTHER RESOLVED**, that the Agency Treasurer is hereby authorized to make any and all accounting and budget entries to facilitate the aforementioned salary adjustments.

Upon a vote being taken, the result was: \_\_\_\_\_

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 4**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Meeting of the Town of Islip Foreign Trade Zone Board.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Brad Hemingway**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



TOWN OF ISLIP  
FOREIGN TRADE ZONE AUTHORITY

Brad Hemingway  
Executive Director

Jaime Martinez  
Deputy Director

September 14, 2021

The Town of Islip Foreign Trade Zone Authority has five items on the agenda.

**Item number one** is a meeting of the Town of Islip Foreign Trade Zone Authority. The meeting called to order at 6:48 P.M., on motion by Chair Angie Carpenter, seconded by John Cochrane Jr., and unanimously approved. Meeting took place at 655 Main Street, Islip, New York, 11751.

**Board Members Present**

Trish Bergin  
John Cochrane Jr.  
Mary Kate Mullen  
James O'Connor

**Officers Present**

Angie M. Carpenter, Chair  
Thomas Hemingway III, Executive Director  
Jaime Martinez, Treasurer (Not present)  
Shelly LaRose-Arken, Vice President and Secretary

**Item number two** is approval of the minutes from previous Town of Islip Foreign Trade Zone Board meeting on May 18, 2021. Motion to approve the minutes by James O'Connor, seconded by Trish Bergin, and approved by all.

**Item number three** is authorization to extend the Authority's twelve land leases with the Tow of Islip which was last extended May 12, 2020 to June 30, 2060, this extension is until August 31, 2061. With no questions asked, motion to approve by John Cochrane Jr., seconded by Mary Kate Mullen and approved by all.

**Item number four** is authorization to enter into a sublease for Parcel 10, with a real address of 101 Roebbling Court, Ronkonkoma, New York, 11779 with NSB MGMT LLC. With no questions asked, motion to approve by Trish Bergin, seconded by Mary Kate Mullen. and approved by all.

With no further business, **Item number five** is adjournment of the Foreign Trade Zone Board meeting. A motion by James O'Connor, seconded by John Cochrane Jr. and approved by all at 2:26 P.M.

  
Jaime Martinez, Treasurer

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Town of Islip Foreign Trade Zone Authority is requesting the approval of its 2022 budget.


---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip Foreign Trade Zone Authority
  2. Site or location effected by resolution: Islip Foreign Trade Zone, Ronkonkoma, NY 11779
  3. Cost: NA
  4. Budget Line: zf01 1015 0001
  5. Amount and source of outside funding: NA
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number \_\_\_\_\_. SEQR review complete.
- ☒ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

09/30/2021

\_\_\_\_\_  
Date

October 19, 2021

WHEREAS, a meeting of the Town of Islip Foreign Trade Zone Authority, an independent agency, having been duly called to order; and

WHEREAS, the Foreign Trade Zone has prepared its 2022 budget and submitted it for board approval; and

WHEREAS, the budget is attached;

NOW, THEREFORE, on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_,

BE IT RESOLVED, the Town of Islip Foreign Trade Zone Authority hereby accepts the 2022 budget.

Upon a vote being taken, the result was:

## Budget Preparation Report Parameters

Report ID:	3 Stage Only:		Yes	Print Saved Report Description:		No
Version Code:	FTZ	Year:	2022	Print Summary Page:		No
Period:	1	To:	12			
Column 1 Stage:	PREL BUD		Column 2 Stage:			
Column 3 Stage:			Column 4 Stage:	PREL BUD		
Variance:	Original Budget	Against:	Column 1 Stage			
Memo Date:	To:		Use Alt Fund:			
Description:	Display	Acct Status:	Active	Exclude Revenue Brackets:		No
Summary Only:	No	Column:	None	Grand Totals on Separate Page:		No
Spacing:	Single	Prior Yr Orig Budget:	GL Posted	Display Rank:		Yes
Print:	Zeros	Print Detail:	No	Include Accts From Version Only:	Yes	Suppress Zero Accts:
Account Table:						
Alt. Sort Table:						
Sort:	Sort	Subtotal	Page Break	Subheading		
1	Type	Yes	Yes	Yes		
2	Dept	Yes	No	Yes		
3	Group	Yes	No	Yes		
Print Display Description:						



Account Table:

Alt. Sort Table:

# TOWN OF ISLIP

## Budget Preparation Report

Fiscal Year: 2022 Period From: 1 To: 12

Account	Description	2019 Actual	2020 Actual	Original 2021 Budget	Adjusted 2021 Budget	2021 Actual Per 1-12	2022 PREL BUD Stage	Variance To PREL BUD Stage
<b>Type R Group</b>	<b>Revenue</b>							
ZF01.0000.02401.09	INTEREST.GENE RAL	17,836.07	4,941.83	900.00	900.00	67.98	900.00	0.00%
ZF01.0000.02413.09	RENTAL INCOME.GENER AL	532,853.67	566,262.69	553,075.00	553,075.00	496,666.97	720,000.00	30.18%
ZF01.0000.02414.09	REIMBURSEMEN T MAINTENANCE.G ENERAL	51,180.00	53,185.00	161,294.00	161,294.00	133,096.68	169,856.00	5.31%
ZF01.0000.02416.09	REIMBURSEMEN T CUSTOMS EXPENSE.GENE RAL	30,366.87	29,906.96	22,000.00	22,000.00	27,164.04	22,000.00	0.00%
ZF01.0000.02418.09	MISCELLANEOU S INCOME.GENER AL	0.00	120.00	100.00	100.00	0.00	100.00	0.00%
<b>Total Group</b>		<b>(632,236.61)</b>	<b>(654,416.48)</b>	<b>(737,369.00)</b>	<b>(737,369.00)</b>	<b>(656,995.67)</b>	<b>(912,856.00)</b>	<b>23.80%</b>
<b>Total Dept 0000</b>		<b>(632,236.61)</b>	<b>(654,416.48)</b>	<b>(737,369.00)</b>	<b>(737,369.00)</b>	<b>(656,995.67)</b>	<b>(912,856.00)</b>	<b>23.80%</b>
<b>Total Type R</b>	<b>Revenue</b>	<b>(632,236.61)</b>	<b>(654,416.48)</b>	<b>(737,369.00)</b>	<b>(737,369.00)</b>	<b>(656,995.67)</b>	<b>(912,856.00)</b>	<b>23.80%</b>

Account Table:

Alt. Sort Table:

# TOWN OF ISLIP

## Budget Preparation Report

Fiscal Year: 2022 Period From: 1 To: 12

Account	Description	2019 Actual	2020 Actual	Original 2021 Budget	Adjusted 2021 Budget	2021 Actual Per 1-12	2022 PREL BUD Stage	Variance To PREL BUD Stage
<b>Type E</b>	<b>Expense</b>							
<b>Dept 1015</b>	<b>FOREIGN TRADE ZONE</b>							
<b>Group 1</b>	<b>PERSONAL SERVICES</b>							
ZF01.1015.10006	SECRETARY TO THE DIRECTOR..	0.00	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00%
ZF01.1015.10008	DEPUTY DIRECTOR..	53,254.77	54,121.12	55,000.00	55,000.00	38,934.59	58,000.00	5.45%
ZF01.1015.10009	EXECUTIVE DIRECTOR OF FOREIGN TRADE ZONE	83,595.94	86,422.85	86,000.00	86,000.00	61,707.52	91,000.00	5.81%
<b>Total Group 1</b>	<b>PERSONAL SERVICES</b>	<b>136,850.71</b>	<b>140,543.97</b>	<b>171,000.00</b>	<b>171,000.00</b>	<b>100,642.11</b>	<b>179,000.00</b>	<b>4.68%</b>
<b>Group 4</b>	<b>CONTRACTUAL EXPENSE</b>							
ZF01.1015.41000	OFFICE SUPPLIES..	25.48	131.04	1,200.00	1,200.00	30.91	1,200.00	0.00%
ZF01.1015.41051	PC PROGRAM PRODUCTS..	0.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00%
ZF01.1015.41052	MAINT/SUPPORT /SUBSCRIPTION	508.75	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00%
ZF01.1015.41551	LANDSCAPING..	50,155.00	51,200.00	55,000.00	55,000.00	36,325.00	60,000.00	9.09%
ZF01.1015.41552	LAND / FACILITY IMPROV..	1,025.00	1,985.00	106,294.00	106,959.00	2,276.50	109,856.00	3.35%
ZF01.1015.42000	ELECTRIC..	6,826.13	7,328.54	9,600.00	9,600.00	7,110.24	10,000.00	4.17%
ZF01.1015.42100	TELEPHONE..	2,555.22	2,643.01	3,000.00	3,000.00	2,114.79	3,500.00	16.67%
ZF01.1015.43505	INSURANCE EXPENSE..	1,986.48	2,452.61	5,000.00	6,250.00	1,215.40	5,000.00	0.00%
ZF01.1015.44000	PRINTING..	250.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00%
ZF01.1015.44041	ADVERTISING..	0.00	0.00	35,950.00	35,950.00	0.00	35,950.00	0.00%
ZF01.1015.44060	OFFICE RENT..	41,400.00	41,900.00	43,000.00	43,000.00	35,500.00	43,000.00	0.00%
ZF01.1015.44110	PROPERTY REPAIR..	2,701.84	2,761.32	3,500.00	3,500.00	2,159.22	3,500.00	0.00%
ZF01.1015.44300	SERVICE CONTRACTS..	2,887.98	3,326.71	15,000.00	17,155.25	3,067.95	15,000.00	0.00%
ZF01.1015.44301	CUSTODIAL SERVICES..	3,540.00	3,295.25	4,500.00	4,500.00	2,488.25	4,500.00	0.00%

Account Table:

Alt. Sort Table:

# TOWN OF ISLIP

## Budget Preparation Report

Fiscal Year: 2022 Period From: 1 To: 12

Account	Description	2019 Actual	2020 Actual	Original 2021 Budget	Adjusted 2021 Budget	2021 Actual Per 1-12	2022 PREL BUD Stage	Variance To PREL BUD Stage
<b>Type E</b>	<b>Expense</b>							
<b>Dept 1015</b>	<b>FOREIGN TRADE ZONE</b>							
<b>Group 4</b>	<b>CONTRACTUAL EXPENSE</b>							
ZF01.1015.44451	PROMOTIONAL EVENTS	0.00	0.00	19,550.00	19,550.00	0.00	19,550.00	0.00%
ZF01.1015.45006	OUTSIDE PROFESSIONAL..	19,084.00	24,134.00	37,500.00	54,282.00	17,605.90	37,500.00	0.00%
ZF01.1015.45045	ADMINISTRATIVE CHARGES	38,538.00	40,048.00	47,955.00	47,955.00	23,977.50	37,839.00	-21.09%
ZF01.1015.45050	AUDITING FEES..	13,000.00	500.00	25,000.00	32,000.00	6,750.00	25,000.00	0.00%
ZF01.1015.45340	SUBSCRIPTIONS & DUES..	984.78	1,265.34	4,000.00	5,550.00	2,474.28	4,500.00	12.50%
ZF01.1015.45350	EDUCATION & SEMINARS..	277.62	150.00	3,000.00	3,000.00	50.00	3,500.00	16.67%
ZF01.1015.46355	CUST. RELATED FEES/INSURANC E..	787.50	787.50	1,000.00	1,000.00	787.50	1,200.00	20.00%
ZF01.1015.46650	CONTINGENCY..	0.00	0.00	10,391.00	10,391.00	0.00	177,192.00	1605.24%
ZF01.1015.46900	MISCELLANEOU S & TRAVEL..	1,174.09	282.77	2,000.00	2,000.00	202.50	2,500.00	25.00%
ZF01.1015.47500	DEPRECIATION	25,020.00	25,063.00	26,000.00	26,000.00	0.00	26,000.00	0.00%
<b>Total Group 4</b>	<b>CONTRACTUAL EXPENSE</b>	<b>212,727.87</b>	<b>209,254.09</b>	<b>464,440.00</b>	<b>493,842.25</b>	<b>144,135.94</b>	<b>632,287.00</b>	<b>36.14%</b>
<b>Total Dept 1015</b>	<b>FOREIGN TRADE ZONE</b>	<b>349,578.58</b>	<b>349,798.06</b>	<b>635,440.00</b>	<b>664,842.25</b>	<b>244,778.05</b>	<b>811,287.00</b>	<b>27.67%</b>
<b>Dept 1980</b>	<b>MTA PAYROLL TAX</b>							
<b>Group 4</b>	<b>CONTRACTUAL EXPENSE</b>							
ZF01.1980.41234	MTA PAYROLL TAX	488.09	509.72	582.00	582.00	366.63	609.00	4.64%
<b>Total Group 4</b>	<b>CONTRACTUAL EXPENSE</b>	<b>488.09</b>	<b>509.72</b>	<b>582.00</b>	<b>582.00</b>	<b>366.63</b>	<b>609.00</b>	<b>4.64%</b>
<b>Total Dept 1980</b>	<b>MTA PAYROLL TAX</b>	<b>488.09</b>	<b>509.72</b>	<b>582.00</b>	<b>582.00</b>	<b>366.63</b>	<b>609.00</b>	<b>4.64%</b>
<b>Dept 9010</b>	<b>EMPLOYEE BENEFITS</b>							
<b>Group 8</b>	<b>EMPLOYEE BENEFITS</b>							

Account Table:  
 Alt. Sort Table:

# TOWN OF ISLIP

## Budget Preparation Report

Fiscal Year: 2022 Period From: 1 To: 12

Account	Description	2019 Actual	2020 Actual	Original 2021 Budget	Adjusted 2021 Budget	2021 Actual Per 1-12	2022 PREL BUD Stage	Variance To PREL BUD Stage
Type E	Expense							
Dept 9010	EMPLOYEE BENEFITS							
Group 8	EMPLOYEE BENEFITS							
ZF01.9010.80010	STATE RETIREMENT..	18,320.92	17,703.11	30,000.00	30,000.00	7,108.37	30,000.00	0.00%
ZF01.9010.80020	SOCIAL SEC TAX..	11,062.17	11,344.70	13,082.00	13,082.00	8,287.35	13,694.00	4.68%
ZF01.9010.80040	HOSP & MEDICAL INSURANCE..	37,252.15	36,677.34	45,000.00	45,000.00	30,898.26	45,000.00	0.00%
ZF01.9010.80050	WELFARE PAYMENTS..	2,256.38	4,871.12	3,000.00	3,000.00	1,759.82	3,000.00	0.00%
Total Group 8	EMPLOYEE BENEFITS	68,891.62	70,596.27	91,082.00	91,082.00	48,053.80	91,694.00	0.67%
Total Dept 9010	EMPLOYEE BENEFITS	68,891.62	70,596.27	91,082.00	91,082.00	48,053.80	91,694.00	0.67%
Dept 9510	INTERFUND TRANSFERS							
Group 9	TRANSFERS							
ZF01.9510.90100	TRANS TO WORK/COMP - CS02..	9,430.00	5,841.10	10,265.00	10,265.00	0.00	9,266.00	-9.73%
Total Group 9	TRANSFERS	9,430.00	5,841.10	10,265.00	10,265.00	0.00	9,266.00	-9.73%
Total Dept 9510	INTERFUND TRANSFERS	9,430.00	5,841.10	10,265.00	10,265.00	0.00	9,266.00	-9.73%
Total Type E	Expense	428,388.29	426,745.15	737,369.00	766,771.25	293,198.48	912,856.00	23.80%
Grand Total		(203,848.32)	(227,671.33)	0.00	29,402.25	(363,797.19)	0.00	0.00%

NOTE: One or more accounts may not be printed due to Account Security restrictions.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 5**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Appropriation Transfers.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Joseph Ludwig**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 9/24/21 for (department) DPW approved by Commissioner/Department Head Joseph Ludwig (print name & sign) Joseph Ludwig and Comptroller \_\_\_\_\_ at the Town Board Meeting on (date) 10/19/21, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Decrease		Increase	
Account Title	Account Number	Account Title	Account Number
Health Insurance	A.9010.80040	EAP - Outside Professional	A.1224.45000
	1,140.00		1,140.00

1,140.00

1,140.00

Justification: Adjustment needed for the Critical Incident Response - additional service

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

**DISTRIBUTION**

Town Clerk \_\_\_\_\_ Comptroller \_\_\_\_\_ Department Head \_\_\_\_\_

**COMPTROLLER'S USE ONLY**  
Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on September 14, 2021 for Parks, Recreation and Cultural Affairs, approved by Commissioner/Department Head Thomas Owens and Comptroller \_\_\_\_\_ at the Town Board Meeting on 10/19/21, or a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase		Increase	
Account Title	Account Number	Account Title	Account Number
Golf Pro Fee/Outing	A.7116.45074	GH RESERVATION FEES	A.0000.02083.01.
		GH GOLF CART FEES	A.0000.02078.01
Golf Pro Fee/Outing	A.7117.45074	HCC GOLF LEAGUE	A.0000.02095.01.
		HCC RESERVATION FEE	A.0000.02096.01.
Golf Pro Fee/Outing	A.7115.45074	BCC GREENS FEES	A.0000.02075.01.
		BCC RESERVATION FEE	A.0000.02097.01.

\$170,000.00

\$170,000.00

**Justification:** To cover increases in expenditures directly associated with increased revenues at Town- owned/operated Golf Courses

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

**DISTRIBUTION**  
 Comptroller  
 Town Clerk

Department Head

**COMPTROLLER'S USE ONLY**  
 Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

Resolution prepared on Sept. 27, 2021 for (department) Custodial approved by Commissioner/Department Head  
(print name & sign) Dennis H. Dennis and Comptroller [Signature] : at the Town Board Meeting on  
(date) 10/19/21, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below: \_\_\_\_\_,

over

Q

Justification: 10:43

Date \_\_\_\_\_

**Journal Entry Number**

**This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.**



**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 10/05/21 for the DEC approved by Commissioner/Department Head  
 (print name & sign) Greg Hancock and Comptroller                      : at the Town Board Meeting on  
 (date) 10/11/20, on a motion by Councilperson                     , seconded by Councilperson                     ,  
 it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase		Increase	
Account Title	Account Number	Account Title	Account Number
Shellfish Sales	A..2653.03	Overtime	A 7231.19650
	2,000.00		2,000.00

2,000.00

2,000.00

**Justification:** To cover additional overtime to care for and feed shellfish larvae funded through additional seed sales

Upon a vote being taken, the result was                     

Date                     

**DISTRIBUTION**

Town Clerk	Comptroller	Department Head	<b>COMPTROLLER'S USE ONLY</b>
			Journal Entry Number <u>                    </u>

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 9/29/21 for (department) Robbins Rest Erosion Control District approved by Commissioner/Department Head  
(print name & sign) Egon Sklar and Comptroller [Signature] : at the Town Board Meeting on  
(date) 10/19/21 on a motion by Councilperson [Signature] seconded by Councilperson [Signature],  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase		Increase	
Account Title	Account Number	Account Title	Account Number
Property Repair	SM14.4560.44110	Approp Fund Balance	SM14.0000.1002.09
	5,725.00		5,725.00

5,725.00

5,725.00

**Justification:** Appropriation of fund balance for installation of snow fence and poles

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

**DISTRIBUTION**  
Town Clerk

Comptroller

Department Head

**COMPTROLLER'S USE ONLY**  
Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 6**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute a Professional Service Agreement with Application Software, Inc. d/b/a ASI Flex for administration of Health Flexible Spending Arrangements for Town Employees.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Arthur Abbate**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE.** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**The Town has been satisfied with the Flexible Spending Arrangements (FSA's) provided by ASI during the term of the professional services agreement and wishes to enter into a new professional services agreement with ASI for a term of one (1) year from the date of full execution with the Town's sole option to renew for two (2) additional one-year (1-year) extension periods, with no change to the rates under the expiring professional services agreement. The form and content of which shall be subject to the approval of the Town Attorney.**

---

**SPECIFY WHERE APPLICABLE:**

- |   |   |
|---|---|
| 1. Entity or individual benefitted by resolution: | Full-time non probationary Town of Islip employees      |
| 2. Site or location effected by resolution:       | N/A   |
| 3. Cost:  | \$3.25 per month per participant (\$75 monthly minimum) |
| 4. Budget line:                                   | N/A   |
| 5. Amount and source of outside funding:          | N/A   |

---


**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

  X   No, under 6 NYCRR 617.5(20) - routine or continuing agency administration and management

---

Signature of Commissioner/Department Head Sponsor:

Date:



October 4, 2021

**WHEREAS**, on October 30, 2018, the Town of Islip ("the Town") entered into a professional services agreement with Application Software, Inc. d/b/a ASI Flex ("ASI"), 201 West Broadway, Bldg. 4C, Columbia Missouri 65203, for administration of Health Flexible Spending Arrangements (FSAs) for Town employees; and

**WHEREAS**, the ensuing profession services agreement between the Town and ASI was for a term of one (1) year from the date of full execution with the Town's sole option to renew for two (2) additional one-year (1-year) extension periods; and

**WHEREAS**, the Town has been satisfied with the services provided by ASI during the term of the professional services agreement and wishes to enter into a new professional services agreement with ASI for a term of one (1) year from the date of full execution with the Town's sole option to renew for two (2) additional one-year (1-year) extension periods, with no change to the rates under the expiring professional services agreement;

**NOW, THEREFORE**, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute a professional service agreement with Application Software, Inc. d/b/a ASI Flex for administration of Health Flexible Spending Arrangements (FSAs) for Town employees for a period of one (1) year from the date of full execution with the Town's sole option to renew for two (2) additional one-year (1-year) extension periods, with no change to the rates under the expiring professional services agreement, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the professional services agreement.

Upon a vote being taken, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 7**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Bid Awards.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael Rand**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**BIDS TO BE AWARDED**  
**OCTOBER 19, 2021**

- |    |   |   |
|----|---|---|
| 1. | 11' & 16' SNOW PLOWS, 12' UNDERBODY<br>SCRAPER AND CENTRAL HYDRAULICS MOUNTED<br>ON A 43,000 LBD. G.V.W. DIESEL POWERED<br>CHASSIS W/HYDRAULIC FRONT DRIVE AND<br>GEAR DRIVEN REAR DRIVE PLOW TRUCK LATEST<br>MODEL IN PRODUCTION | -Trux, Inc.   |
| 2. | RENTAL OF PORTABLE TOILETS  | -Call-A-Head<br>-Russell Reid Waste<br>Hauling & Disposal<br>Service Co., Inc.<br>d/b/a Mr John |
| 3. | REAR DISCHARGE MOWERS   | -All Island Equipment   |
| 4. | AUTOMOTIVE PARTS  | -Budshore Auto Parts  |
| 5. | PARTS & LABOR TO PROVIDE INSTALLATION,<br>REPAIR & MAINTENANCE OF GASBOY<br>FUEL POINT PLUS FUEL SYSTEM AT ALL<br>ISLIP TOWN FUELING STATIONS & TOWN<br>VEHICLES AND MACHINERY  | -Automotive<br>Computers & Equip.   |
| 6. | BAY SHORE, BATTERY PARK, O CO NEE STREET<br>LIGHTS (INDUCTION or LED)   | -Sentry Electric, LLC   |
| 7. | PLASTIC REFUSE CONTAINERS 'WRAP' & LIDS   | -T M Fitzgerald &<br>Associates   |
| 8. | 3-POINT BOOM MOWER  | -All Island Equipment   |

**BIDS TO BE AWARDED**  
**OCTOBER 19, 2021**

- |    |   |   |
|----|---|---|
| 1. | 11' & 16' SNOW PLOWS, 12' UNDERBODY<br>SCRAPER AND CENTRAL HYDRAULICS MOUNTED<br>ON A 43,000 LBD. G.V.W. DIESEL POWERED<br>CHASSIS W/HYDRAULIC FRONT DRIVE AND<br>GEAR DRIVEN REAR DRIVE PLOW TRUCK LATEST<br>MODEL IN PRODUCTION | -Trux, Inc.   |
| 2. | RENTAL OF PORTABLE TOILETS  | -Call-A-Head<br>-Russell Reid Waste<br>Hauling & Disposal<br>Service Co., Inc.<br>d/b/a Mr John |
| 3. | REAR DISCHARGE MOWRS  | -All Island Equipment   |
| 4. | AUTOMOTIVE PARTS  | -Budshore Auto Parts  |
| 5. | PARTS & LABOR TO PROVIDE INSTALLATION,<br>REPAIR & MAINTENANCE OF GASBOY<br>FUEL POINT PLYUS FUEL SYSTEM AT ALL<br>ISLIP TOWN FUELING STATIONS & TOWN<br>VEHCILES AND MACHINERY   | -Automotive<br>Computers & Equip.   |
| 6. | BAY SHORE, BATTERY PARK, O CO NEE STREET<br>LIGHTS (INDUCTION or LED)   | -Sentry Electric, LLC   |
| 7. | PLASTIC REFUSE CONTAINERS 'WRAP' & LIDS   | -T M Fitzgerald &<br>Associates   |
| 8. | 3-POINT BOOM MOWER  | -All Island Equipment   |



NO: 1 11' AND 16' SNOW PLOWS, 12' UNDERBODY SCRAPER AND CENTRAL HYDRAULICS MOUNTED ON A 43,000 LB. G.V.W. DIESEL POWERED CHASSIS W/HYDRAULIC FRONT DRIVE AND GEAR DRIVEN REAR DRIVE PLOW TRUCK LATEST MODEL IN PRODUCTION

BID PRICE: Various Prices as per Bid Items A1 through B2

LOWEST RESPONSIBLE BIDDER: Trux, Inc.

COMPETITIVE BID: Yes – April 14, 2021 (1<sup>st</sup> Advertisement)  
May 5, 2021 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: F95 5611.3-7181

ANTICIPATED EXPENDITURE: \$493,000.00

DEPARTMENT: Aviation & Transportation

JUSTIFICATION OF NEED: To plow runways and taxiways.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced only one (1) responding bidder.

NO: 2 RENTAL OF PORTABLE TOILETS

BID PRICE: Various Prices as per Bid Items #A through F

LOWEST RESPONSIBLE BIDDERS: Call-A-Head – items #A through C, D  
(Monthly), E, F

Russell Reid Waste Hauling and Disposal  
Service Co., Inc., d/b/a MR John – item D  
(Daily)

COMPETITIVE BID: Yes – August 11, 2021 (1<sup>st</sup> Advertisement)  
Sept. 1, 2021 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: A7230.4-4080  
A7111.4-4080

ANTICIPATED EXPENDITURE: \$35,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: To provide Port-O-Lav services at Town facilities  
and events.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced  
only one (1) responding bidder. The second advertisement produced two (2)  
responding bidders.

NO: 3

REAR DISCHARGE MOWERS

BID PRICE: Various Prices as per Bid Items #A1 through C5

LOWEST RESPONSIBLE BIDDER: All Island Equipment

COMPETITIVE BID: Yes – July 21, 2021 (1<sup>st</sup> Advertisement)  
August 18, 2021 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: H17 5110.3-2255

ANTICIPATED EXPENDITURE: \$100,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Mowers to be used by Highway Department.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced only one (1) responding bidder.

NO: 4

**AUTOMOTIVE PARTS**

**BID PRICE:** Various Prices as per Bid Items #1through 34

**LOWEST RESPONSIBLE BIDDER:** Budshore Auto Parts, Inc.

**COMPETITIVE BID:** Yes – September 8, 2021

**BUDGET ACCOUNT NUMBER:** DB1640.4-1220; A1640.4-1220

**ANTICIPATED EXPENDITURE:** \$50,000.00

**DEPARTMENT:** Public Works

**JUSTIFICATION OF NEED:** To maintain Town-owned vehicles.

NO: 5 PARTS & LABOR TO PROVIDE INSTALLATION, REPAIR & MAINTENANCE OF  
GASBOY FUEL POINT PLUS FUEL SYSTEM AT ALL ISLIP TOWN FUELING  
STATIONS & ALL TOWN VEHICLES AND MACHINERY

BID PRICE: Various Prices as per Bid Items #1 through 4

LOWEST RESPONSIBLE BIDDER: Automotive Computers & Equipment, Inc.

COMPETITIVE BID: Yes – September 1, 2021

BUDGET ACCOUNT NUMBER: DB1640.44112

ANTICIPATED EXPENDITURE: \$50,000.00

JUSTIFICATION OF NEED: To maintain the Gasboy Fuel Point Plus Fuel System  
at Town fueling stations and in Town-owned vehicles and equipment.

NO: 6

BAY SHORE, BATTERY PARK, O CO NEE STREET LIGHTS  
(INDUCTION or LED)

BID PRICE: Various Prices as per Bid Items #A2, B2 and C2

LOWEST RESPONSIBLE BIDDER: Sentry Electric LLC

COMPETITIVE BID: Yes – June 16, 2021 (1<sup>st</sup> Advertisement)  
July 21, 2021 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: SL 5182.4-1770

ANTICIPATED EXPENDITURE: \$50,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: For replacement parts or for new installation.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced two (2) responding bidders.

NO: 7 PLASTIC REFUSE CONTAINERS 'WRAP' AND LIDS

BID PRICE: A1. \$18.49/ea. (1,000)  
\$18.18/ea. (2,500)  
\$17.68/ea. (5,000)  
B1. \$7.25/ea. (100 lids only)

LOWEST RESPONSIBLE BIDDER: T M Fitzgerald & Associates

COMPETITIVE BID: Yes – August 11, 2021 (1<sup>st</sup> Advertisement)  
Sept. 1, 2021 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: SR 8160.4-3100

ANTICIPATED EXPENDITURE: \$50,000.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: 'WRAP' cans are provided to Town residents.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced only one (1) responding bidder.

NO 8 3-POINT BOOM MOWER

BID PRICE: Various Prices as per Bid Items #1 through 6

LOWEST RESPONSIBLE BIDDER: All Island Equipment Corp.

COMPETITIVE BID: Yes – July 21, 2021 (1<sup>st</sup> Advertisement)  
Aug. 18, 2021 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: H17 8172.3-2350

ANTICIPATED EXPENDITURE: \$31,900.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: Needed to maintain landfill.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced only one (1) responding bidder.



NO: 1 11' AND 16' SNOW PLOWS, 12' UNDERBODY SCRAPER AND CENTRAL HYDRAULICS MOUNTED ON A 43,000 LB. G.V.W. DIESEL POWERED CHASSIS W/HYDRAULIC FRONT DRIVE AND GEAR DRIVEN REAR DRIVE PLOW TRUCK LATEST MODEL IN PRODUCTION

BID PRICE: Various Prices as per Bid Items A1 through B2

LOWEST RESPONSIBLE BIDDER: Trux, Inc.

COMPETITIVE BID: Yes – April 14, 2021 (1<sup>st</sup> Advertisement)  
May 5, 2021 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: F95 5611.3-7181

ANTICIPATED EXPENDITURE: \$493,000.00

DEPARTMENT: Aviation & Transportation

JUSTIFICATION OF NEED: To plow runways and taxiways.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced only one (1) responding bidder.

WHEREAS, the Town solicited competitive bids for the purchase of 11' and 16' SNOW PLOWS, 12' UNDERBODY SCRAPER AND CENTRAL HYDRAULICS MOUNTED ON A 43,000 LB. G.V.W. DIESEL POWERED CHASSIS W/HYDRAULIC FRONT DRIVE AND GEAR DRIVEN REAR DRIVE PLOW TRUCK LATEST MODEL IN PRODUCTION, CONTRACT #421-228; and

WHEREAS, the bid was advertised twice and opened on May 5, 2021; and

WHEREAS, Trux, Inc., 1365 Lakeland Ave., Bohemia, NY 11716 submitted the only bid for this contract; and

WHEREAS, Trux, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of

seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Trux, Inc. in the amount of various prices as per bid items #A1 through B2 for one (1) year from date of award with an option for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

11' & ' SNOW PLOWS,  
ETC.

CONTRACT # 421-228

DATE: MAY 5, 2021

11:00 A.M

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # F95 5611.3-7181.

ESTIMATED AMOUNT \$493,000.00

(THIS BID WAS ADVERTISED TWICE)

TRUX INC  
1365 LAKELAND AVE  
BOHEMIA NY 11716

SEE ATTACHED SHEET  
award - items A1 through B2

TRIUS INC  
458 JOHNSON AVE  
BOHEMIA NY 11716

ALL ISLAND EQUIPMENT  
39 JERSEY STREET  
W BABYLON NY 11704

EDWARD EHRBAR  
4 EXECUTIVE PLAZA  
YONKERS NY 10701

SUFFOLK COUNTY BRAKE SRV  
862 LINCOLN AVE  
BOHEMIA NY 11716

NO BID

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.

COMMISSIONER S LAROSE ARKEN CONCURS.

SIGNED BY:

MICHAEL RAND  
DIRECTOR

BARBARA MALTESE  
PRINCIPAL OFFICE ASSISTANT

11' & 16' SNOW PLOWS, 12' UNDERBODY	TRUX
SCRAPPER AND CENTRAL HYDRAULICS	INC.
MOUNTED ON A 43,000 LB. G.V.W. DIESEL	
POWERED CHASSIS W/HYDRAULIC FRONT	
DRIVE AND GEAR DRIVEN DRIVE PLOW	
TRUCK LATEST MODEL IN PRODUCTION	
ITEM #	
A.1 11' SNOW PLOW	\$225,810.00/ea.
A.2 OPTIONS	
a. ICOM A120 Radio Installed	\$2,698.00
b. Motorola XPR 5550 UHF Radio Installed	\$2,286.00
B.1 16' SNOW PLOW	\$256,685.00/ea.
B.2 OPTIONS	
a. ICOM 120 Radio Installed	\$2,698.00
b. Motorola XPR 5550 UHF Radio In+A6:G23s	\$2,286.00

s/11' and 16' snow plows 2021 tab

NO: 2 RENTAL OF PORTABLE TOILETS

BID PRICE: Various Prices as per Bid Items #A through F

LOWEST RESPONSIBLE BIDDERS: Call-A-Head – items #A through C, D  
(Monthly), E, F

Russell Reid Waste Hauling and Disposal  
Service Co., Inc., d/b/a MR John – item D  
(Daily)

COMPETITIVE BID: Yes – August 11, 2021 (1<sup>st</sup> Advertisement)  
Sept. 1, 2021 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: A7230.4-4080  
A7111.4-4080

ANTICIPATED EXPENDITURE: \$35,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: To provide Port-O-Lav services at Town facilities  
and events.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced  
only one (1) responding bidder. The second advertisement produced two (2)  
responding bidders.

WHEREAS, the Town solicited competitive bids for RENTAL OF PORTABLE TOILETS,  
CONTRACT #821-63; and

WHEREAS, the bid was advertised twice and opened on September 1, 2021; and

WHEREAS, Call-A-Head, 304 Cross Bay Blvd., Broad Channel, NY 11693 and Russell Reid  
Waste Hauling and Disposal Service Co., Inc., DBA Mr John, 200 Smith Street, Keasbey, NJ 08832  
submitted the only two (2) bids for this contract; and

WHEREAS, Call-A-Head and Russell Reid Waste Hauling and Disposal Service Co., Inc.,  
DBA Mr John, 200 Smith Street Keasbey, NJ 08832 have been determined to be responsible  
bidders.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the  
following bidders as per the following bid items:

Call-A-Head – items A through C, D (Monthly), E, F

Russell Reid Waste Hauling and Disposal Service Co., Inc., DBA Mr John – item D (Daily),  
for one (1) year from date of award with the Town's option to renew for two (2) additional  
years under the same terms and conditions.

Upon a vote being taken, the result was:

RENTAL OF PORTABLE  
TOILETS

CONTRACT # 821-63

DATE: SEPT. 1, 2021

11:00 A.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

A7230.4-4080;A7111.44080;

BUDGET # \_\_\_\_\_ ESTIMATED AMOUNT \$35,000.00

(THIS BID WAS ADVERTISED TWICE)

CALL-A-HEAD CORP  
304 CROSS BAY BLVD  
BROAD CHANNEL NY 11693

award - items #A through C, D (Monthly), E. F  
SEE ATTACHED SHEET

RUSSELL REID WASTE HAULING  
AND DISPOSAL SERVICE CO INC  
d/b/a MR JOHN  
200 SMITH STREET  
KEASBEY NJ 08832

SEE ATTACHED SHEET

award - item D (Daily)

MILLER ENVIRONMENTAL GROUP  
538 EDWARDS AVE  
CALVERTON NY 11933

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.  
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

  
MICHAEL RAND  
DIRECTOR

  
BARBARA MALTESE  
PRINCIPAL OFFICE ASSISTANT

RENTAL OF PORTABLE TOILETS	CALL-A-HEAD	RUSSELL REID
CONTRACT #821-63		d/b/a MR JOHN
ITEM #		
A. BASIC		
Daily (1-6 days)	\$40.00	\$64.80
Weekly (w/1 cleaning per wk.)	\$40.00	\$64.80
Weekly (w/2 cleaning per wk.)	\$85.00	\$129.60
Weekly (w/3 cleaning per wk.)	\$130.00	\$194.40
Monthly (4 wks.w/1 cl per wk.)	\$40.00	\$64.80
Monthly (4 wks.w/2 cl per wk.)	\$85.00	\$129.60
Monthly (4 wks.w/3 cl per wk.)	\$130.00	\$194.40
B. HANDICAPPED		
Daily (1-6 days)	\$59.00	\$79.20
Weekly (w/1 cleaning per wk.)	\$59.00	\$79.20
Weekly (w/2 cleaning per wk.)	\$118.00	\$158.40
Weekly (w/3 cleaning per wk.)	\$149.00	\$237.60
Monthly (4 wks.w/1 cl per wk.)	\$59.00	\$79.20
Monthly (4 wks.w/2 cl per wk.)	\$118.00	\$158.40
Monthly (4 wks.w/3 cl per wk.)	\$149.00	\$237.60
C. W/HAND WASH STATION		
Daily (w/1 cleaning per week)	\$75.00	\$150
Monthly (w/1 cleaning per week)	\$75.00	\$150
Monthly (w/2 cleaning per week)	\$120.00	\$300
D. MICRO FLUSH TOILET, WASTE TANK		
Daily (w/1 cleaning per week)	NO BID	\$1,092
Monthly (w/1 cleaning per week)	\$380.00	\$1,092
Monthly (w/2 cleanings per week)	\$540.00	\$1,740
E. ADDITIONAL CLEANINGS	\$20.00	\$277.20
F. HAND SANITIZER	\$27.00	\$35

s/rental of portable toilets  
tab 2021



NO: 3 REAR DISCHARGE MOWERS

BID PRICE: Various Prices as per Bid Items #A1 through C5

LOWEST RESPONSIBLE BIDDER: All Island Equipment

COMPETITIVE BID: Yes – July 21, 2021 (1<sup>st</sup> Advertisement)  
August 18, 2021 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: H17 5110.3-2255

ANTICIPATED EXPENDITURE: \$100,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Mowers to be used by Highway Department.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced only one (1) responding bidder.

WHEREAS, the Town solicited competitive bids for the purchase of REAR DISCHARGE MOWERS, CONTRACT #721-56; and

WHEREAS, the bid was advertised twice and opened on August 18, 2021; and

WHEREAS, All Island Equipment, 39 Jersey Street, W. Babylon, NY 11704 submitted the only bid for this contract; and

WHEREAS, All Island Equipment has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED that the Town Board of the Town of Islip hereby award the contract to All Island Equipment in the amount of various prices as per bid items #A1 through C5 for Rear Discharge Mowers for three (3) years from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

REAR DISCHARGE

MOWERS

CONTRACT # 721-56

DATE: AUGUST 18, 2021

11:00 A.M.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # H17 5110.3-2255 ESTIMATED AMOUNT \$100,000.00

(THIS BID WAS ADVERTISED TWICE)	
ALL ISLAND EQUIPMENT 39 JERSEY STREET W BABYLON NY 11704	award - items #A1 through C5 SEE ATTACHED SHEET
NORTHEAST EQUIPMENT 554 ROUTE 111 HAUPPAUGE NY 11788	NO BID
TRIUS 459 JOHNSON AVE BOHEMIA NY 11716	NO BID
BAY SHORE MOWER 1913 UNION BLVD BAY SHORE NY 11706	
CHIEF EQUIPMENT 400 W OLD COUNTRY RD HICKSVILLE NY 11801	
CHIEF EQUIPMENT 522 EDWARDS AVE CALVERTON NY 11933	

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.

COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

MICHAEL RAND  
DIRECTOR

BARBARA MALTESE  
PRINCIPAL OFFICE ASSISTANT

REAR DISCHARGE MOWERS	ALL ISLAND
CONTRACT #721-56	EQUIPMENT
ITEM #	
A. ZERO TURN MOWER	
1. Bid Price	\$26,900.00/ea.
2. Discount Parts	0%/disc.
3. Labor Rate	\$185.00/hr.
B. HUSTLER MOWER	
1. Bid Price	\$13,165.55/ea.
2. Discount Parts	0%/disc.
3. Labor Rate	\$185.00/hr.
4. Options	
a. 72" Discharge Deck	NO BID
b. 60" Discharge Deck	\$12,915.89/ea.
c. 60" Discharge Deck	\$12,415.84/ea.
d. 72" Mulch Kit	\$637.00/ea.
e. 60" Mulch Kit	\$531.00/ea.
f. Catcher Bac-Vac System	\$3,977.00/ea.
g. Michelin X-Twell Turf Caster	\$209.00/ea.
h. Michelin X-Twell Turf Rear Tire	\$629.00/ea.
C. STAND-ON MOWER	
1. Bid Price	\$8,665.83/ea.
2. Discount Parts	0%/disc.
3. Labor Rate	\$185.00/hr.
4. Alternate Sizes	
a. 52" Super S Side Discharge	\$7,916.12
b. 48" Super Side Discharge	\$7,748.95
c. 36" Super S Side Discharge	\$7,499.29
5. Options	
a. Side Steel Catcher	\$399.00/ea.
b. Mulch Kit	\$353.00/ea.

s/rear discharge mower  
tab 2021

NO: 4

**AUTOMOTIVE PARTS**

**BID PRICE:** Various Prices as per Bid Items #1through 34

**LOWEST RESPONSIBLE BIDDER:** Budshore Auto Parts, Inc.

**COMPETITIVE BID:** Yes – September 8, 2021

**BUDGET ACCOUNT NUMBER:** DB1640.4-1220; A1640.4-1220

**ANTICIPATED EXPENDITURE:** \$50,000.00

**DEPARTMENT:** Public Works

**JUSTIFICATION OF NEED:** To maintain Town-owned vehicles.

WHEREAS, the Town solicited competitive bids for the purchase of AUTOMOTIVE PARTS,  
CONTRACT #921-94; and

WHEREAS, on September 8, 2021 sealed bids were opened and Budshore Auto Parts,  
Inc., 1912 Union Blvd., Bay Shore, NY 11706 submitted the apparent low dollar bid; and

WHEREAS, Budshore Auto Parts, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to  
Budshore Auto Parts, Inc. in the amount of various prices for bid items #1 through 34 for one  
(1) year from date of award with the Town's option to renew for one (1) additional year  
under the same terms and conditions.

Upon a vote being taken, the result was:

CONTRACT # 921-94

DATE: SEPTEMBER 8, 2021

11:00 A.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # DB 1640.4-1220; A1640.4-1220 ESTIMATED AMOUNT \$50,000.00

ANY PART AUTO PARTS  
35 BAY SHORE RD  
BAY SHORE NY 11706

SEE ATTACHED SHEET

BUDSHORE  
1912-1914 UNION BLVD  
BAY SHORE NY 11706

✓

SEE ATTACHED SHEET

award - items #1 through 34

SAYVILLE FORD  
5686 SUNRISE HWY  
SAYVILLE NY 11782

SEE ATTACHED SHEET

PARTS AUTHORITY LLC  
3 DAKOTA DRIVE STE 110  
NEW HYDE PARK NY 11042

SEE ATTACHED SHEET

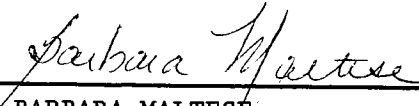
ADVANCE STORES COMPANY INC  
d/b/a ADVANCE AUTO PARTS  
2635 E MILLBROOK RD  
RALEIGH NC 26704

**DISQUALIFIED - DID NOT BID ACCORDING TO  
SPECIFICATIONS**

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.  
COMMISSIONER \_\_\_\_\_ CONCURS.

SIGNED BY:

  
MICHAEL RAND  
DIRECTOR

  
BARBARA MALTESE  
PRINCIPAL OFFICE ASSISTANT

AUTOMOTIVE PARTS	ANY PART	BUDSHORE	SAYVILLE	PARTS
CONTRACT #921-94	AUTO PART		FORD	AUTHORITY
ITEM #				
1. Shock Absorbers	80%	85%	COST + .75%	60%
2. Belts & Hoses	75%	85%	COST + .75%	69%
3. Wiper Blades	75%	85%	COST + .75%	69%
4. Air Conditioning Parts/Suppl.	75%	85%	COST + .75%	64%
5. Emissions Parts, Sensors	75%	80%	COST + .75%	63%
6. Exhaust Equipment	80%	78%	COST + .75%	66%
7. Windshiled Wiper Motors	75%	80%	COST + .75%	55%
8. Elec: Power Window/Seat Motors	75%	80%	COST + .75%	68%
9. Lighting	70%	75%	COST + .75%	75%
10. Starters/Generators (Rebuilt)	80%	85%	COST + .75%	72%
11. Fuel Pumps	80%	80%	COST + .75%	72%
12. Spark Plugs	70%	80%	COST + .75%	71%
13. Radiator/Heater Cores	75%	85%	COST + .75%	65%
14. Gaskets & Seals	70%	85%	COST + .75%	72%
15. Bearings	80%	85%	COST + .75%	81%
16. Filters	80%	85%	COST + .75%	76%
17. Front End (Chassis Parts)	80%	85%	COST + .75%	72%
18. Universal Joints	70%	78%	COST + .75%	72%
19. Brake Shoes & Pads	75%	85%	COST + .75%	71%
20. Brake Rotors & Drums	75%	85%	COST + .75%	71%
21. Brake Calipers	75%	85%	COST + .75%	75%
22. Brake Hydraulics	75%	85%	COST + .75%	55%
23. Hardware (Lug nuts, studs, etc.)	70%	80%	COST + .75%	63%
24. tire Repair (Plugs, Patches, etc.)	75%	85%	COST + .75%	63%
25. Spark Plugs	70%	85%	COST + .75%	58%
26. Ignition Parts (Wires, etc.)	75%	85%	COST + .75%	63%
27. Key Blanks	20%	72%	COST + .75%	68%
28. Chemicals (Spray Cl., Silicone, etc.)	55%	80%	COST + .75%	58%
29. Caps (Oil, Fuel, Radiator)	75%	85%	COST + .75%	72%
30. Windshield Washer Fluid	55%	80%	COST + .75%	65%
31. Carburetors (New or Re-Built)	75%	65%	COST + .75%	62%
32. Automotive Batteries	75%	85%	COST + .75%	73%
33. Was	55%	78%	COST + .75%	58%
34. Comp+A25:E39oung	55%	78%	COST + .75%	58%

s/automotive parts  
2021 tab



NO: 5 PARTS & LABOR TO PROVIDE INSTALLATION, REPAIR & MAINTENANCE OF  
GASBOY FUEL POINT PLUS FUEL SYSTEM AT ALL ISLIP TOWN FUELING  
STATIONS & ALL TOWN VEHICLES AND MACHINERY

BID PRICE: Various Prices as per Bid Items #1 through 4

LOWEST RESPONSIBLE BIDDER: Automotive Computers & Equipment, Inc.

COMPETITIVE BID: Yes – September 1, 2021

BUDGET ACCOUNT NUMBER: DB1640.44112

ANTICIPATED EXPENDITURE: \$50,000.00

JUSTIFICATION OF NEED: To maintain the Gasboy Fuel Point Plus Fuel System  
at Town fueling stations and in Town-owned vehicles and equipment.

WHEREAS, the Town solicited competitive bids for the purchase of PARTS & LABOR TO PROVIDE INSTALLATION, REPAIR & MAINTENANCE OF GASBOY FUEL POINT PLUS FUEL SYSTEM AT ALL ISLIP TOWN FUELING STATIONS & ALL TOWN VEHICLES AND MACHINERY, CONTRACT #921-88; and

WHEREAS, on September 1, 2021 sealed bids were opened and Automotive Computers & Equipment, Inc., 3 8<sup>th</sup> Avenue, Farmingdale, NY 11735 submitted the apparent low dollar bid; and

WHEREAS, Automotive Computers & Equipment, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Automotive Computers Equipment, Inc. in the amount of various prices as per bid items #1 through 4 for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

INSTALL., REPAIR &  
MAINT GASBOY FUEL  
SYSTEM

CONTRACT # 921-88

DATE: SEPT. 1, 2021

11:00 A

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # DB 1640.4-4112 ESTIMATED AMOUNT \$50,000.00

AUTOMOTIVE COMPUTERS & EQUIP  
3 8th AVENUE  
FARMINGDALE NY 11735

award - items #1 through 4  
SEE ATTACHED SHEET

AVENTURA CONSTRUCTION CORP  
1101 WAVERLY AVENUE  
HOLTSVILLE NY 11742

SEE ATTACHED SHEET

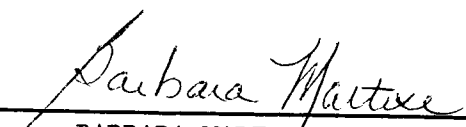
GEMSTAR CONSTRUCTION  
83 JEWETT AVE  
STATEN ISLAND NY 10302

SEE ATTACHED SHEET

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.  
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

  
MICHAEL RAND  
DIRECTOR

  
BARBARA MALTESE  
PRINCIPAL OFFICE ASSISTANT

PARTS & LABOR TO PROVIDE	AUTOMOTIVE	AVENTURA	GEMSTAR
INSTALLATION, REPAIR &	COMPUTERS	CONSTRUCTION	CONSTRUCTION
MAINT. OF GASBOY FUEL			
POINT PLUS FUEL SYSTEM			
AT TOWN FUELING STATIONS			
AND ALL TOWN VEHICLES AND			
MACHINERY			
CONTRACT #921-88			
ITEM #			
1. Installation	\$153.70/ea.	\$6,000.00/ea.	\$770.00/ea.
2. Labor	\$125.00/hr.	\$385.00/hr.	\$168.00/hr.
3a. Labor Weekdays	\$125.00/hr.	\$385.00/hr.	\$240.00/hr.
b. Labor After Hrs., Sat, Sun, etc.	\$187.50/hr.	\$475/hr.	\$315.00/hr.
4. Discount Price List	0%/disc.	0%/disc.	10%/disc.

s/gasboy tab 2021

NO: 6

BAY SHORE, BATTERY PARK, O CO NEE STREET LIGHTS  
(INDUCTION or LED)

BID PRICE: Various Prices as per Bid Items #A2, B2 and C2

LOWEST RESPONSIBLE BIDDER: Sentry Electric LLC

COMPETITIVE BID: Yes – June 16, 2021 (1<sup>st</sup> Advertisement)  
July 21, 2021 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: SL 5182.4-1770

ANTICIPATED EXPENDITURE: \$50,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: For replacement parts or for new installation.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced two (2) responding bidders.

WHEREAS, the Town solicited competitive bids for the purchase of BAY SHORE, BATTERY PARK, O CO NEE STREET LIGHTS (INDUCTION or LED), CONTRACT #621-158; and

WHEREAS, the bid was advertised twice and opened on July 21, 2021; and

WHEREAS, Sentry Electric LLC, 185 Buffalo Ave., Freeport, NY 11520 submitted the apparent low dollar bid; and

WHEREAS, Sentry Electric LLC has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of

seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Sentry Electric LLC in the amount of various prices as per bid items A2, B2 and C2 until December 31, 2022.

Upon a vote being taken, the result was:

DAL SHORE, DALLERY PARK,  
O C NEE STREET LIGHTS  
(INDUCTION or LED)

CONTRACT # 621-158

DATE: JULY 21, 2021

11:00 A

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # SL 5182.4-1770 ESTIMATED AMOUNT \$50,000.00

(THIS BID WAS ADVERTISED TWICE)

CITY ENERGY SERVICES  
80 ORVILLE DR STE 100  
BOHEMIA NY 11716

KELLEY & HAYES  
66 SOUTHERN BLVD  
NESCONSET NY 11767

MAGNIFLOOD INC  
7200 NEW HORIZONS BLVD  
NO AMITYVILLE NY 11701

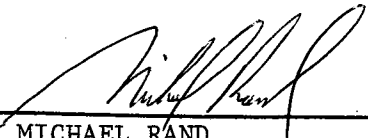
SENTRY ELECTRIC LLC  
185 BUFFALO AVE  
FREEPORT NY 11520

SEE ATTACHED SHEET

award - items #A2; B2; C2  
SEE ATTACHED SHEET

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.  
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

  
MICHAEL RAND  
DIRECTOR

  
BARBARA MALTESE  
PRINCIPAL OFFICE ASSISTANT

BAY SHORE, BATTERY PARK, O CO NEE	MAGNI	SENTRY
STREET LIGHTS (INDUCTION or LED)	FLOOD	ELECRIC
CONTRACT #621-158		
ITEM #		
A. BAY SHORE		
1. 423-BS-IND	NO BID	NO BID
2. 423-BS-LED	\$925.00/ea	\$904.00/ea
B. BATTERY PARK		
1. 424-BP-IND	NO BID	NO BID
2. 424-BP-LED	\$815.00/ea.	\$794.00/ea.
C. O CO NEE		
1. 444-IND	NO BID	NO BID
2. 444-LED	\$4250.00/ea.	\$4149.00/ea.

stre+A24:A25021 tab+A9:C17

s/bay shore, battery park, o co nee  
street lights 2021 tab



NO: 7 PLASTIC REFUSE CONTAINERS 'WRAP' AND LIDS

BID PRICE: A1. \$18.49/ea. (1,000)  
\$18.18/ea. (2,500)  
\$17.68/ea. (5,000)  
B1. \$7.25/ea. (100 lids only)

LOWEST RESPONSIBLE BIDDER: T M Fitzgerald & Associates

COMPETITIVE BID: Yes – August 11, 2021 (1<sup>st</sup> Advertisement)  
Sept. 1, 2021 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: SR 8160.4-3100

ANTICIPATED EXPENDITURE: \$50,000.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: 'WRAP' cans are provided to Town residents.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced only one (1) responding bidder.

WHEREAS, the Town solicited competitive bids for the purchase of PLASTIC REFUSE CONTAINERS 'WRAP' AND LIDS, CONTRACT #821-231; and

WHEREAS, the bid was advertised twice and opened on September 1, 2021; and

WHEREAS, T M Fitzgerald & Associates, 850 West Chester Pike, Suite 200, Havertown, PA 19083-4439, submitted the only bid for this contract; and

WHEREAS, T M Fitzgerald & Associates has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of

seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to T M Fitzgerald & Associates in the amount of: A1. \$18.48/ea. (1,000), 2. \$18.18 (2,500); 3.

\$17.68/ea. (5,000); B1 \$7.25/ea. (100 lids only) for one (1) year from date of award with the

Town's option to renew for two (2) one (1) year periods under the same terms and conditions.

Upon a vote being taken, the result was:

PLASTIC REFUSE CONTAINERS  
'WRAP' AND LIDS

CONTRACT # 821-231

DATE: SEPT. 1, 2021

11:00 A.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # SR 8160.4-3100 ESTIMATED AMOUNT \$50,000.00

T M FITZGERALD & ASSOC  
850 WEST CHESTER PIKE STE 200  
HAVERTOWN PA 19083-4439

(THIS BID WAS ADVERTISED TWICE)

- A1. \$18.48/ea. (1,000)  
2. \$18.18/ea. (2,500)  
3. \$17.68/ea. (5,000)  
B1. \$7.25/ea. (100 lids only)


TOTER LLC  
841 MEACHAM ROAD  
STATESVILLE NC 28677

APPCO PAPER & PLASTICS  
3949 AUSTIN LBVD  
ISLAND PARK NY 11558

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.  
COMMISSIONER M. BELLOW CONCURS.

SIGNED BY:

  
MICHAEL RAND  
DIRECTOR

  
BARBARA MALTESE  
PRINCIPAL OFFICE ASSISTANT

NO 8 3-POINT BOOM MOWER

BID PRICE: Various Prices as per Bid Items #1 through 6

LOWEST RESPONSIBLE BIDDER: All Island Equipment Corp.

COMPETITIVE BID: Yes – July 21, 2021 (1<sup>st</sup> Advertisement)  
Aug. 18, 2021 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: H17 8172.3-2350

ANTICIPATED EXPENDITURE: \$31,900.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: Needed to maintain landfill.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced only one (1) responding bidder.

WHEREAS, the Town solicited competitive bids for the purchase of a 3-POINT BOOM MOWER, CONTRACT #821-236; and

WHEREAS, this bid was advertised twice and opened on August 18, 2021; and

WHEREAS, All Island Equipment Corp., 39 Jersey Street, W. Babylon, NY 11704 submitted the only bid for this contract; and

WHEREAS, All Island Equipment Corp. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to All Island Equipment Corp. in the amount of various prices as per bid items #1 through 6 for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

3-POINT BOOM MOWER

CONTRACT # 821-236

DATE: AUGUST 18, 2021

11:00 A.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # H17 8172.3-2350 ESTIMATED AMOUNT \$31,900.00

(THIS BID WAS ADVERTISED TWICE)

ALL ISLAND EQUIPMENT CORP  
39 JERSEY STREET  
W BABYLON NY 11704

SEE ATTACHED SHEET

NORTHEAST EQUIPMENT INC  
554 ROUTE 111  
HAUPPAUGE NY 11788

NO BID

TRIUS  
459 JOHNSON AVE  
BOHEMIA NY 11716

NO BID

BAY SHORE MOWER  
1913 UNION BLVD  
BAY SHORE NY 11706

CHIEF EQUIPMENT  
400 W OLD COUNTRY RD  
HICKSVILLE NY 11801

CHIEF EQUIPMENT  
522 EDWARDS AVE  
CALVERTON NY 11933

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.  
COMMISSIONER M. BELLOW CONCURS.

SIGNED BY:

  
MICHAEL RAND  
DIRECTOR

  
BARBARA MALTESE  
PRINCIPAL OFFICE ASSISTANT

3-POINT DIAMOND BOOM	ALL ISLAND
HEAD (OR EQUAL)	EQUIPMENT
CONTRACT #821-236	
ITEM #	
1. MOWER	\$31,900.00/ea.
2. OPTIONAL TRADE-IN	\$900.00
3. PRICE-INSTALL.HOOK-UP	\$900.00
4. BLADE SETS	\$319.00
5. DISCOUNT PARTS	0%
6. LABOR RATE	\$185/hr.

s/3-point boom mower  
tab 2021

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 8**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Option Year Resolutions.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael Rand**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**OPTION YEAR RESOLUTION**  
**OCTOBER 19, 2021**

1. FIND SAND FOR AIRPORT FOR ICE CONTROL -Roanoke Sand & Gravel

**NO: 1      FINE SAND FOR AIRPORT FOR ICE CONTROL**

**VENDOR:      Roanoke Sand & Gravel**

**OPTION:      Two (2) years**

**ANTICIPATED EXPENDITURE: \$50,000.00**

**DEPARTMENT: Aviation & Transportation**

**JUSTIFICATION OF NEED: Fine sand meets specifications required by FAA.**

WHEREAS, by a Town Board resolution adopted November 17, 2020, Contract #820-168 for FINE SAND FOR AIRPORT FOR ICE CONTROL was awarded to Roanoke Sand & Gravel, 104 Rocky Point Road, Middle Island, NY 11953, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year from date of award, with an option to renew for two (2) additional years, under the same terms and conditions; and

WHEREAS, the Commissioner of Aviation & Transportation has recommended that the Town exercise the option to renew this contract for the two (2) year period.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes to exercise the option to renew the contract with Roanoke Sand & Gravel (Contract #820-168) for the two (2) year period.

Upon a vote being taken, the result was:



TOWN OF ISLIP

OFFICE OF THE SUPERVISOR  
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE (631) 224-5515 • FAX: (631) 224-5517

Angle M. Carpenter, Supervisor

TO: Shelley LaRose Arken, Comm. Aviation & Transportation  
FROM: Barbara Maltese, Principal Office Assistant  
DATE: Sept. 3, 2021  
RE: FINE SAND FOR AIRPORT RUNWAY FOR ICE CONTROL,  
CONTRACT #820-168

The option year for the above mentioned contract is November 17, 2021. Please indicate below your intentions:

We agree with extending the referenced contract

X

We do not wish to extend this contract

\_\_\_\_\_

We request that the service/commodity be re-bid

\_\_\_\_\_

SIGNED

[Signature]

WHEREAS, the Town solicited competitive bids for the purchase of FINE SAND FOR  
AIRPORT FOR ICE CONTROL, CONTRACT #820-168; and

WHEREAS, on August 5, 2020 sealed bids were opened and Roanoke Sand & Gravel, 104  
Rocky Point Rd., Middle Island, NY 11953 submitted the apparent low dollar bid; and

WHEREAS, Roanoke Sand & Gravel has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilman John C. Cochrane, Jr.

seconded by Councilwoman Mary Kate , be it  
Mullen

RESOLVED, that the Town Board of the town of Islip hereby award the contract to  
Roanoke Sand & Gravel in the amount of \$100.00/ton for one (1) year with the Town's option  
to renew for two (2) additional years.

Upon a vote being taken, the result was: carried 5-0

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 9**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval to rescind the contract with Melcon Group  
Worldwide for Uniforms- Purchase Work Clothes.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael Rand**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**BID TO BE RESCINDED**  
**OCTOBER 19, 2021**

1. UNIFORMS – PURCHASE WORK CLOTHES -Melcon Group Worldwide

NO. 1

UNIFORMS -- PURCHASE WORK CLOTHS

BIDDER: Melcon Group Worldwide

AWARDED: June 18, 2019

OPTION AWARD: May 12, 2020

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION: On Sept. 2, 2021 the Town was notified  
by Melcon Group Worldwide that they were unable to  
honor the above contract due to the pandemic.



WHEREAS, on May 22, 2019 sealed bids were opened for UNIFORMS – PURCHASE WORK CLOTHES, CONTRACT #519-145 and Melcon Group Worldwide, 1509 Lincoln Avenue, Holbrook, NY 11741, submitted the apparent low dollar bid; and

WHEREAS, at the June 18, 2019 Town Board meeting, Melcon Group Worldwide was awarded the contract for Uniforms – Purchase Work Clothes; and

WHEREAS, at the May 12, 2020 Town Board meeting the Town authorized the option to renew the contract with Melcon Group Worldwide (Contract #519-145) for the two (2) year period.

WHEREAS, on September 2, 2021, the Town of Islip was notified by Melcon Group Worldwide that they are unable to honor the above mentioned contract due to the pandemic; and

THEREFORE, the Department of Human Resources requests that the Town Board rescind the above contract.

NOW, THEREFORE, on a motion of  
seconded by ; be it

RESOLVED, that the Town Board of the Town of Islip hereby rescinds the contract with Melcon Group Worldwide for Uniforms – Purchase Work Clothes.

Upon a vote being taken, the result was:

WHEREAS, by a Town Board resolution adopted June 18, 2019, Contract #519-145 for  
UNIFORMS – PURCHASE WORK CLOTHES was awarded to Melcon Group Worldwide, 1509  
Lincoln Ave., Holbrook, NY 11741, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year with an option to renew for  
two (2) additional years; and

WHEREAS, the Director of Labor Relations has recommended that the Town exercise the  
option to renew this contract for the two (2) year period.

NOW, THEREFORE, on a motion of Council Mary Kate Mullen  
seconded by Council John C. Cochrane, Jr. , be it

RESOLVED, that the Town Board of the Town of Islip here authorizes the option to  
renew the contract with Melcon Group Worldwide (Contract #519-145) for the two (2) year  
period.

Upon a vote being taken, the result was: 5-0

**PURCHASE WORK CLOTHES, CONTRACT #519-145; and**

**WHEREAS, the bid was advertised twice and opened on May 22, 2019; and**

WHEREAS, Melcon Group Worldwide, 1509 Lincoln Ave., Holbrook, NY 11741 submitted the only bid for this contract; and

**WHEREAS, Melcon Group Worldwide has been determined to be a responsible bidder.**

NOW, THEREFORE, on a motion of Council Trish Bergin Weichbrodt  
seconded by Council James P. O'Connor, be it, .

**RESOLVED**, that the Town Board of the Town of Islip award the contract to Melcon Group Worlds in the amount of various prices as per bid items #1 through 10 for one (1) year with the Town's option to renew for two (2) additional years.

**Upon a vote being taken, the result was:**

	carroed 4-0-1 with Council Mary Kate Mullen abstains
--	---

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 10**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Designation Control Sales Inc. as the sole source distributor of Sparling meters, service and parts for the Blydenburgh Landfill.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**RESOLUTION DESIGNATING CONTROL SALES INC. AS THE SOLE SOURCE DISTRIBUTOR OF SPARLING METERS, SERVICE AND PARTS.**

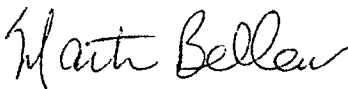
---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or Location effected by resolution: Blydenburgh Rd. Landfill
  3. Cost: \_\_\_\_\_
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



---

**Signature of Commissioner/Department Head Sponsor**

10/5/21

---

**Date**

October 19, 2021  
Resolution No. \_\_\_\_\_

**DESIGNATING CONTROL SALES INC. AS THE SOLE SOURCE DISTRIBUTOR OF SPARLING METERS, SERVICE AND PARTS.**

**WHEREAS**, the Town of Islip owns and operates the Blydenburgh Landfill; and

**WHEREAS**, the aforementioned facility requires the use of Sparling meters, to be used for site operations; and

**WHEREAS** Sparling meters, service and parts can only be purchased from Sparling Instruments, LLC or the local distributor; Control Sales Inc.

**THEREFORE** on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it hereby

**RESOLVED**, that Control Sales, Inc., 50 Galesi Dr., #20, Wayne, NJ 07470 is designated as the sole source distributor for Sparling meters, service and parts; now

**UPON A VOTE** being taken, the result was \_\_\_\_\_.



August 14, 2020

Town of Islip  
401 Main Street  
Room 301  
Islip, NY 11751

Attention: Dan Berlind

**Subject: Sole Source**

This letter is to certify that Sparling Instruments, LLC located in El Monte, California is the sole source of Sparling meters, service and parts. These meters, service and parts can only be purchased from Sparling Instruments, LLC or your local distributor; Control Sales Inc.

Please contact us if you should have any question.

Best Regards,

A handwritten signature in black ink, appearing to read 'CHUTCHER'.

Craig Hutcher  
Sales Manager, Municipal & Industrial  
626.899.4594 direct  
714.943.1054 cell  
[chutcher@sparlinginstruments.com](mailto:chutcher@sparlinginstruments.com)  
[www.sparlinginstruments.com](http://www.sparlinginstruments.com)  
4097 N. Temple City Blvd  
El Monte, CA 91731

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 11**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval for the assignment of contracts for refuse and garbage collection services in the following contract bid areas of the Town of Islip Consolidated Garbage and Refuse Districts.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizing the Assignment of Contracts in certain Contract Bid Areas of the Town of Islip Consolidated Refuse and Garbage District Pursuant to Section 109 of the General Municipal Law.

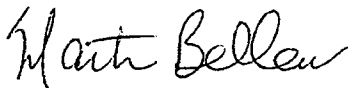
---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip Residents
  2. Site or Location affected by resolution: Contract Bid Areas (CBAs) 5, 7, 45, 60, 58
  3. Cost: \_\_\_\_\_
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



---

**Signature of Commissioner/Department Head Sponsor**

10/5/21  
**Date**

October 19, 2021  
Resolution # \_\_\_\_\_

**AUTHORIZATION FOR THE ASSIGNMENT OF CONTRACTS IN CERTAIN CONTRACT BID AREAS OF THE TOWN OF ISLIP CONSOLIDATED REFUSE AND GARBAGE DISTRICT PURSUANT TO SECTION 109 OF THE GENERAL MUNICIPAL LAW**

**WHEREAS**, the Town Board has authorized the award and execution of contracts with the lowest responsible bidders to provide refuse and garbage collection services in the Town of Islip Consolidated Refuse and Garbage District; and

**WHEREAS**, contract specifications provide for the assignment of contracts for said collection services at the discretion of the Town; and

**WHEREAS**, certain successful bidders for the contracts have requested authorization to assign contracts for refuse and garbage collection services as provided for in the contract specifications and Section 109 of the General Municipal Law, and;

**WHEREAS**, the Department of Environmental Control has reviewed the requests and recommends the requests be approved.

**NOW, THEREFORE**, on motion of \_\_\_\_\_  
seconded by Councilperson \_\_\_\_\_ be it

**RESOLVED**, that authorization be and is hereby granted for assignment of contracts for refuse and garbage collection services in the following contract bid areas of the Town of Islip Consolidated Garbage and Refuse Districts subject to the submission of all required documentation (see attached *Schedule A*).

**UPON A VOTE BEING TAKEN, the result was:** \_\_\_\_\_

Schedule A, Town Board Resolution 10/19/2021  
Town of Islip Consolidated Refuse Garbage District Bid  
2022 - 2026 Assigned CBAs

<b>CBA #</b>	<b>Awarded to</b>	<b>Assigned to</b>	<b><u>2022-2026 Cost</u></b>
5	European American Waste Disposal, Corp.	Total Collection Services Inc.	\$867,302.10
7	European American Waste Disposal, Corp.	Total Collection Services Inc.	\$1,187,851.50
45	Total Collection Services Inc.	European American Waste Disposal, Corp.	\$576,243.00
60	Total Collection Services Inc.	European American Waste Disposal, Corp.	\$463,626.00
58	Bianculli Sanitation, Inc.	Jody Enterprises, Inc.	\$340,796.40

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 12**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to recognize Grace Anne Brennan as an additional owner of Big A's Oysters, LLC for an existing license agreement for one parcel of Town-owned Bay Bottom Land.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizing the Supervisor to recognize an additional owner of Big A's Oysters, LLC for an existing license agreement for one (1) parcel of Town-owned Bay Bottom land, for the purpose of Shellfish Cultivation in the Great South Bay, as outlined in "Appendix A".

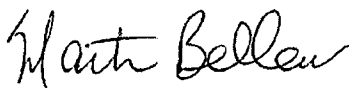
---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or Location affected by resolution: Parcel Ax9, 2.74 Acres
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_ . Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26 . SEQOR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

\_\_\_\_\_  
Date

October 19, 2021  
Reso. # \_\_\_\_\_

**AUTHORIZING THE SUPERVISOR TO RECOGNIZE AN ADDITIONAL OWNER OF BIG A's OYSTER, LLC., FOR AN EXISTING LICENSE AGREEMENT FOR ONE (1) PARCEL OF TOWN-OWNED BAY BOTTOM LAND, FOR THE PURPOSE OF SHELLFISH CULTIVATION IN THE GREAT SOUTH BAY, AS OUTLINED IN "APPENDIX A"**

**WHEREAS**, the Town of Islip owns underwater land in the Great South Bay (GSB) which has historically produced substantial quantities of shellfish, including clams, scallops and oysters; however, the GSB has recently seen a steady significant decline in the shellfish harvest; and

**WHEREAS**, the Town of Islip established a Bay Bottom Licensing Program in 2009 for those individuals having experience in shellfish cultivation, with the intent of promoting the overall health of the Great South Bay's Ecosystem; and

**WHEREAS**, the Town of Islip currently has an existing license agreement with Michael Mission and Marcus Buffalo, owners of Big A's Oysters, a Limited Liability Company, (LLC), for the cultivation of shellfish in the Great South Bay; and

**WHEREAS**, the Town of Islip recognizes Grace Anne Brennan as an additional owner of Big A's Oysters, LLC for the existing License Agreement;

**NOW, THEREFORE**, on motion of Councilperson \_\_\_\_\_  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized Grace Anne Brennan as an additional owner of Big A's Oysters for an existing License Agreement, as outlined in Appendix A, with said License running concurrently with the original license.

**UPON A VOTE** being taken, the result was \_\_\_\_\_.

"Appendix A"

Licensee Name	Parcel ID	Size of Parcel
Michael Mission Mark Buffalo Grace Anne Brennan (Big A's Oysters, LLC)	Ax9	2.74 acres

## **Certified Resolution**

### **Big A's Oysters, LLC**

I, Michael S. Misson, certify that I am the Managing Member of Big A's Oysters, a Limited Liability Company ("LLC") organized under the laws of New York, Tax Identification Number 84-2818985, and that the resolution on this document is a true and correct copy of the resolution adopted at a meeting of Members of the LLC on September 10, 2021.

BE IT RESOLVED THAT, Grace Anne Brennan, 137 Woodbine Ave, #2, Northport, NY 11768 is included as a Member of the LLC.

Signature: 

Name: Michael S Misson

Title: Managing Member

Dated: 9/10/2021



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 13**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a contract extension with Dvirka & Bartilucci Engineers and Architects, P.C. to provide professional and technical services for monitoring, sampling, and reporting of Landfill Gas at the Sonia Road Landfill for the year 2022.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

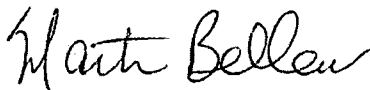
**AUTHORIZING THE SUPERVISOR TO ENTER INTO A CONTRACT EXTENSION WITH DVIRKA & BARTILUCCI ENGINEERS AND ARCHITECTS. P.C., TO PROVIDE PROFESSIONAL AND TECHNICAL SERVICES FOR MONITORING, SAMPLING, AND REPORTING LANDFILL GAS (LFG) AT THE SONIA ROAD LANDFILL.**

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
2. Site or Location affected by resolution: Sonia Road Landfill
3. Cost: **2022:** \$4,920
4. Budget Line: TBD
5. Amount and source of outside funding: N/A

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor

10/5/21  
Date

October 19, 2021

Reso # \_\_\_\_\_

**AUTHORIZING THE SUPERVISOR TO ENTER INTO A CONTRACT EXTENSION WITH DVIRKA & BARTILUCCI ENGINEERS AND ARCHITECTS, P.C., TO PROVIDE PROFESSIONAL AND TECHNICAL SERVICES FOR MONITORING, SAMPLING, AND REPORTING LANDFILL GAS (LFG) AT THE SONIA ROAD LANDFILL.**

**WHEREAS** the Town of Islip owns and operates an integrated Solid Waste Management System, and;

**WHEREAS** the system includes both active and inactive landfill systems, and;

**WHEREAS** the Town of Islip owns and operates the Sonia Road Landfill; and

**WHEREAS** the New York State Department of Environmental Conservation (NYSDEC) requires the monitoring, sampling and reporting of Gas Migration Control Systems; and

**WHEREAS** a resolution was passed at the November 20, 2018 Town Board Meeting for the Supervisor to enter into a contract with Dvirka and Bartilucci Engineers and Architects, to provide Professional and Technical Services for Monitoring, Sampling and Reporting Landfill Gas (LFG) at the Sonia Road Landfill for Calendar Years 2019, 2020, 2021 with the option for two (2), one (1) year extensions, if mutually agreed; and

**WHEREAS** it is recommended to exercise this option to extend the contract for the services for the year 2022; and

**WHEREAS** these services are required in order to comply with NYSDEC Requirements; now

**NOW, THEREFORE** on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ Be it hereby

**RESOLVED**, that a contract extension be authorized between the Town of Islip and Dvirka & Bartilucci Engineers & Architects, P.C., 330 Crossways Park Drive, Woodbury, N.Y. 11797 for the monitoring, sampling, and reporting of Landfill Gas (LFG) at the Sonia Road Landfill for the year 2022 in the amount of \$4,920.

**UPON A VOTE** being taken, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 14**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to apply for and accept grant funding through the New York State Department of Homeland Security to grant resident Mary Watts funding for the elevation of her home.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Anthony Prudenti**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Town of Islip is an eligible subapplicant for DR 4567 Tropical Storm Isaias FEMA funded grant through the New York State Department of Homeland Security (NYS DHSES) that would allow resident Mary Watts, 8 Secatogue Lane East, West Islip, NY 11795 to elevate her home and be reimbursed 75% of the eligible costs which may include engineering and surveying, demolition, disposal of demolition of debris, repair of lawn, landscaping, etc. damaged by elevation activities, deed amendments of the property displacement costs, and project management costs.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Mary Watts, Town of Islip Resident
  2. Site or location effected by resolution: 8 Secatogue Lane East, West Islip, NY 11795
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 6 NYCRR 617.5(C)(2). SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

9/21/2021  
\_\_\_\_\_  
Date

Town Board  
October 19, 2021

**WHEREAS**, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) announced a Hazard Mitigation Grant Program (HMGP) under FEMA DR 4567 Tropical Storm Isaias which includes funding to assist qualified residents with home elevation projects; and

**WHEREAS**, the Town of Islip, as eligible sub applicant, has been requested to generate an application on behalf of resident Mary Watts, 8 Secatogue Lane East, West Islip NY 11795 who has requested and volunteered to participate in the DR 4567 HMGP to have her home elevated; and

**WHEREAS**, the NYS DHSES, upon receipt and FEMA approval of Town's application, as eligible subapplicant, agrees to provide grant funding for the elevation of specified building located within the Town of Islip for up to 75% of the estimated cost of the project which may include engineering and surveying, demolition; disposal of demolition debris; repair of lawns, landscaping, sidewalks and driveways damaged by elevation activities; deed amendments of the property' displacement costs; and project management costs; and

**WHEREAS**, there are no additional costs to the Town of Islip for the elevation of specified building as the remaining 25% of eligible costs will be subsidized by the homeowner;

**WHEREAS**, the Town of Islip wishes to take advantage of the aforementioned grant to assist with the ability to offset costs associated with elevation of said property repeatedly damaged during storm and flood events; and

**NOW THEREFORE**, on the motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to apply for and accept funding from the New York State Department of Homeland Security for the elevation of said property located within the Town of Islip; and be it

**FURTHER RESOLVED**, that the Town Board hereby authorizes the Supervisor to execute all financial and/or administrative processes related to the acquisition of said funding; and be it

**FURTHER RESOLVED**, that the Town Board hereby authorizes the Comptroller to make the account entries necessary to amend the budget in accordance with the terms of the application and grant.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 15**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Town Clerk to advertise for a Public Hearing to  
consider amending the Town of Islip Uniform Traffic Code.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Peter Kletchka**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The attached resolution lists various traffic control devices recommended by the Traffic Safety Division.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
  2. Site or location effected by resolution: Various Locations
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

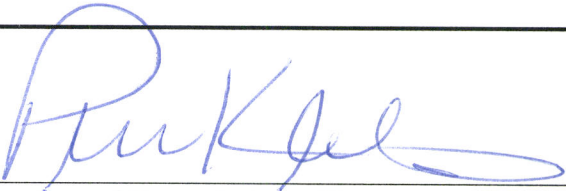
**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 22 \_\_\_\_\_. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

---

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

9/29/21  
\_\_\_\_\_  
Date



On a motion of Councilperson \_\_\_\_\_, seconded by  
Councilperson \_\_\_\_\_ be it

RESOLVED, that the Town Clerk be and is hereby authorized to advertise for Public  
Hearing to consider amending the Uniform Code of Traffic Ordinances for the Town of Islip as  
follows:

**SCHEDULE G  
STOP AND YIELD INTERSECTIONS  
AMEND TO READ**

<b>INTERSECTION</b>	<b>SIGN</b>	<b>CONTROLLING TRAFFIC</b>
Baldwin Blvd. at Elm Dr. (PNR)	Stop	North on Baldwin Blvd.; <u>East/West on Elm Dr.</u>

**SCHEDULE G  
STOP AND YIELD INTERSECTIONS  
ADD**

<b>INTERSECTION</b>	<b>SIGN</b>	<b>CONTROLLING TRAFFIC</b>
Lincoln Ave. at Sunrise Rd. (BHM)	Stop	North on Lincoln Ave.

**SCHEDULE I  
SCHOOL SPEED LIMITS  
ADD**

<b>NAME OF STREET</b>	<b>SPEED LIMIT (mph)</b>	<b>LOCATION</b>
St. John St. (CIS)	20	From Carleton Ave. to Kenmore St.

**SCHEDULE J  
PARKING, STOPPING AND STANDING REGULATIONS  
AMEND TO READ**

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
Montauk Highway/North From Greene Ave. west for <del>100 ft.</del> <u>165 ft.</u> (SVL)	No parking	

**SCHEDULE J  
PARKING, STOPPING AND STANDING REGULATIONS  
AMEND TO READ**

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
Montauk Highway/North From <del>100 ft.</del> <u>165 ft.</u> of Greene Ave. Ave. to Greeley Ave. (SVL)	Limited parking	9:00 a.m. to 6:00 p.m., except Sun. and holidays
Railroad Street/North From <del>200 ft.</del> <u>275 ft.</u> east of Snedecor Ave. to Snedecor Ave. (BPT)	No parking	
Railroad Street/South From Snedecor Ave. east for <del>200 ft.</del> <u>275 ft.</u> (BPT)	No parking	

**SCHEDULE J  
PARKING, STOPPING AND STANDING REGULATIONS  
DELETE**

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
Higbie Lane/West From 50 ft. north of Hunter Ave. to Hunter Ave. (WIS)	No parking	
Montauk Highway/North From Greeley Ave. to Greene Ave. (SVL)	No parking	

**SCHEDULE J  
PARKING, STOPPING AND STANDING REGULATIONS  
ADD**

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
Montauk Highway/North From Berard Blvd. west for 150 ft. (OKD)	No stopping	
From 125 ft. east of Berard Blvd. to Berard Blvd. (OKD)	No stopping	

---

**TRAFFIC CODE AMENDMENT SUMMATIONS**

---

**LOCATION: BALDWIN BLVD. AT ELM DRIVE, PINEAIRE**

REGULATION: Existing – Stop sign controls traffic northbound on Baldwin Blvd.

REQUESTED BY: Resident

RECOMMENDATION: Install stop signs to control traffic eastbound and westbound on Elm Drive

BRIEF JUSTIFICATION: Geometrics of intersection necessitate all-way controls

---

**LOCATION: LINCOLN AVENUE AT SUNRISE ROAD, BOHEMIA**

REGULATION: None

REQUESTED BY: Traffic Safety

RECOMMENDATION: Install a stop sign to control traffic northbound on Lincoln Avenue

BRIEF JUSTIFICATION: Side street stop at uncontrolled intersection

---

**LOCATION: ST. JOHN STREET, CENTRAL ISLIP**

REGULATION: None

REQUESTED BY: Principal of Our Lady of Guadalupe School

RECOMMENDATION: Install “20 MPH School Zone” signs from Carleton Avenue to Kenmore Avenue

BRIEF JUSTIFICATION: In accordance with the provisions required as per the Federal MUTCD

---

**LOCATION: MONTAUK HIGHWAY/NORTH, SAYVILLE**

REGULATION: Existing – Parking Restriction

REQUESTED BY: Traffic Safety

RECOMMENDATION: Amend length of restriction from Greene Avenue west for 100 feet to 165 feet

BRIEF JUSTIFICATION: Extend parking restriction to include/encompass SC Transit bus stop

## **TRAFFIC CODE AMENDMENT SUMMATIONS**

---

**LOCATION: MONTAUK HIGHWAY/NORTH, SAYVILLE**

REGULATION: Existing – Parking Restriction

REQUESTED BY: Traffic Safety

RECOMMENDATION: Amend length of restriction from 100 feet to 165 feet west of Greene Avenue to Greeley Avenue

BRIEF JUSTIFICATION: Extend parking restriction to include/encompass SC Transit bus stop

---

**LOCATION: RAILROAD STREET/NORTH, BAYPORT**

REGULATION: Existing – Parking Restriction

REQUESTED BY: Bayport Fire Department

RECOMMENDATION: Amend length of restriction from 200 feet to 275 feet east of Snedecor Avenue to Snedecor Avenue

BRIEF JUSTIFICATION: Extend parking restriction to encompass firehouse property front

---

**LOCATION: RAILROAD STREET/SOUTH, BAYPORT**

REGULATION: Existing – Parking Restriction

REQUESTED BY: Bayport Fire Department

RECOMMENDATION: Amend length of restriction from Snedecor Avenue east for 200 feet to 275 feet

BRIEF JUSTIFICATION: Extend parking restriction to encompass firehouse property front

---

---

**TRAFFIC CODE AMENDMENT SUMMATIONS**

---

**LOCATION: HIGBIE LANE/WEST, WEST ISLIP**

REGULATION: Existing – Parking Restriction

REQUESTED BY: Traffic Safety

RECOMMENDATION: Remove existing parking restriction from 50 feet north of Hunter Avenue to Hunter Avenue

BRIEF JUSTIFICATION: Delete parking regulation from Traffic Code Book as the resident's driveway was reconfigured and the regulation is no longer necessary

---

**LOCATION: MONTAUK HIGHWAY/NORTH, OAKDALE**

REGULATION: None

REQUESTED BY: Suffolk County DPW

RECOMMENDATION: Restrict parking from Berard Blvd. west for 150 feet

BRIEF JUSTIFICATION: Update Traffic Code Book to reflect field conditions

**TRAFFIC CODE AMENDMENT SUMMATIONS**

---

**LOCATION: MONTAUK HIGHWAY/NORTH, SAYVILLE**

REGULATION: Existing – Parking Restriction

REQUESTED BY: Traffic Safety

RECOMMENDATION: Remove existing No Parking restriction from Greeley Avenue to Greene Avenue

BRIEF JUSTIFICATION: Remove regulation from Traffic Code Book, parking is allowed in the area

---

**LOCATION: MONTAUK HIGHWAY/NORTH, OAKDALE**

REGULATION: None

REQUESTED BY: Suffolk County DPW

RECOMMENDATION: Restrict parking from 125 feet east of Berard Blvd. to Berard Blvd.

BRIEF JUSTIFICATION: Update Traffic Code Book to reflect field conditions

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 16**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval to symbolically rename Third Avenue between 1<sup>st</sup> Street and Stein Drive in Brentwood to "Sergeant Investigator Keith Allison Way" in honor of Keith Allison.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Peter Kletchka**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

---

To authorize the Town Board to symbolically rename Third Avenue between First Street and Stein Drive in Brentwood to Sgt. Investigator Keith Allison Way.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Family/Residents
  2. Site or location effected by resolution: Third Avenue between First Street and Stein Drive,  
Brentwood
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

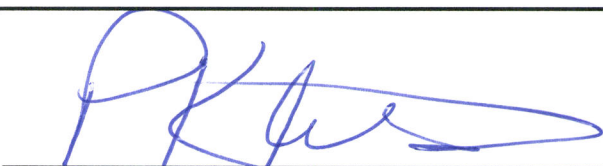
ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 22 and 33. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

---



Signature of Commissioner/Department Head Sponsor



Date

October 19, 2021  
Resolution #

**WHEREAS**, the Town Board of the Town of Islip has received a request to enact the symbolic naming of Third Avenue in Brentwood between 1<sup>st</sup> Street and Stein Drive in honor of Sergeant Investigator Keith Allison; and

**WHEREAS**, Third Avenue between 1<sup>st</sup> Street and Stein Drive is dedicated to the town and is under the jurisdiction of the Town of Islip; and

**WHEREAS**, Keith Allison served with the Suffolk County Sheriff's Department for over 25 years where he became the highest ranking African American man in that organization as Sergeant of Personnel Investigation and President of the Suffolk County Officer's Association; and

**WHEREAS**, Keith Allison served on the Brentwood School Board and was a board member of the NAACP-Islip Branch; and

**WHEREAS**, Keith Allison was an instructor at Suffolk Community College proudly teaching minority and sensitivity classes to every officer in the Suffolk County Sheriff's Department; and

**WHEREAS**, Keith Allison was a Brentwood Youth Activity Commissioner of the aforementioned organization before his untimely passing,

**WHEREAS**, it is recommendation of the Street Naming Review Committee to symbolically rename Third Avenue between 1<sup>st</sup> Street and Stein Drive "Sergeant Investigator Keith Allison Way"; and

**WHEREAS**, adding a memorial sign to Third Avenue in Brentwood will not change the legal addresses of any residences on this street, nor replace the official name of the roadway.

**NOW, THEREFORE**, on a motion of Council \_\_\_\_\_, seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Town Board hereby symbolically names Third Avenue between 1<sup>st</sup> Street and Stein Drive in Brentwood to "Sergeant Investigator Keith Allison Way", in honor of Keith Allison, a local hometown hero; and be it

**FURTHER RESOLVED**, that the Town Board authorizes the Town of Islip



Department of Public Works to install appropriate memorial signage on Third Avenue in Brentwood with the name of this local hero displayed on it.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 17**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval permitting the Youth Bureau to host drop-off sites throughout the Town of Islip to collect donations for the Winter Coats Donation Drive Program.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Tim Mare**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Youth Bureau will collect winter coats for the needy youth within the Town of Islip. The Drive will be advertised within the business community, school districts and libraries. Once the coats are collected they will be given to the local youth and adults that are in need of a warm jacket for the winter season. This is a program that has been done by the Youth Bureau in the past and has been passed by the Board.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Town of Islip
  3. Cost: \$0
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Tim Mare

Digitally signed by Tim Mare  
Date: 2021.09.17 10:36:15 -04'00'

**Signature of Commissioner/Department Head Sponsor**

9/17/2021

**Date**

October 19, 2021

WHEREAS, the Town of Islip Winter Coats Donation Drive is a program overseen by the Town of Islip Youth Bureau with the mission to collect and distribute Winter Coats for the local families in need; and

WHEREAS, The Town of Islip ("the Town"), through its Youth Bureau, would like to host drop-off sites throughout the Town to collect donations for the Town of Islip Winter Coats Donation Drive program;

NOW, THEREFORE, on a motion of

Seconded by

be it,

RESOLVED, that pursuant to Town Law Section 64(8), the Town of Islip Youth Bureau is hereby authorized to host drop-off sites throughout the Town to collect donations for the Winter Coats Donation Drive program.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 18**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval permitting the Youth Bureau to host drop-off sites throughout the Town of Islip to collect donations of new toys.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Tim Mare**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Youth Bureau will collect new toys for the youth within the Town of Islip. The Drive will be advertised within the business community, school districts and libraries. Once the toys are collected they will be given to the local youth that are less fortunate. This is a program that has been done by the Youth Bureau in the past and has been passed by the Board.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Town of Islip
  3. Cost: \$0
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Tim Mare

Digitally signed by Tim Mare  
Date: 2021.09.17 10:35:05 -04'00'

**Signature of Commissioner/Department Head Sponsor**

**Date**

October 19, 2021

WHEREAS, Youth Bureau Holiday Toy Drive is a program with the mission to collect and distribute new toys at Christmas, with a message of hope to youngsters that will assist them in becoming responsible, productive, patriotic citizens.; and

WHEREAS, The Town of Islip ("the Town"), through its Youth Bureau, would like to complete this mission by hosting various drop-off sites throughout the Town to collect pass-through donations for the Youth Bureau Holiday Toy Drive program;

NOW, THEREFORE, on a motion of \_\_\_\_\_, seconded  
by \_\_\_\_\_;be it

RESOLVED, that pursuant to Town Law Section 64(8), the Town of Islip Youth Bureau is hereby authorized to host drop-off sites throughout the Town to collect pass-through donations for the Youth Bureau Holiday Toy Drive program.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 19**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Special Events.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Olga H. Murray**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



October 19, 2021

On a motion of Councilperson

seconded by Councilperson

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town

- A. 5K Run - Hauppauge - Hauppauge Schools - Saturday, November 13, 2021 from 8:00AM to 11:00AM. Assembles at Hauppauge Middle School. Start 600 Townline Road, east to Hoffman Lane, left onto Hoffman continue south to Motor Parkway turn around and reverse to Hauppauge Middle School. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- B. Halloween Parade-East Islip-Country Village Beautification Society- Saturday, October 23, 2021 from 2:00 PM to 5:00PM. Parade begins at Marilyn Street and Manistee Lane head east on Manistee Lane to Hobart Street head back west on Manistee Lane to end at Marilynn Street. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- C. Halloween 5K and Monster Dash -Strong Island Running Club, LLC.INC-Holbrook-Saturday, October 30, 2021 from 8:30AM to 10:00AM. Route as follows: begin at Starlight Auto Glass on Main Street, Holbrook. Sharp left onto Grundy Avenue, pass over Furrows Road, turn left onto Benning Lane, turn right onto Henry Blvd, turn left onto Dorothy Street, turn left onto Mollie Blvd, turn right onto Hiram Avenue, turn right onto Furrows Road, turn left onto Main Street, 5K will end at the Irish Times Pub. Permission for this event will be granted pending approval from Town and Country Offices and proof of liability insurance.
- D. 22<sup>nd</sup> Annual Thunder Run 5K/Children's Fun Run & Abilities Fair-Hauppauge/Hidden Pond Park- Rolling Thunder Special needs Program, Inc. Sunday, November 7, 2021 from 8:00AM to 11:30AM. Children's Fun Run goes around Hidden Pond Park once. 5K Run assembles at 6:30AM inside the park 1 Mile race South side Townline road, 40 feet east of pole 330 South at Wiigs Road; 2 Mile race Center of San Juan Drive at pole Verizon #1 opposite driveway to #79, 3 mile race Center of Park Drive, 6 feet east of Post to West barrier of West entrance 1<sup>st</sup> parking lot for the Rinx, to Finish back at Hidden Pond Park. The 5K race will be run concurrently with the Abilities Fair. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- E. 20K Race Walk -Hauppauge-USATF-Long Island Track & Field-Sunday, October 31, 2021 from 8:30AM to 12:30PM-Race road closed set up 7:00AM, route as follows: Runners assemble at 9:00AM at 100 Veterans Memorial Highway Dennison Building on Constitution Blvd start and finish behind the loading Dock to the Dennison Building 290m South of Veterans Memorial Highway. Permission for this event will be granted Approval from Town and County Offices and proof of liability insurance.

- F. Brook Street Clean up-International Coastal Clean Up - Islip - Keep Islip Clean – Saturday, November 20, 2021 from 9:00AM to 11:30AM. Keep Islip Clean. Requesting permission to close Brook Street from Milton Street and Boston Street for the duration of the event. Permission for this event will be granted pending approval from Town and County offices and proof of liability insurance.
- G. Oakdale Christmas Tree Lighting-Knights of Columbus Sunrise Council 6607- Saturday, December 4, 2021 from 4:00PM to 8:00PM. Event will take place at the Norman DeMott Park in Oakdale, Santa arrives by Fire Truck. Permission for this event will be granted pending approval from Town and County offices and proof of liability insurance.
- H. Breast Cancer 5K Walk/Run - Brentwood – Liga De Justicia Foundation - Saturday, October 23, 2021 from: 8:00AM to 12:00 Noon. The 5K will take place at the Timberline Park at 400 Broadway, Brentwood, NY. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- I. Veteran's Day Ceremony-Islip-American Legion Rusy Bohm Post #411- Thursday, November 11, 2021 from 10:30AM to 11:30AM. To be held at the Islip Town Memorial Park, Main Street. Ceremony will be honoring Veterans of U.S. service. Permission for this event will be granted pending approval from Town and County offices and proof of liability insurance.

Upon a vote being taken the result was:

## **PART B:**

### **BLOCK PARTIES**

October 19, 2021

RESOLVED, that permission is hereby granted to hold the following:

1. BP- 41 Hamilton Street – Sayville – Saturday – October 30, 2021 (RD: None) 11AM to 11 PM; Hamilton Street will be closed from: Foster Avenue to the End; Cross Street: River Road.
2. BP-98 Gladstone Avenue- West Islip – Sunday – October 31, 2021 (RD: None) 11AM to 11PM; Gladstone Avenue will be closed from Bardolier Ln to Third Street. Cross Streets: 5<sup>TH</sup> Street and 4<sup>th</sup> Street.
3. BP- 276 Iroquois Street- Ronkonkoma – Saturday – November 06, 2021 (RD: None) 11AM to 11PM; Iroquois Street will be closed from Oakdale Avenue to Parkway Blvd.
4. BP- 15 Donna Pl- East Islip –Saturday- November 20, 2021 (RD: 11/21/2021) 11AM to 11PM; Donna Pl. will be closed from Campbell Ln. to Quintuck Ln.
5. BP- 56 Edgewood Road- West Islip – October 30, 2021 (RD: None) 11AM to 11PM; Edgewood Road will be closed from Parkwood Avenue to Church La.
6. BP- 545 Sylvan Avenue- Bayport – Sunday – 10/24/2021 (None) 11AM to 11PM; Sylvan Avenue will be closed from Midwood Ct. to Ridgewood Ct.

Upon a vote being taken the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 20**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into an Intermunicipal-  
Agreement with the County of Suffolk in connection with the Midway  
Crossing Project.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**John R. DiCioccio, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to enter into an Intermunicipal Agreement with the County of Suffolk in connection with the Midway Crossing Project.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Townwide
  2. Site or location effected by resolution: Long Island MacArthur Airport & the LIRR
  3. Cost: n/a
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26 & 33. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

\_\_\_\_\_  
Date

October 19, 2021  
Resolution No.

**WHEREAS**, a Request for Proposals (“RFP”) was advertised by the Town of Islip entitled “Development of Parcels of Land at Long Island MacArthur Airport” to encourage the development and Lease of four parcels, identified as A, B, C & D, located at Long Island MacArthur Airport (“Town Project”) and

**WHEREAS**, on June 15, 2021 the Town Board authorized the Supervisor to designate Jones Lang LaSalle Americas, Inc. (“JLL”) as the preferred responder as to its Midway Crossing proposal, a mixed use transit oriented development with associated retail, entertainment, office space and parking to be developed in conjunction with a proposed North Terminal at the Airport; and

**WHEREAS**, in addition to the properties which are the subject of the Town Project, Suffolk County owns approximately 40 acres of property located immediately south of the Ronkonkoma Long Island Railroad Station; and

**WHEREAS**, adjacent to said County owned property, the Town of Islip owns a six-acre parcel; and

**WHEREAS**, together these parcels are located immediately north of the Town Project; and

**WHEREAS**, in October of 2017, Suffolk County issued a Request for Qualifications for a Master Developer of the 40-acre County owned property and the six-acre Town owned property (“County Project”); and

**WHEREAS**, by resolution 438-2018, the County Legislature adopted a resolution designating JLL as the Master Developer for the County Project; and

**WHEREAS**, as the Town Project and County Project are adjacent to one another and JLL was awarded both projects, the Town Board hereby desires to enter into an Inter-Municipal Agreement wherein both municipal corporations will work in partnership to foster the “Midway Crossing” project and help establish a much needed link between the Long Island MacArthur Airport and the Long Island Railroad Station; and

**WHEREAS**, it is in the interests of the Town of Islip constituency to cooperate in the undertaking of this development project and the public interest will be furthered by the virtue of inter-municipal cooperation.

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_; seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Board hereby declares itself lead agency for the above-described project and hereby determines that the environmental review of the current proposed action authorizing the execution of an Inter-Municipal Agreement with the County of Suffolk may be properly separated from the environmental review of any potential zoning code amendments, rezoning or redevelopment which may occur in the future in connection with the Midway Crossing proposal inasmuch as the proposed action contemplated by the Board:

- does not commit the Town Board to any potential future rezoning or redevelopment;
- potential future activities (i.e., potential future zoning code amendments, rezoning or redevelopment activities that may occur in the future) are not yet defined, and are speculative; and
- any potential future zoning code amendments, rezoning or redevelopment activities that may occur in the future and are not yet defined would undergo an environmental review process in accordance with SEQRA and its implementing regulations at 6 NYCRR Part 617, and the separation of that environmental review from the instant action (i.e., the execution of an intermunicipal agreement) would be no less protective of the environment than a combined review (which is not feasible, as future “phases” are not yet defined),, be it

**FURTHER RESOLVED**; that the Town Board hereby determines the action contemplated by this resolution to be a Type II action pursuant to Section 617.5(c)(26) and (33) of Title 6 of the NYCRR; and be it

**FURTHER RESOLVED**, that the Supervisor is hereby authorized to enter into an Inter-Municipal Agreement with the County of Suffolk as authorized by Article 5-G of the New York General Municipal Law.

Upon a vote being taken, the result was:

***PROPOSED FINAL***

**INTER-MUNICIPAL AGREEMENT**

This Inter-Municipal Agreement (“Agreement”) dated as of the XX day of XXX 2021 (“Effective Date”) is by and between the **County of Suffolk**, a municipal corporation, having its principal office at 100 Veterans Memorial Highway, Hauppauge, New York 11788 (the “County”) and the **Town of Islip**, a municipal corporation, having its principal office at 655 Main Street, Islip, New York 11751 (the “Town”). The County and Town shall be referred to at all times individually as a “Party” and collectively as the “Parties”).

**RECITALS**

WHEREAS, the Ronkonkoma Civic Association (“RCA”) and Ronkonkoma Visioning Implementation Committee (“RVIC”), in partnership with the Regional Plan Association (“RPA”), undertook a multi-year community planning process for the development of the area directly south and adjacent to the Ronkonkoma Long Island Rail Road Station (“Station”) in the County and the Town; and

WHEREAS, the multi-year community planning process led by the RCA and RVIC included community planning meetings, a presentation from national planning experts on transit-oriented-development, and multiple mailers sent from the RCA to every home in the community containing updates on the planning process and the community's development concepts; and

WHEREAS, in September 2017, the RCA presented the community's ideas and development concepts to the private sector seeking responses that would assist the County and Town in determining the market feasibility of their ideas and concepts; and

WHEREAS, in October 2017, the County issued a Request for Qualifications (“RFQ”) for a Master Developer of a certain area consisting of: (i) approximately 40 acres of County owned property located immediately south of the Ronkonkoma Long Island Rail Road Station (the “County Parcels”), and (ii) a 6 acre Town of Islip Parcel to the east of the County Parcel (the “Town 6 acres”); and

WHEREAS, the Parties acknowledge that any deed restrictions encumbering any portion of the County Parcels must be mutually addressed to the satisfaction of all Parties for this proposed development to proceed; and

WHEREAS, Jones Lang LaSalle Americas, Inc. (the “Company”) was among the group of qualified developers/development teams that submitted proposals in response to the RFQ; and

WHEREAS, the Company submitted a response to the RFQ, which was recommended as the most responsive by the RVIC, and selected as the preferred developer by the RFQ evaluation committee; and

WHEREAS, by resolution 438-2018, the County Legislature adopted a resolution designating the Company as the Master Developer for the County Parcel and Town 6 acres; and

WHEREAS, a Request for Proposals (“RFP”) was advertised by the Town of Islip entitled “Development of Parcels of Land at Long Island MacArthur Airport” to encourage the development and lease of four parcels, identified as A, B, C & D (the “Four Parcels”); and



WHEREAS, the RFP was advertised once and opened on April 30, 2020; and

WHEREAS, a comprehensive review of the proposals was conducted by an RFP Review Committee (the "Committee"), and after said review the Committee determined that the proposal by the Company for a mixed use transit oriented complex with associated retail, entertainment, office space and parking on the Four Parcels is in the best interest of the Town, with the exception of the development of Parcel D, the result being that Parcels A, B, C and the surrounding property including the Town 6 Acres (the "Town Parcels") are being made available for development by the Town (but for certainty Parcel D and the area being considered for the North Terminal at the Long Island MacArthur Airport ("Airport") are not included in the property that the Company will develop; and

WHEREAS, the Committee recommended that the Town Board designate the Company as the preferred responder with respect to the Town Parcels (hereinafter the "Town Project") although the Company's proposal exceeded the boundaries of the parcels described in the RFP inasmuch as the entire development area set forth in the Company's proposal, specifically the County Parcel, is needed to allow for the full potential of the proposed mixed use, transit-oriented development known as "Midway Crossing", as conceptually set forth herein in Paragraph 1.4(b) and attached hereto as Schedule A (the "Project"); and

WHEREAS, the "Project Area" is defined as the County Parcels and the Town Parcels; and

WHEREAS, the Parties recognize the role and importance of the Federal Aviation Administration ("FAA"), and its various levels of approvals, acceptance, and adoption pursuant to federal law, and FAA regulations, policies and guidelines; and

WHEREAS, the Parties recognize the fundamental importance of significantly enhancing access to the Airport by the proposed connectivity to the Station; and

WHEREAS, the County will work with the Town to provide the requisite property interest for the access and connectivity between the Station and the Airport; and

WHEREAS, the Parties desire to work in partnership to foster and advance the Project and help establish a much-needed link between the Airport and the Station; and

WHEREAS, on June 15, 2021, the Town Board unanimously adopted Resolution 23 (the "Town Resolution") authorizing the Supervisor to designate the Company as the preferred responder of the Town Project, subject to the approval of the Town Board and the Federal Aviation Administration of a final development plan together with terms and conditions of an agreement to effectuate such plan within the due diligence period terms of eighteen (18) months; and

WHEREAS, the Town Resolution also authorized 1) the Supervisor to enter into an exclusive negotiating and License Agreement with the company for the due diligence period, but expressly did not grant any right, title or interest in the properties covered by the Company's Midway Crossing proposal to the County or the Company without further approval of the Town Board, 2) the Town Attorney to negotiate an Inter-Municipal Agreement with the County, as authorized by Article 5-G of the New York General Municipal Law, wherein both municipal

corporations will work in partnership to foster the Town Project and the County Project, and 3) the Supervisor to apply for and accept any and all grant funding for the Town Project; and

WHEREAS, the Project shall be developed in multiple phases; and

WHEREAS, the Town and the County seek to enter into this Agreement to work cooperatively to cause the development of the Project; and

WHEREAS, the Town is the owner of the Airport and is the Airport Sponsor for FAA purposes, and the Town Parcels and related Town-owned property as described in the Town Resolution, and also the including the Town 6 Acres, proposed for non-aeronautical development will remain Airport Property, owned by the Town, and will not be deemed surplus property for purposes of the FAA's grant assurances, rules and regulations; and

WHEREAS, the Town anticipates making improvements to the Airport which may include, but are not limited to, an airport terminal and other supporting parking facilities, air side uses, aviation assets including aprons, roadways, and taxiways; and

WHEREAS, it is expected that Project will require the relocation of the Town of Islip MacArthur Compost Facility ("Compost Facility") to a separate location outside of the Project Area; and

WHEREAS, the Town will work together with the Company to develop a full relocation and financial plan including securing the proposed relocation site, the design and construction of a new, modern, indoor facility, all regulatory permitting, and full operational transfer from the current location ("Compost Facility Relocation"); and

WHEREAS, the County will provide the Town with technical, non-monetary assistance with regard to the Compost Facility Relocation; and

WHEREAS, it is the Company's responsibility to complete successfully the Compost Facility Relocation's environmental review and obtain the requisite land use entitlements to develop, fund, and execute the Compost Facility Relocation based on design, specifications and location approved by the Town without impacting current or future revenue, or without requiring funding from the County or the Town (including the Airport); and

WHEREAS, the development and implementation of the Project will be subject to satisfactory completion of, among other things, environmental review and procedures required by the New York State Environmental Quality Review Act ("SEQR") and the implementing regulations at 6 NYCRR Part 617; and the National Environmental Policy Act ("NEPA"); and

WHEREAS, development of the Project may necessitate new zoning and other land use regulations with which the Project must comply and the Parties recognize and agree that the environmental impacts of the adoption of any recommended zoning code changes and the development contemplated therein, may be subject to the satisfactory completion of further SEQR review and findings required therefor, and that any future actions in furtherance of the Project shall be undertaken and approved in compliance with applicable SEQR and NEPA requirements; and

WHEREAS, the Parties agree that the Town shall be Lead Agency for both SEQR and NEPA and the County shall be an Involved Agency; and

WHEREAS, Article 5-G of the New York General Municipal Law ("GML") authorizes municipal corporations to perform their functions, duties and powers on a cooperative basis with other municipal corporations pursuant to agreement or contract; and

WHEREAS, both the County and the Town are municipal corporations, as defined in Article 1 of the GML; and

WHEREAS, the County and the Town each represent that the respective municipalities are authorized, pursuant to both Article 9, Section 1 (c) of the New York State Constitution and the GML to enter into this Agreement, and

WHEREAS, the County and Town each recognize that for this project to be implemented and to be successful, each has important roles and responsibilities, and that working together is an essential element of this project; and

WHEREAS, the County and Town are in alignment on the goals and objectives of this project, and will work cooperatively and jointly to receive all levels of grant funding; and

NOW, THEREFORE, in consideration of the above recitals and the agreements and mutual covenants set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged and agreed upon, the Parties hereto do agree as follow.

## **TERMS OF AGREEMENT**

### **ARTICLE I**

#### **The Project**

1.1 **The Project.** The Parties shall work together, collaborate, and cooperate in good faith and take all such action as may be reasonably necessary or appropriate in order to carry out or effect the development of the Project, and the realization of the objectives of this Agreement, including, without limitation (i) removing and curing any material impediment or encumbrance, which is reasonably susceptible to cure and within the control of the applicable Party, to the Project Area which would prevent the development of the Project and (ii) ensuring the prompt and expeditious review of all consents, approvals, authorizations, and licenses within the control of the applicable Party, related to the Project.

1.2 **County Representative.** The County hereby appoints \_\_\_\_\_ or his or her designee as its project representative for this Agreement and for the Project who will be responsible for coordinating the County's activities hereunder with the Town and the Company, and serving as the principal liaison to the Town and other involved and interested state and municipal authorities with respect to the Project.

1.3 Town Representative. The Town hereby appoints \_\_\_\_\_ or his or her designee as its project representative for this Agreement and for the Project who will be responsible for coordinating the Town's activities hereunder with the County and the Company and serving as the principal liaison to the County and other involved and interested state and municipal authorities with respect to the Project.

1.4 Development Strategies for the Project.

(a) The Parties, with assistance from the Company, shall work together to create a development strategy (the "Development Strategy"). It is expected that the Development Strategy shall address development and redevelopment of the Project pursuant to the following principles and goals (collectively, the "Project Goals"), which Project Goals may be modified, from time to time, upon mutual agreement of the Parties and the Company to:

- (i) integrate Long Island's significant science, technology, engineering and mathematical resources into a life sciences corridor concept;
- (ii) integrate the Airport and the Station into the Project and foster long-term and sustainable economic development in the County and Town and support transit-oriented developments;
- (iii) incorporate commercial uses that support the broad economic growth of the County and Town, community-supporting uses, improvement of public open spaces that will create an attractive destination while increasing value in these public assets;
- (iv) further a comprehensive regional strategy to increase the economic value of the Town Parcels and County Parcels ("Government Parcels");
- (v) create economic value for the Project;
- (vi) provide net positive tax revenue to the County and Town;
- (vii) create jobs and career opportunities for the County and Town residents and to attract additional residents;
- (viii) create and enhance County and Town gateways;
- (ix) foster a sense of safety and security;
- (x) improve streetscapes and create a pedestrian friendly "walkable" environment;
- (xi) achieve the adaptive reuse of vacant buildings where appropriate; and
- (xii) create a sustainable development by implementing smart growth and green building design elements in an economically viable plan.

(b) Project Vision. The project as proposed is envisioned to be a \$2.3 billion, 15-year, four-phase, 3.1 million-square-foot project. The key project elements include the following and it is acknowledged that the various facilities and their respective sizes and scopes have yet to be fully determined:

(i) A proposed new airport terminal on the northern portion of the Airport land which is consistent with the Airport Master Plan and the Terminal Narrative Study being conducted by the Town, in cooperation with the FAA ("Airport Terminal"). This investment will allow the development team to establish a direct "Train to Plane" multi-modal mass transit-oriented development in one of the most heavily congested areas of our nation.

(ii) A proposed Suffolk County Convention Center which is envisioned to include 100,000 square feet of ground floor exhibit hall space, 40,000 square feet of pre-function and meeting spaces, and 50,000 square feet of support spaces ("Convention Center"). The Convention Center has been sited adjacent to the new Airport Terminal along the main "Spine" connection between the Station and the Airport Terminal.

(iii) A proposed Convention Center hotel with 300 keys and meeting spaces to support the air travel and convention activity on the site.

(iv) A proposed privately funded Sports and Entertainment Complex with a 5,000-seat outdoor stadium and 4,000- to 6,500-seat indoor sports and entertainment center.

(v) The proposed Commercial Office Program centers around a new Life Sciences Center, commercial and medical office buildings with medical research and health-care facilities and a STEM educational institute.

(vi) A proposed destination and experience focused retail which relates to the other project components.

1.5 Infrastructure Improvements. The Parties intend that the Company, at its sole cost and expense, shall create and implement a financial plan to secure public and private funding through various models to construct all road, utility and other infrastructure improvements directly related to or necessary for the development of the Project, including, without limitation, sanitary sewer facilities, storm drainage facilities, gas, electric, and communications services, roads, sidewalks, curbs, public hardscape and landscape, water mains, storm water runoff, collection system, street and walkway lighting (the "Infrastructure Improvements"), with the exception of a terminal facility which will be the responsibility of the Town. The Company will be responsible for making the connections to the Infrastructure Improvements and other public water, storm water sewer, sanitary sewer, telecommunications, and electrical power and natural gas systems throughout the Project to each individual parcel or Phase as necessary for the new construction and shall secure any permits or approvals required for such construction and installation.

1.6 Public Funding. The Parties will actively work with the Company to identify creative financing mechanisms to fund Infrastructure Improvements, including, pursuing federal, state, county, town, and other governmental and public grants, financing and/or subsidies ("Public Funding") to defray the costs of the Project. Nothing in this Agreement shall be construed as an agreement, undertaking, commitment or guarantee by the Parties to provide any Public Funding or that any Public Funding is available or can be obtained or to relieve the Company's obligations to construct, equip and develop the Project. As each grant application is being applied for or received, the County and the Town will work together to address which municipality will be the signatory and recipient of said grant; provided however that the Airport (Town) shall be the

signatory and recipient for all Federal grant funds from the FAA. Further all grants shall be planned in terms of procurement such that the particular grant shall be expended in compliance with the appropriate governmental procurement requirements.

1.7 Zoning and SEQR/NEPA. The Company shall, at its sole cost and expense, undertake any and all studies and applications required to comply with SEQR/NEPA, the Phasing Plan, all governmental approvals, and any other applicable land use or permitting proceedings with respect to the Project. As soon as practicable following the execution of this Agreement, the Parties, in consultation with the Company, shall assist the Company with its SEQR/NEPA obligations by preparing a list of SEQR/NEPA related actions and a timetable for said actions. The list shall also identify all necessary materials and reports including, as necessary, technical memoranda. The Town accepts "lead agency" for purposes of satisfying any environmental requirements, including any requirements imposed by SEQR/NEPA, with the understanding that there is no compensation for being "lead agency". Any costs incurred for being "lead agency" cannot be charged to the County and any costs incurred by the Town for being "lead agency", or the County related to its participation in the zoning review and SEQR/NEPA will be paid for or reimbursed by the Company. The purpose of the Company's review of the existing Phase 1 for certain uses of the property, and of its conducting its own due diligence for the environmental characterization of the property to be developed, is to assess and establish a baseline for known environmental contamination, and to create a mutually agreed upon plan for any required remediation. To the extent the Company seeks a credit against any consideration it pays for all or any part of the Project Area for remediation costs, the fee owner of such real property which requires remediation shall have the credit applied to their share of the consideration. For example, if the Compost Facility requires remediation and the Company seeks a credit for such remediation costs, that credit shall be taken against any consideration paid to the Town for the Project.

1.8 Project Structure. The Town and the County acknowledge that various agreements must be developed and agreed to between the Town and the County, and among the Town, the County and the Company, including but not limited to the following purposes: to secure effectively state and federal grants, to establish the Company's lease rights in the property to be developed; to market and development the Project; to finance needed elements of the Project; to govern the operations during development; to comply fully with all applicable FAA statutes, regulations and policies; and to establish the commercial terms between the Company and the Town and County.

In addition, in order to facilitate the Project, it is contemplated by the Parties that some form of government sponsored cooperative entity may be created by the Town and the County. The formation of any such entity is subject to all necessary municipal and FAA approvals as well as a determination by the FAA that a lease of any Town Airport property for non-aeronautical purposes to such an entity will not result in said property being removed from inside the boundary of the airport for purposes of the FAA's grant assurances, rules and regulations

It is expressly understood that nothing contained herein binds and/or obligates the Parties to enter into any of the contemplated agreements, including the formation of a government sponsored entity. Moreover, the Parties acknowledge that the County requires a peer review of all aspects of the Project be conducted by an independent consultant (the "Peer Review"). Any subsequent agreement is conditioned upon the completion of the Peer Review. .

## **ARTICLE II**

### **Consultation/Term**

2.1. Consultation. During the term of this Agreement, the County Representative and Town Representative shall meet regularly to confer about the progress of the parties' activities under this Agreement. Such meetings shall occur at approximately two (2) week intervals.

2.2. Term. The term of this Agreement shall be for a period of twenty-four (24) months commencing upon execution of this Agreement by the Parties and approval of same by the office of the County Attorney and the office of the Town Attorney, except as may be terminated sooner as hereinafter set forth (the "Term"). The term may be extended in writing by both parties for an additional 12 months.

2.3. Termination. Either Party may terminate this Agreement upon ninety (90) days written notice.

## **ARTICLE III**

### **Exclusivity**

3.1. County Parcel Exclusivity. During the Term of this Agreement, the County will not: (i) designate any person, firm or entity, other than the Company, as a qualified and eligible sponsor or master developer for the redevelopment of the County Parcel; (ii) enter into any agreement with any other firm, person or other entity with respect to the County Parcel or authorize or direct, by written resolution or other formal act voted on by the County or otherwise, any representative to act on its or their behalf in connection with any such agreement; or (iii) enter into any negotiation or discussions (or solicit or accept any offers) with respect to or related to any of the foregoing. For the avoidance of doubt, this Section 3.1 shall not survive the termination or expiration of this Agreement.

3.2. Town Parcels Exclusivity. During the Term of this Agreement, the Town will not: (i) designate any person, firm or entity, other than the Company, as a qualified and eligible sponsor or master developer for the redevelopment of the Town Parcels; (ii) enter into any agreement with any other firm, person or other entity with respect to the Town Parcels or authorize or direct, by written resolution or other formal act voted on by the Town or otherwise, any representative to act on its or their behalf in connection with any such agreement; or (iii) enter into any negotiation or discussions (or solicit or accept any offers) with respect to or related to any of the foregoing. For the avoidance of doubt, this Section 3.2 shall not survive the termination or expiration of this Agreement.

## **ARTICLE IV**

### **Miscellaneous**

4.1. Modifications. This Agreement shall not be modified or supplemented, except by

an instrument in writing signed by the County and the Town.

4.2 Recitals. The Recitals set forth above shall be incorporated into and shall form a part of this Agreement.

4.3 Governing Law. This Agreement and the rights of the Parties hereunder shall be construed and governed by, and enforced in accordance with, the laws of the State of New York without regard to its principles of conflicts of laws.

4.4 Further Assurances. The Parties hereto agree to make, execute and deliver all further instruments and documents reasonably necessary or proper to fully effectuate the terms, covenants and provisions of this Agreement.

4.5 Entire Agreement. This Agreement (together with any schedules and exhibits hereto), sets forth the entire agreement and understanding of the Parties in respect to the subject matter hereof and supersedes all prior agreements (written and oral), arrangements, negotiations or understandings among the Parties and shall inure to and bind the successors and assigns of the respective Parties hereto and shall not be modified or supplemented except by an instrument in writing signed by the Parties.

4.6 Partial Invalidity. If any term or provision of this Agreement or the application thereof to any persons or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

4.7 Binding Effect. This document shall not bind any Party unless and until each Party, in their respective sole and absolute discretion, elects to be bound hereby by executing and delivering to the other Parties an executed original counterpart hereof.

4.8 Gender and Number. Whenever the context requires, the gender of all words used herein shall include the masculine, feminine and neuter, and the number of all words shall include the singular and plural thereof. The words "include", "includes" and "including" shall be deemed to be followed by the phrase "without limitation."

4.9 Headings. The headings of the paragraphs of this Agreement have been inserted for convenience of reference only and shall not constitute a part hereof.

4.10 Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, and to the extent specifically permitted hereunder their respective designees, successors and assigns.

4.11 Assignment. No assignment of this Agreement shall be made without the prior written consent of the Parties.

4.12 Authority. The Parties represent that that they are duly authorized to enter into this Agreement.

4.13 Notices. All notices, consents, approvals and required agreements of the Parties under this Agreement ("Notices") shall be in writing and shall be delivered either personally (receipt acknowledged), or, by certified mail or recognized overnight carrier, in either case, return receipt requested, shall be addressed to the respective Parties at the addresses first written above



and shall be deemed served on the date of delivery or the date of refusal as shown on a return receipt, as the case may be. Notices provided by the respective attorneys shall be deemed sufficient within the meaning of this paragraph without the signature of the Parties themselves. Copies of Notices shall be simultaneously sent to:

If to the County: County of Suffolk  
H. Lee Dennison Building, 11<sup>th</sup> Floor  
100 Veterans Memorial Highway  
Hauppauge, New York 11788  
Attention: Natalie Wright, Commissioner

And a Copy to: Harris Beach PLLC  
445 Hamilton Avenue  
White Plains, New York 10601  
Attention: Thomas Garry, Esq. and Michael Curti, Esq.

And a Copy To: County of Suffolk  
H. Lee Dennison Building  
100 Veterans Memorial Highway  
Hauppauge, New York 11788  
Attention: County Attorney

If to the Town: Town of Islip  
Town Hall  
655 Main Street  
Islip, New York 11751  
Attention: John R. DiCioccio, Esq., Town Attorney

And a Copy To: Kaplan Kirsch and Rockwell LLP  
1675 Broadway, Suite 2300  
Denver, Colorado 80202  
Attention: Peter Kirsch, Esq. and Steve Kaplan, Esq.

Each of the Parties hereto shall promptly notify each other of the change of their respective addresses.

4.14 Conflict of Interests. No member, official, agent or employee of either Party shall have any personal interest, direct or indirect, in this Agreement, nor shall any such member, official, agent or employee participate in any decision relating to this Agreement which affects her/his personal interests or the interests of any corporation, partnership, or association in which her/he is, directly or indirectly, interested.

4.15 Non-waiver. No failure or delay of any Party in the exercise of any right or remedy given to such Party hereunder, or the waiver by any Party of any condition hereunder for its benefit shall constitute a waiver of any other or further right or remedy nor shall any single or partial exercise of any right or remedy preclude other or further exercise thereof or any other right or remedy. No waiver by any Party of any other breach hereunder or failure or refusal by the other

Party to comply with its obligations shall be deemed a waiver of any other or subsequent breach, failure or refusal to so comply.

4.16 Amendment and Renewal. Reference to this Agreement herein shall include any amendment or renewal hereof.

4.17 Effectiveness. This Agreement shall become effective as of the date hereof on the execution hereof by all of the Parties hereto.

4.18 Counterparts. This Agreement may be executed in counterparts, each of which shall constitute one and the same instrument.

4.19 Agents and Brokers. The Parties hereto represent to each other that neither has dealt with a real estate agent or a real estate broker (collectively, a "**Broker**") in connection with this transaction and that there is no Broker entitled to a commission of any kind related in any way to the Government Parcels. In the event either Party has caused or suffered anything to be done which give rise to a claim of a commission by a Broker, said Party so responsible shall indemnify and hold harmless the other Party from said claim, including reasonable attorneys' fees incurred by said other Party in defense of such claim. The provisions of this Section shall survive the closing of title or other termination of this Agreement.

4.20 Legal Fees. Except as otherwise provided herein, the Parties shall be responsible for their own defense and legal fees in connection with any other action or proceeding involving the Project, including those incurred in defending the contemplated development and Project against any and all lawsuits or other legal challenges or opposition and, to preserve and enable the consummation thereof. If appropriate, the Parties will coordinate any such legal efforts in furtherance of the Project. Each Party shall be responsible for its respective costs in defense of any Article 78 litigation proceeding in which it is named a party. Each Party shall diligently defend any such action.

4.21 Limited Recourse.

(a) The obligations and agreements of the County contained herein and any other instrument or document executed in connection herewith, and in any other instrument or document supplemental thereto or hereto, shall be deemed the obligations and agreements of the County, and not of any member, officer, agent or employee of the County in his/her individual capacity, and the members, officers, agents (other than the Company) and employees and consultants and counsel to the County shall not be liable personally hereon or thereon or be subject to any personal liability or accountability based upon or in respect hereof or thereof or of any transaction contemplated hereby or thereby.

(b) No order or decree of specific performance with respect to any of the obligations of the County hereunder shall be sought or enforced against the County unless the party seeking such order or decree shall first have requested the County in writing to take the action sought in such order or decree of specific performance, and ten (10) days shall have elapsed from the date of receipt of such request, and the County shall have refused to comply with such request (or, if compliance therewith would reasonably be expected to take longer than ten (10) days, shall have failed to institute and diligently pursue action to cause compliance with such request) or failed to respond within such notice period.

(c) The obligations and agreements of the Town contained herein and any other instrument or document executed in connection herewith, and in any other instrument or document

supplemental thereto or hereto, shall be deemed the obligations and agreements of the Town, and not of any member, officer, agent or employee of the Town in his/her individual capacity, and the members, officers, agents and employees and consultants and counsel to the Town shall not be liable personally hereon or thereon or be subject to any personal liability or accountability based upon or in respect hereof or thereof or of any transaction contemplated hereby or thereby.

(d) No order or decree of specific performance with respect to any of the obligations of the Town hereunder shall be sought or enforced against the Town unless the party seeking such order or decree shall first have requested the Town in writing to take the action sought in such order or decree of specific performance, and ten (10) days shall have elapsed from the date of receipt of such request, and the Town shall have refused to comply with such request (or, if compliance therewith would reasonably be expected to take longer than ten (10) days, shall have failed to institute and diligently pursue action to cause compliance with such request) or failed to respond within such notice period.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Agreement as of the date and year first above written.

**TOWN OF ISLIP**

**COUNTY OF SUFFOLK**

By: \_\_\_\_\_

By: \_\_\_\_\_

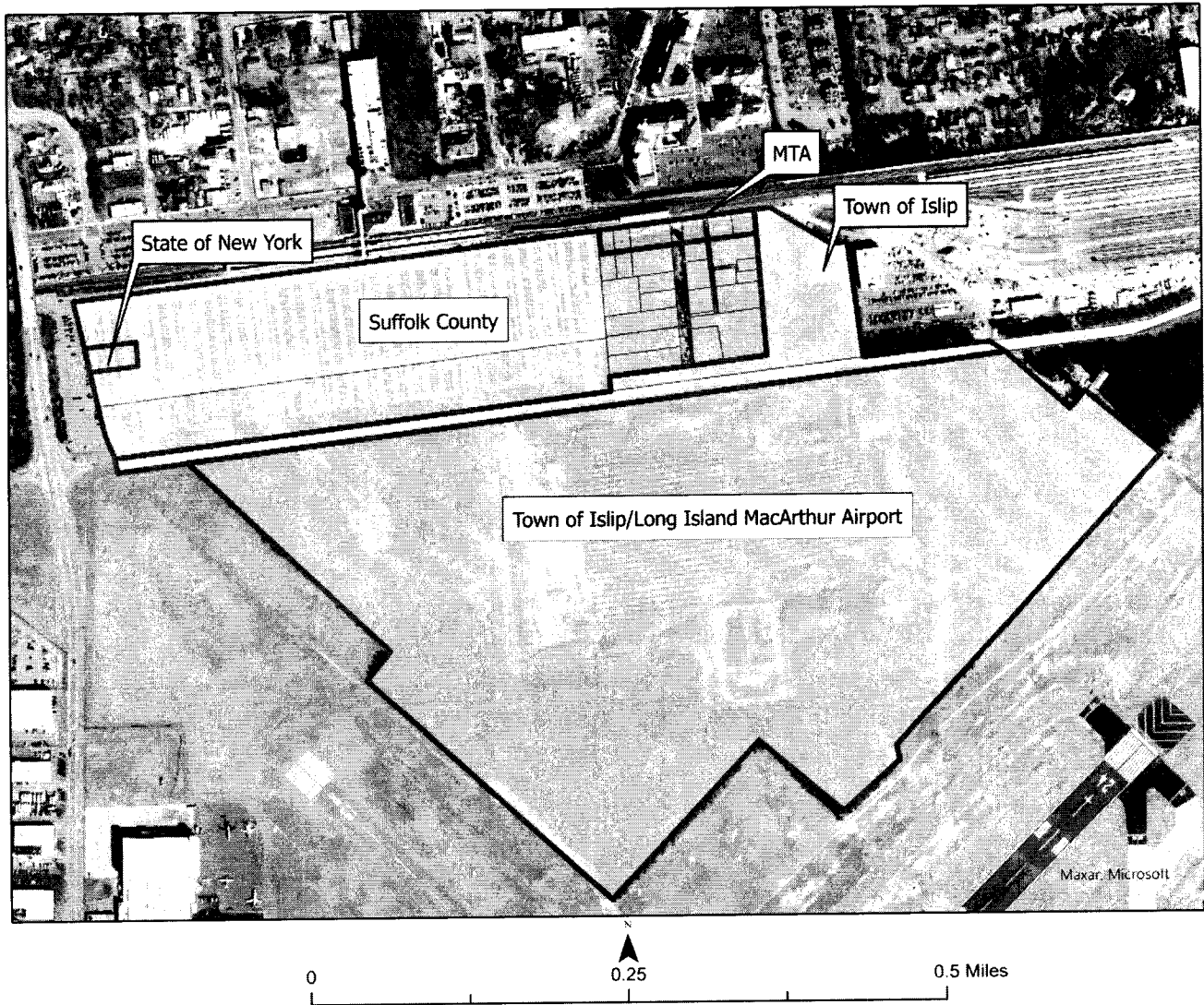
**APPROVED AS TO FORM:**

\_\_\_\_\_  
Town Attorney

\_\_\_\_\_  
County Attorney

## **SCHEDULE A**

## Schedule A—Project Area



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 21

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an agreement with J.P. Morgan Chase for the payment of courier services provided by Rapid Armor to the Tax Receiver.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Linda Mistler**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to execute an agreement with J.P. Morgan Chase Bank, N.A., for the payment of courier services provided by Rapid Armor Corporation to the Receiver of Taxes, pursuant to General Municipal Law §10(4)(e).

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Office of the Tax Receiver
  3. Cost: N/A
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/4/21  
\_\_\_\_\_  
Date

**WHEREAS**, the Town of Islip ("the Town") Receiver of Taxes ("Tax Receiver") utilizes Rapid Armor Corporation, 254 Scholes Street, Brooklyn, NY 11206 ("Rapid Armor"), to provide courier services for the deposit of all monies received into various banks, one of which is J.P. Morgan Chase Bank, N.A. ("J.P. Morgan Chase"), 556 Main Street, Islip, NY 11751; and

**WHEREAS**, General Municipal Law §10(4)(e) provides that a bank may, from time to time and as agreed upon with a local government, reimburse all or part of, but not more than, the actual cost incurred by the local government in transporting cash, negotiable instruments or other items for deposit through a courier service; and

**WHEREAS**, J.P. Morgan Chase has offered to make payments to Rapid Armor for its courier services, at no cost to the Town of Islip; and

**WHEREAS**, the Town would like J.P. Morgan Chase to continue to make payments to Rapid Armor to provide such courier services;

**NOW, THEREFORE**, on a motion by Councilperson\_\_\_\_\_,  
seconded by Councilperson\_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with J.P. Morgan Chase for the payment of courier services provided by Rapid Armor to the Tax Receiver, the form and content of which shall be subject to the approval of the Town Attorney.

**UPON A VOTE BEING TAKEN**, the result was \_\_\_\_\_.



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 22**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval to extend the deadline for senior citizens to pay the 2021/2022 real property taxes on their principal residence without interest or penalty, to on or before June 7, 2022.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Linda Mistler**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board approval to extend the deadline for Senior Citizens to pay the 2021/2022 real property taxes on their principal residence, without interest or penalty, to on or before June 7, 2022, provided that such senior citizens have received an Enhanced STAR exemption pursuant to RPTL Section 425(4), or a Senior Citizen Exemption pursuant to RPTL Section 467 for the 2021/2022 tax year.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Eligible Town of Islip Senior Citizens
  2. Site or location effected by resolution: Townwide
  3. Cost: N/A
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Linda L. Moten  
Signature of Commissioner/Department Head Sponsor

10/4/21  
Date

**WHEREAS**, Section 925-b of the Real Property Tax Law ("RPTL") of the State of New York provides that the governing body of a municipal corporation other than a county may, by resolution, authorize an extension of no more than five (5) business days for the payment of real property taxes without interest or penalty to any resident of such municipal corporation who has received an exemption pursuant to RPTL Section 425(4) or RPTL Section 467; and

**WHEREAS**, the Town of Islip ("the Town") Receiver of Taxes wishes to extend the deadline for the payment of real property taxes for the 2021/2022 tax year for senior citizens who have received an Enhanced STAR exemption pursuant to RPTL Section 425(4) or a Senior Citizen Exemption pursuant to RPTL Section 467;

**NOW, THEREFORE**, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that pursuant to RPTL Section 925-b, the Town Board hereby extends the deadline for senior citizens to pay the 2021/2022 real property taxes on their principal residence, without interest or penalty, to on or before June 7, 2022, provided that such senior citizens have received an Enhanced STAR exemption pursuant to RPTL Section 425(4), or a Senior Citizen Exemption pursuant to RPTL Section 467 for the 2021/2022 tax year; senior citizens who do not have one of these two exemptions will not be granted an extension.

**UPON A VOTE BEING TAKEN**, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to sign any and all documents required to procure payment processing services through OGS Centralized Contract #PS68914 with Key Merchant Services, LLC.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Linda Mistler**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

W6

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

"Authorization for the Supervisor to sign any and all documents required to procure payment processing services through OGS Centralized Contract # PS68914 with Key Merchant Services, LLC, the form and content of which shall be subject to the approval of the Town Attorney."

+

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Office of the Receiver of Taxes
  3. Cost: n/a
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/5/21  
\_\_\_\_\_  
Date

Dated: October 19, 2021  
Resolution #

**WHEREAS**, New York State ("NYS") Finance Law § 163 authorizes the Commissioner of the NYS Office of General Services ("OGS ") to permit purchases of commodities and services by authorized users through OGS centralized contracts; and

**WHEREAS**, the Town of Islip ("the Town") qualifies as an authorized user under NYS Finance Law §163(l)(k) and is authorized to make purchases of commodities, services, and technology through such OGS contracts pursuant to section 104 of the NYS General Municipal Law; and

**WHEREAS**, OGS has an existing contract with Key Merchant Services, LLC ("KMS"), located at 127 Public Square, Cleveland OH 44114, for payment processing services, which is identifiable as Centralized Contract # PS68914; and

**WHEREAS**, the Town has been approved by OGS to be an authorized user of OGS Centralized Contract # PS68914 with KMS, and it wishes to procure payment services through that contract;

**NOW, THEREFORE**, on motion by \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to sign any and all documents required to procure payment processing services through OGS Centralized Contract # PS68914 with Key Merchant Services, LLC, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that pursuant to NYS General Municipal Law § 5(c), the Town is authorized to require the payment of a service fee as a condition of accepting payment by credit card for real property taxes, which shall not exceed the costs incurred by the Town in connection with a credit card payment transaction, including any fee owed by the Town to the financing agency or card issuer arising from that transaction; and be it further

**RESOLVED**, that the Comptroller is authorized to make the accounting entries necessary to amend the budget in accordance with the terms of this resolution.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 24**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to renew the agreement with Laser Industries, Inc. for Contract DPW 2-2018 for the final one-year extension.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

On February 27, 2018, the Town Board awarded DPW 2-2018, Requirements Contract and Specifications for Drainage Construction to Laser Industries, Inc., 1775 Route 25, Ridge, New York 11961. The length of this contract is from date of contract execution, April 16, 2018, to December 31, 2021 with a possible one-year extension.

This resolution will authorize the Town Board to exercise the option to renew DPW 2-2018 for the final one-year extension to December 31, 2022.

**SPECIFY WHERE APPLICABLE:**

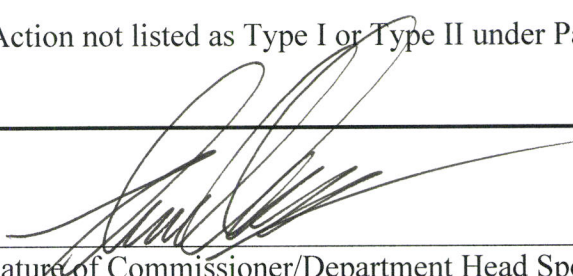
1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: \$2,526,000.00.
4. Budget Line: H20.5110.30616 *PK*
5. Amount and source of outside funding:

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26 \_\_\_\_\_. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor  
Form A-8/85 GWM

9/30/2021  
\_\_\_\_\_  
Date



**WHEREAS**, on February 27, 2018, the Town of Islip Town Board ("the Town") awarded DPW 2-2018, Requirements Contract and Specifications for Drainage Contract ("Project") to Laser Industries, Inc., 1775 Route 25, Ridge, New York 11961; and

**WHEREAS**, the original term for said contract was from date of contract execution, April 16, 2018, to December 31, 2021, with the Town's option to renew for an additional one (1) year period; and

**WHEREAS**, the Commissioner of the Department of Public Works, Thomas Owens, hereby recommends that the Town exercise its option to renew the contract for the final one-year extension period through December 31, 2022; and

**NOW THEREFORE**, on a motion of Council \_\_\_\_\_, seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Town Board of the Town of Islip hereby exercises the Town's option to renew its contract with Laser Industries, Inc. (DPW 2-2018) for the final one-year extension from December 31, 2021 to December 31, 2022; and be it further

**RESOLVED**, that the Town Supervisor is hereby authorized to execute any and all documents necessary for the renewal of the Contract, if any, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 25**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a final extension with G Construction Enterprises, LLC. for Contract DPW 4-2018, Repair of Fuel Pumps at Various Locations in the Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

On February 27, 2018, the Town Board awarded DPW 4-2018, Repair of Fuel Pumps at Various Locations in the Town of Islip, to G Construction Enterprises, LLC, 22 Oak Street, Bay Shore, New York 11706. The length of this contract is from date of contract execution, March 30, 2018, to December 31, 2021 with a possible one-year extension.

This resolution will authorize the Town Board to exercise the option to renew DPW 4-2018 for the final one-year extension to December 31, 2022.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: \$1,555.00
4. Budget Line: DB 1640.4-4112
5. Amount and source of outside funding:

---

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26 \_\_\_\_\_. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

---

Signature of Commissioner/Department Head Sponsor  
Form A-8/85 GWM

9/30/2021  
Date

October 19, 2021  
Resolution #

**WHEREAS**, on February 27, 2018, the Town of Islip Town Board (“the Town”) awarded DPW 4-2018, Repair of Fuel Pumps (“Project”) to G Construction Enterprises, LLC, 22 Oak Street, Bay Shore, New York 11706; and

**WHEREAS**, the original term for said contract was from date of contract execution, March 30, 2018, to December 31, 2021, with the Town’s option to renew for an additional one (1) year period; and

**WHEREAS**, the Commissioner of the Department of Public Works, Thomas Owens, hereby recommends that the Town exercise its option to renew the contract for the final one-year extension period through December 31, 2022; and

**NOW THEREFORE**, on a motion of Council \_\_\_\_\_, seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Town Board of the Town of Islip hereby exercises the Town’s option to renew its contract with G Construction Enterprises, LLC (DPW 4-2018) for the final one-year extension from December 31, 2021 to December 31, 2022; and be it further

**RESOLVED**, that the Town Supervisor is hereby authorized to execute any and all documents necessary for the renewal of the Contract, if any, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 26

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a renewal contract with  
United Fence & Guard Rail, Corp. for DPW 5-2018, Modernization of  
Guide Rail.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**


**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

On February 27, 2018, the Town Board awarded DPW 5-2018, Modernization of Guide Rail, to United Fence & Guard Rail, Corp., 19 Zorn Blvd., Yaphank, New York 11980. The length of this contract is from date of contract execution, May 4, 2018, to December 31, 2021 with an additional one-year extension.

This resolution will authorize the Town Board to exercise the option to renew DPW 5-2018 for the final one-year extension to December 31, 2022.

**SPECIFY WHERE APPLICABLE:**

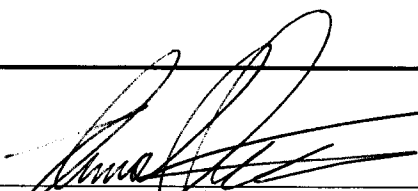
1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: \$60,184.15
4. Budget Line: H18.3310.03130 
5. Amount and source of outside funding:

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26 \_\_\_\_\_. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

  
\_\_\_\_\_  
Form A-8/85 GWM

10/1/2021

October 19, 2021  
Resolution #

**WHEREAS**, on March 20, 2018 the Town of Islip Town Board (“the Town”) awarded DPW 5-2018, Modernization of Guide Rail “Project”) to United Fence & Guard Rail Corp., 19 Zorn Blvd., Yaphank, New York 11980; and

**WHEREAS**, the original term for said contract was from date of contract execution, May 4, 2018, to December 31, 2021, with the Town’s option to renew for an additional one (1) year period; and

**WHEREAS**, the Commissioner of the Department of Public Works, Thomas Owens, hereby recommends that the Town exercise its option to renew the contract for the final one-year extension period through December 31, 2022; and

**NOW THEREFORE**, on a motion of Council \_\_\_\_\_, seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Town Board of the Town of Islip hereby exercises the Town’s option to renew its contract with United Fence & Guard Rail Corp. (DPW 5-2018) for the final one-year extension from December 31, 2021 to December 31, 2022; and be it further

**RESOLVED**, that the Town Supervisor is hereby authorized to execute any and all documents necessary for the renewal of the Contract, if any, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 27

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a renewal agreement with  
Best Climate Control Corp. for DPW 6-2018, Air Conditioning  
Preventative Maintenance/Service Contract.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

On April 24, 2018, the Town Board awarded DPW 6-2018, Air Conditioning Preventive Maintenance/Service Contract, to Best Climate Control Corp., 760 Koehler Avenue, Suite 4, Ronkonkoma, New York 11779. The original term of the contract was from date of contract execution, September 26, 2018 to December 31, 2020 with the Town's option to renew for two additional one-year periods.

This resolution will authorize the Town Board to exercise the option to renew DPW 6-2018 for the final one-year extension to December 31, 2022.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: \$27,340.00
4. Budget Line: A 1630.44300
5. Amount and source of outside funding:

---

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

*[Signature]*  
10/1/2021

October 19, 2021  
Resolution #

**WHEREAS**, on April 24, 2018, the Town of Islip Town Board (“the Town”) awarded DPW 6-2018, Air Conditioning Preventive Maintenance/Service Contract (“Project”) to Best Climate Control Corp., 760 Koehler Avenue, Suite 4, Ronkonkoma, New York 11779; and

**WHEREAS**, the original term for said contract was from date of contract execution, September 26, 2018, to December 31, 2020 with the Town’s option to renew for two (2) additional one (1) year periods; and

**WHEREAS**, the Commissioner of the Department of Public Works, Thomas Owens, hereby recommends that the Town exercise its option to renew the contract for the second and final one-year extension period through December 31, 2022; and

**NOW THEREFORE**, on a motion of Council \_\_\_\_\_, seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Town Board of the Town of Islip hereby exercises the Town’s option to renew its contract with Best Climate Control Corp., (DPW 6-2018) for the second and final one-year extension from December 31, 2021 to December 31, 2022; and be it further

**RESOLVED**, that the Town Supervisor is hereby authorized to execute any and all documents necessary for the renewal of the Contract, if any, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 28**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a renewal agreement with  
Hinck Electrical Contractor, Inc. for DPW 1-2019, Maintenance and  
Modernization of Traffic Signals.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

On November 20, 2018, the Town Board awarded DPW 1-2019, Maintenance and Modernization of Traffic Signals, to Hinck Electrical Contractor, Inc., 75 Orville Drive, Suite 1, Bohemia, New York 11716. The length of this contract is from date of contract execution, January 3, 2019, to December 31, 2021 with two (2) one-year extensions.

This resolution will authorize the Town Board to exercise the option to renew DPW 1-2019 for the first one-year extension to December 31, 2022.

**SPECIFY WHERE APPLICABLE:**

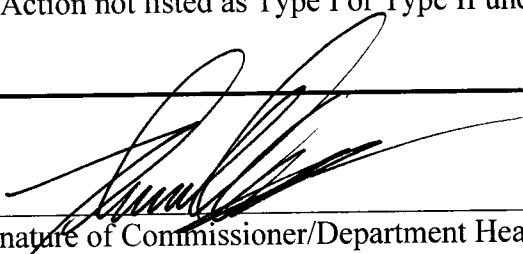
1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: \$1,641,073.00
4. Budget Line: A 3310.4-4380
5. Amount and source of outside funding:

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQRR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor  
Form A-8/85 GWM

9/30/2021  
\_\_\_\_\_  
Date

October 19, 2021  
Resolution #

**WHEREAS**, on November 20, 2018, the Town of Islip Town Board (“the Town”) awarded DPW 1-2019, Maintenance and Modernization of Traffic Signals (“Project”) to Hinck Electrical Contractor, Inc., 75 Orville Drive, Suite 1, Bohemia, New York 11716; and

**WHEREAS**, the original term for said contract was from date of contract execution, January 3, 2019, to December 31, 2021, with the Town’s option to renew for two additional one (1) year periods; and

**WHEREAS**, the Commissioner of the Department of Public Works, Thomas Owens, hereby recommends that the Town exercise its option to renew the contract for the first one-year extension period through December 31, 2022; and

**NOW THEREFORE**, on a motion of Council \_\_\_\_\_, seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Town Board of the Town of Islip hereby exercises the Town’s option to renew its contract with Hinck Electrical Contractor, Inc. (DPW 1-2019) for the first one-year extension from December 31, 2021 to December 31, 2022; and be it further

**RESOLVED**, that the Town Supervisor is hereby authorized to execute any and all documents necessary for the renewal of the Contract, if any, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 29

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a renewal agreement with Quintal Contracting Corp. for DPW 3-2019, Requirements Contract and Specifications for Thermal Bond Pavement Repair on Various Town Roads.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

On April 16, 2019, the Town Board awarded DPW 3-2019, Requirements Contract and Specifications for Thermal Bond Pavement Repair on Various Town Roads, to Quintal Contracting Corp., 359 Main Street, Suite 1B, Islip, New York 11751. The length of this contract is from date of contract execution, June 4, 2019, to December 31, 2021 with a one-year extension.

This resolution will authorize the Town Board to exercise the option to renew DPW 3-2019 for the one-year extension to December 31, 2022.

**SPECIFY WHERE APPLICABLE:**

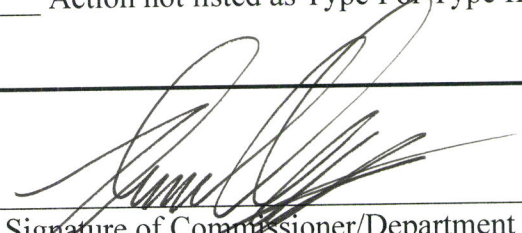
1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: \$1,397,464.00
4. Budget Line: H20.5110.30615 *PL*
5. Amount and source of outside funding:

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

Form A-8/85 GWM

9/30/2021  
\_\_\_\_\_  
Date

October 19, 2021  
Resolution #

**WHEREAS**, on April 16, 2019, the Town of Islip Town Board (“the Town”) awarded DPW 3-2019, Requirements Contract and Specifications for Thermal Bond Pavement Repair on Various Town Roads (“Project”) to Quintal Contracting Corp., 359 Main Street, Suite 1B, Islip, New York; and

**WHEREAS**, the original term for said contract was from date of contract execution, June 4, 2019, to December 31, 2021 with the Town’s option to renew for one additional year; and

**WHEREAS**, the Commissioner of the Department of Public Works, Thomas Owens, hereby recommends that the Town exercise its option to renew the contract for the final one-year extension period through December 31, 2022; and

**NOW THEREFORE**, on a motion of Council \_\_\_\_\_, seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Town Board of the Town of Islip hereby exercises the Town’s option to renew its contract with Quintal Contracting Corp. (DPW 3-2019) for the final one-year extension from December 31, 2021 to December 31, 2022; and be it further

**RESOLVED**, that the Town Supervisor is hereby authorized to execute any and all documents necessary for the renewal of the Contract, if any, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was:



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 30**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a renewal agreement with Park Line Asphalt Maintenance, Inc. for DPW 5-2019, Furnish and Install Sealcoat on Various Town Parking Lots for the first one year extension.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

On August 20, 2019, the Town Board awarded DPW 5-2019, Furnish and Install Sealcoat on Various Town Parking Lots, to Park Line Asphalt Maintenance, Inc., 877 Montauk Highway, Brookhaven, New York 11719. The length of this contract is from date of contract execution, October 16, 2019, to December 31, 2021 with two (2) one-year extensions.

This resolution will authorize the Town Board to exercise the option to renew DPW 5-2019 for the first one-year extension to December 31, 2022.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: \$100,000.00
4. Budget Line: H18.1670.30606 *pk*
5. Amount and source of outside funding:

---

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26 \_\_\_\_\_. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

---

Signature of Commissioner/Department Head Sponsor

Form A-8/85 GWM

*9/30/2021*

Date

October 19, 2021  
Resolution #

**WHEREAS**, on August 20, 2019, the Town of Islip Town Board (“the Town”) awarded DPW 5-2019, Furnish and Install Sealcoat on Various Town Parking Lots (“Project”), to Park Line Asphalt Maintenance, Inc., 1877 Montauk Highway, Brookhaven, New York 11719; and

**WHEREAS**, the original term for said contract was from date of contract execution, October 16, 2019, to December 31, 2021, with the Town’s option to renew for two additional one (1) year periods; and

**WHEREAS**, the Commissioner of the Department of Public Works, Thomas Owens, hereby recommends that the Town exercise its option to renew the contract for the first one-year extension period through December 31, 2022; and

**NOW THEREFORE**, on a motion of Council \_\_\_\_\_, seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Town Board of the Town of Islip hereby exercises the Town’s option to renew its contract with Park Line Asphalt Maintenance (DPW 5-2019) for the first one-year extension from December 31, 2021 to December 31, 2022; and be it further

**RESOLVED**, that the Town Supervisor is hereby authorized to execute any and all documents necessary for the renewal of the Contract, if any, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 31

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an amendment to the Professional Services Agreement with Nelson and Pope to include additional necessary services in regards to the Spray Park and Playground at Roberto Clemente/Timberline Park in Brentwood.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorizes the Supervisor to execute an amendment to the Professional Services Agreement with Nelson and Pope to include additional necessary services as outlined in the attached proposal, for an amount not to exceed and additional \$55,350

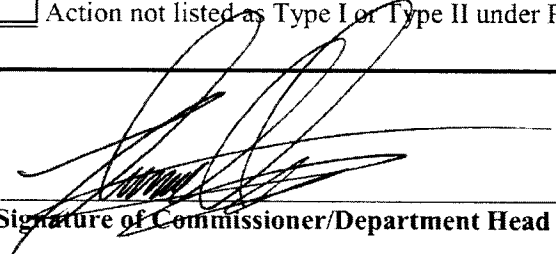
---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Nelson and Pope, Town of Islip, Islip residents
  2. Site or location effected by resolution: Roberto Clemente Park
  3. Cost: \$55,350
  4. Budget Line: H17.7032.31530
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/5/2021  
\_\_\_\_\_  
Date

**RESOLUTION** authorizing the Supervisor to execute an amendment to the professional services agreement dated November 19, 2013, between the Town of Islip ("the Town") and Nelson and Pope, PLLC, 572 Walt Whitman Road, Melville, NY 11747 (hereinafter "Nelson and Pope"), for Design Services for the Main Pool Rehabilitation/Filtration Upgrade and Design Services For a Spray Park and Playground at Roberto Clemente/Timberline Park, Brentwood NY (hereinafter, "Professional Services Agreement").

**WHEREAS**, the Town owns, operates, and maintains Roberto Clemente Park and Pool; and

**WHEREAS**, on October 18, 2016, the Town Board authorized an amendment to the Professional Services Agreement to include necessary design and construction oversight work associated with the rehabilitation and upgrade; and

**WHEREAS**, on November 21, 2017, the Town Board authorized an amendment to the Professional Services Agreement to include additional design and engineering services work associated with the Spray Park phase of the Roberto Clemente Pool Improvement project (hereinafter, "the Project"); and

**WHEREAS**, on January 15, 2018, the Town Board authorized an amendment to the Professional Services Agreement to include additional construction oversight and contract administrative services associated with the spray park phase of the Project; and

**WHEREAS**, on December 17, 2019, the Town Board authorized an amendment to the Professional Services Agreement to include full-time construction oversight and inspection services associated with the spray park phase of the Project; and

**WHEREAS**, on August 11, 2020, the Town Board authorized an amendment to the Professional Services Agreement to include additional design and engineering services work associated with the spray park phase of the Project; and

**WHEREAS**, the duration of construction for the spray park phase of the Project has lasted 8 weeks longer than originally anticipated, and it is anticipated that it will take an additional 3 weeks to complete construction; and

**WHEREAS**, as a result of the unanticipated increase in the duration of construction for the spray park phase of the Project, the Town requires 11 additional weeks of full-time construction oversight and inspection services from Nelson and Pope; and

**WHEREAS**, during the course of construction for the spray park, portions of the pool building were unexpectedly damaged, necessitating a damage assessment of the building and the mechanical room that houses the equipment for the pool and the spray park; and

Dated: October 19, 2021  
Resolution #

**WHEREAS**, Nelson and Pope has demonstrated that it possesses the qualifications and experience to perform the additional construction oversight and inspection services and the damage assessment of the pool building and mechanical room; and

**WHEREAS**, the Commissioner of the Department of Parks, Recreation, and Cultural Affairs, recommends that the Professional Services Agreement be amended to include the additional necessary services;

**NOW, THEREFORE**, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute a sixth amendment to the Professional Services Agreement with Nelson and Pope to include 11 additional weeks of full-time construction oversight and inspection services and a damage assessment of the pool building and mechanical room, for an amount not to exceed an additional \$55,350, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the account entries and budgetary amendments necessary to amend the budget in accordance with the terms of the amendment to the Professional Services Agreement.

**UPON A VOTE BEING TAKEN**, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 32**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute a second amendment to the Professional Services Agreement with PW Grosser for engineering services related to the proposed dredging of the Brown's River Marina West and East in Sayville and Bayport.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorizes the Supervisor to execute a secondamendment to the Professional Services Agreement with PW Grosser to include additional necessary services as outlined in the attached proposal, for an amount not to exceed and additiional \$175,000

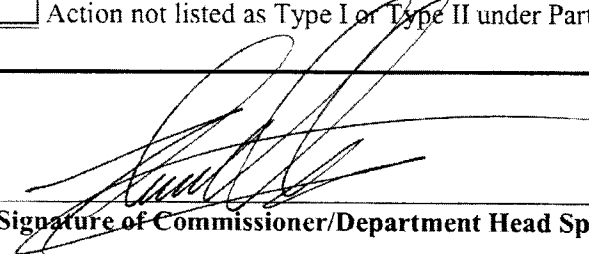
---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: PW Grosser, Town of Islip, Islip Boaters
  2. Site or location effected by resolution: Brown's River East and West Marina's
  3. Cost: \$175,000
  4. Budget Line: H16.1650.30328
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_ . Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26 . SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

10/5/2021  
Date

October 19, 2021  
Resolution # \_\_\_\_\_

**RESOLUTION** authorizing the Supervisor to execute a second amendment to the professional services agreement dated November 7, 2018, between the Town of Islip ("the Town") and P.W. Grosser Consulting, Inc., 630 Johnson Ave, Suite 7, Bohemia, New York 11706 (hereinafter "PWGC"), for engineering services related to the proposed dredging of the Browns River Marina West and East in Saville and Bayport.

**WHEREAS**, on November 7, 2018, the Town of Islip entered into a professional services agreement with PWGC for engineering services in connection with the proposed dredging of Browns River Marina West and East ("the Professional Services Agreement"), for an amount not to exceed \$28,500.00; and

**WHEREAS**, on March 10, 2020, the Town of Islip amended the Professional Services Agreement to expand the scope of services associated with the proposed project to include: preparation of a sediment sampling and analysis plan, collection and analysis of sediment samples, preparation of permit applications for submission to the NYSDEC, the U.S. Army Corps. Of Engineers, and the NYSDOS, preparation of bid specifications, bid analysis, and construction inspection services, for an amount not to exceed an additional \$97,500; and

**WHEREAS**, the evolving requirements and scope of the project has resulted in the need for additional professional services, as outlined in the attached proposal; and

**WHEREAS**, PWGC has continually demonstrated that it possesses the qualifications, experience, and understanding of the project to perform the additional services; and

**WHEREAS**, the Commissioner of the Department of Parks, Recreation, and Cultural Affairs recommends that the Professional Services Agreement be amended to include the additional necessary services;

**NOW, THEREFORE**, on motion by \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute a second amendment to the Professional Services Agreement with PWGC to include the additional necessary services as outlined in the attached proposal, for an amount not to exceed an additional \$175,000.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is authorized to make any necessary budgetary adjustments associated with the terms of the Professional Services Agreement.

**UPON A VOTE BEING TAKEN**, the result was:



September 23, 2021

Thomas Owens, Commissioner  
Department Parks, Recreation and Cultural Affairs  
Town of Islip  
50 Irish Lane  
East Islip, NY 11730

RE: Browns River Dredge Support Services, Spoils Site Reconstruction Design, Permitting Services  
PWGC LPR: 21LP633

Commissioner Owens,

P.W. Grosser Consulting Engineer & Hydrogeologist, P.C. (PWGC) is pleased to present you with this proposal to provide professional consulting and engineering for dredging and spoil site reconstruction design, permitting and oversight services related Town of Islip's (Town's) Browns River Marina West and East in Sayville and Bayport and spoil site for the earthen berm site located on Browns River Road, Bayport.

The scope of services is based upon our discussions, meetings, and correspondence with the Town, NYSDEC and Suffolk County Parks and DPW. The proposed services are summarized below.

#### SCOPE OF SERVICES

##### TASK 01 – PROFESSIONAL CONSULTATION AND ENGINEERING SERVICES

PWGC will provide professional consulting and engineering services for the above referenced project. These services will include, but will not be limited to, correspondence with the Town, correspondence with relevant regulatory agencies, meeting attendance, conference call participation, general planning, and coordination services as requested. In addition, PWGC will provide planning and support services related to the shared spoils site and sediment staging and possible reuse related to future dredging of the Browns River Corridor, by USACE. PWGC will evaluate and research sediment disposal and/or reuse options for the sediment stockpiled within the earthen berm and future sediments. Disposal/reuse options to be evaluated and discussed with NYSDEC may include reuse of sediments at Islip Landfill, Brookhaven Landfill, reuse at Town of Islip Park facilities, or disposal options.

PWGC has assigned a time and material fee of \$40,000 for this task.

##### TASK 02 – UPLAND SPOILS SITE RECONSTRUCTION DESIGN AND PERMIT APPLICATION SERVICES

PWGC will prepare the required applications and documentation for submission to NYSDEC's Region 1 office, United States Army Corporation of Engineers (USACE) Region 2 office, New York State Department of State (NYS DOS), and the Town. The effort included in this task includes preparation of the Joint Application, design documents, and sediment staging alternative analysis plans in coordination with the Town and Suffolk County Parks and DPW.

PWGC has assigned a time and material fee of \$25,000 for this task.

##### TASK 03 – BID DOCUMENTS AND BID SUPPORT SERVICES

PWGC will prepare bid documents and solicit bids from multiple qualified vendors to conduct dredging and reconstruct the earthen spoil site in accordance with the pending permit conditions. Documents will include design drawings, permits plans, and specifications, if needed. PWGC will coordinate with Suffolk County Parks and DPW to confirm their approval of design plans prior to construction activities. PWGC will work with the Town to obtain potential schedules and develop cost estimates in preparation of issuing a formal bid. Prior

P.W. GROSSER CONSULTING, INC.  
P.W. GROSSER CONSULTING ENGINEER & HYDROGEOLOGIST, P.C.

PHONE: 631.549.6351 30 JOHNSPA AVE SUITE 111  
PWGCROSSER.COM BOHEMIA, NY 11706

LONG ISLAND • MANHATTAN • SARATOGA SPRINGS • SYRACUSE • SEATTLE • SHELTON



to soliciting bids, PWGC will work with the Town to identify minimum contractual requirements, technical requirements, and limitations for the potential vendors. Following the reception of bids, PWGC will assist the Town in reviewing submissions and selecting an appropriate vendor.

PWGC has assigned a time and material fee of \$30,000 for this task.

TASK 04 – SPOIL SITE RECONSTRUCTION OVERSIGHT, DREDGING OVERSIGHT AND CONSTRUCTION MANAGEMENT SERVICES

PWGC will provide limited oversight and construction inspection services for the Town leading up to and during spoil site reconstruction and dredging services. PWGC will provide daily inspections as required, during sediment removal and dredging activities and provide daily email summaries and weekly status reports to the Town and County if requested. PWGC will document volumes of materials dredged and mobilized within the earthen berm using drone aerial flyover and elevation models as needed to confirm volume changes and will provide a post dredge verification survey of the marina to confirm dredging volumes.

The duration of the spoils site reconstruction could last 3-4 months based upon preliminary estimates. Dredging activities may last 4-6 weeks. In addition, test pits and additional sediment sampling may be conducted to satisfy Suffolk County if requested as part of this scope.

PWGC has assigned a time and material fee of \$80,000 for this task.

**COST**

Costs to perform the above outlined services is \$175,000. Work performed outside of the assumptions described above will be billed based on the unit costs provided. Services will be billed in accordance with the attached rate schedule. Subcontractor expenses, including analytical laboratories, if needed, will be invoiced at vendor costs plus 10 percent administrative markup.

Should you find this proposal acceptable, kindly sign in the space provided and return a copy to this office. PWGC will commence work upon receipt of the signed contract.

Thank you for the opportunity to propose on this project. Please call, if you have any questions, or would like to discuss your project further. I look forward to hearing from you.

Sincerely,

P.W. Grosser Consulting

Kris Almskog, PG  
Vice President

Project:

Date:

***Short Environmental Assessment Form***  
***Part 2 - Impact Assessment***

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Agency Use Only [If applicable]

Project:

Date:

### ***Short Environmental Assessment Form Part 3 Determination of Significance***

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Please refer to the attached statement.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
_____ Name of Lead Agency	_____ Date
_____ Print or Type Name of Responsible Officer in Lead Agency	_____ Title of Responsible Officer
_____ Signature of Responsible Officer in Lead Agency	_____ Signature of Preparer (if different from Responsible Officer)

**PRINT FORM**



## Short Environmental Assessment Form

### Part 3 - Determination of Significance

The following response addresses Part 3 Determination of Significance of the Short Environmental Assessment Form (SEAF).

The Browns River project area is located within a half mile radius of Critical Environmental Areas (CEAs), as identified on the New York State Department of Environmental Conservation (NYSDEC) Environmental Resource Mapper (ERM). The proposed action includes dredging of approximately 1.46 acres of Browns River which includes routine dredging of the existing Town of Islip boat slips to maintain safe and navigable waterways for recreational and commercial boats and staging of dredge spoils in an existing earthen staging area (dike). The proposed action does not include dredging of the navigational channel or mouth of Browns River. Part 1 Project Information of the SEAF submitted with the NYSDEC Tidal Wetland Permit Application is included as **Attachment 1**. Based on the proposed action scope, and implementation of best management practices (BMPs) as detailed below, no significant adverse environmental impacts are proposed to these CEAs.

#### CEA #1 - Rare Plants and Rare Animals

The northern extent of the Browns River project area falls within the half mile radius of a designated CEA for Rare Plants and Rare Animals. This CEA is a generalized location of animals and plants that are rare in New York State, including but not limited to those listed as Endangered and Threatened. Based on a further search of the NYSDEC New York Nature Explorer Biodiversity Database, there is a potential for three rare plants listed as endangered to be encountered within the project area. These rare plants include Collins' Sedge (*Carex collinsii*), Orange Milkwort (*Polygala lutea*), and Yellow Flatsedge (*Cyperus flavescens*) (**Attachment 2**). However not listed on the NYSDEC ERM, the Great South Bay is also known for abundant recreational fishing.

BMPs will be implemented during the proposed action to ensure that all activities performed are protective of rare plants listed in this CEA. BMPs will include installation of engineering controls including installation of a silt fence and a high visibility orange fence along the toe of the slope of the earthen staging area to delineate the project area from the CEA. The high visibility orange fence will be staked in along the silt fence to ensure visibility of this CEA to heavy machinery. BMPs will be implemented during maintenance of the existing earthen berm to reshape away from the CEA area. Furthermore, the proposed action is considered routine and dredging is proposed to occur between October 1 and January 31 to avoid potential adverse environmental



impact to fish spawning seasons. Based on implementation of BMPs, the proposed action will not result in a significant adverse environmental impact to this CEA.

#### CEA #2 - Significant Natural Communities

The Browns River project area falls within the half mile radius of a designated CEA for Significant Natural Communities. Natural communities located within a half mile radius includes a Marine Eelgrass Meadow located west and east of the project area within the Great South Bay.

BMPs will be implemented during the proposed action to ensure that all activities performed are protective of this CEA. BMPs will include installation of engineering controls including installation of a silt (turbidity) curtain around the proposed dredge area and a sediment baffle on the return water flow pipe from the dredge spoils staging area. Based on the project area relative to this CEA and implementation of BMPs, the proposed action will not result in a significant adverse environmental impact to this CEA.

#### CEA #3 - State Regulated Freshwater and Tidal Wetland

The Browns River project area falls within both Tidal and Freshwater Wetland areas. The earthen staging area is located adjacent to a Freshwater Wetland area. The NYSDEC Tidal Wetland Permit was applied for and will take precedent over the freshwater wetland permit.

BMPs will be implemented during the proposed action to ensure that all activities performed are protective of tidal and freshwater wetlands in this CEA. BMPs will include installation of engineering controls including installation of a silt fence and a high visibility orange fence along the tow of the slope of the earthen staging area to delineate the project area from the Freshwater Wetland boundary. The high visibility orange fence will be staked in along the silt fence to ensure visibility of this CEA to heavy machinery. BMPs will be implemented during maintenance of the existing earthen berm to reshape away from the CEA area.





## ATTACHMENT 1

## *Short Environmental Assessment Form*

### *Part 1 - Project Information*

#### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Name of Action or Project: Browns River East, Bayport & Browns River West, Sayville - Dredging and Dredge Spoils Staging Area Management			
Project Location (describe, and attach a location map): Browns River Road 2, Bayport, NY 11705 & River Road, Sayville, NY 11782			
Brief Description of Proposed Action: The Town of Islip is seeking a ten-year maintenance dredge permit for their marinas in Browns River East in Bayport, NY and Browns River West in Sayville, NY to allow for the continued use of the marinas for recreational boat use. The Town proposes maintenance of the existing staging area to allow for continued space for future dredge events and installation of a bulkhead to minimize future shoaling caused by turbidity generated by heavy boat traffic.			
Name of Applicant or Sponsor: Thomas Owens, Commissioner, Town of Islip DPW		Telephone: 631-224-5600 E-Mail: TOwens@islipny.gov	
Address: 401 Main Street			
City/PO: Islip		State: New York	Zip Code: 11751
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: USACE & NYSDEC (Permit Application #1-4728-03572/00001)		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		12.86 acres	
b. Total acreage to be physically disturbed?		5.85 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		3.12 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input checked="" type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ N/A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ N/A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the	NO	YES	

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 33**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute all necessary documentation for Federal Aid with New York State Department of Transportation to complete the Maple Avenue Phase 2 Project in Bay Shore.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Town Board of the Town of Islip to allow the Town of Islip to pay, in the first instance, 100% of the federal and non-federal share of the costs to complete the Maple Avenue Phase 2 Project, at an amount not to exceed the estimated cost of \$1,803,865.32 and authorization for the Supervisor of the Town of Islip to execute all necessary applications, agreements, certifications, or reimbursement requests for Federal Aid with the New York State Department of Transportation, or any necessary documentation attendant thereto, in connection with the advancement or approval of the Project.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip and it's residents
  2. Site or location effected by resolution: Maple Avenue Dock
  3. Cost: \$1,803,865.32
  4. Budget Line: H15.1650.31550, H16.1650.31550
  5. Amount and source of outside funding: \$422,591.00 from the Federal Highway Administration
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 1. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

10/5/2021  
Date

October, 19 2021  
Resolution# \_\_\_\_\_

**WHEREAS**, the Town of Islip ("the Town") Parks Department has determined that the Maple Avenue Dock, a Town-owned waterfront facility in Bay Shore, has deteriorated and is in need of improvement and reconstruction; and

**WHEREAS**, Phase 1 of the Maple Avenue Dock Bulkhead and Utility Improvements project was completed in 2014, and approximately 1,320 LF of bulkhead was constructed on the west, south and a portion of the east side of Maple Avenue Dock; and

**WHEREAS**, Phase 2 of the Maple Avenue Dock Bulkhead and Utility Improvements project will complete the bulkhead replacement at the northeast section of Maple Avenue Dock and include additional improvements to the property such as: resurfacing of the parking lot, installation of a pedestrian walkway on the west side of the dock, installation of a sewage waste pump out station on the south end of the dock, utility upgrades and new energy efficient lighting for the parking lot, and an upgrade of the existing stormwater pump station on the north east side of the dock; and

**WHEREAS**, Phase II of the project has an estimated cost of \$1,803,865.32, which was provided to the Town by L.K. McLean Associates P.C., located at 437 South Country Road, Brookhaven, NY 11719; and

**WHEREAS**, Phase 2 of the Maple Avenue Dock Bulkhead and Utility Improvements project, P.I.N. 076134 ("the Project") is eligible for funding under Title 23 U.S. Code, as amended, which calls for the allocation of costs as follows: \$422,591.00 in federal funds and approximately \$1.4 million in non-federal funds; and

**WHEREAS**, the Town of Islip desires to advance the Project by making a commitment of 100% of the non-federal share of the costs, which is approximately \$1.4 million;

**NOW, THEREFORE**, on motion by \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Town Board of the Town of Islip hereby authorizes the Town of Islip to pay, in the first instance, 100% of the federal and non-federal share of the costs to complete the Project, at an amount not to exceed the estimated cost of \$1,803,865.32; and it is further

**RESOLVED**, that the Supervisor of the Town of Islip is hereby authorized to execute all necessary applications, agreements, certifications, or reimbursement requests for Federal Aid with

the New York State Department of Transportation, or any necessary documentation attendant thereto, in connection with the advancement or approval of the Project; and it is further

**RESOLVED**, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project; and it is further

**RESOLVED**, that the Comptroller of the Town of Islip is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of this resolution.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 34**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an amendment to the agreement with the Town of Islip Community Development Agency whereby the CDA will reimburse the Town for an additional \$37,000 for Public Facility improvements for the Central Islip Senior Center.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** By this resolution, the Town Board authorizes the Supervisor to execute an Agreement with the Town of Islip Community Development Agency ("the CDA"), whereby the amount of funding previously approved by town board on September 14, 2021, is increased from \$160,000.00 and shall not exceed \$197,000.00, an increase of \$37,000.00, to purchase an air conditioning system and windows for the Central Islip Senior Center.

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution:	Town of Islip Residents
Site or location effected by resolution:	Central Islip Senior Center
Cost:	No cost to the Town of Islip
Budget Line:	Account TBD by Comptroller
Amount and source of outside funding:	\$197,000.00 Community Development Agency

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

10/4/2021  
Date:

October 19, 2021  
Resolution # \_\_\_\_\_

**WHEREAS**, the Town of Islip Community Development Agency ("the CDA") is the recipient of Community Development Block Grant ("CDBG") funds provided by the federal government for the purpose of public facility improvements; and

**WHEREAS**, the Town of Islip ("the Town") is seeking additional funding for the purchase an air conditioning system for the Central Islip Senior Center; and

**WHEREAS**, the amount of funding from CDA previously approved by town board on September 14, 2021, Resolution #22, is increased from \$160,000.00, and shall not exceed \$197,000.00, an increase of \$37,000.00;

**NOW, THEREFORE** on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Town Board authorizes the Supervisor to execute an Agreement with the CDA, the form and content of which shall be subject to the approval of the Town Attorney, whereby the CDA will reimburse the Town of Islip an additional \$37,000 for the purchase of an air conditioning system, whereby total contract amount for both air conditioning and windows shall not exceed \$197,000.00; and be it further

**RESOLVED**, that the Supervisor is hereby authorized to execute any and all necessary documentation required for the receipt of the above-referenced CDBG funding; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with this resolution and any ensuing agreement that the Town may enter into for the receipt of the above-referenced CDBG funding.

**UPON A VOTE BEING TAKEN**, the result was: \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 35**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Acceptance of a donation of approximately 150 influenza vaccines from  
Northwell Health- South Shore University Hospital with the intent to  
improve the town employees' health and decrease hospitalization rates.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implication, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

---

By this resolution, the Town Board authorizes the Supervisor to accept a donation of approximately 150 influenza vaccines from Northwell Health – South Shore University Hospital, with the intent to improve town employees' health and decrease hospitalization rates. Vaccines will be offered to Town of Islip employees in the month of October, with specific dates and times to be determined and mutually agreed upon.

---

**SPECIFY WHERE APPLICABLE:**

---

- |   |                                  |
|---|----------------------------------|
| 1. Entity or individual benefitted by resolution: | Town of Islip                    |
| 2. Site or location effected by resolution:       | Town facilities to be determined |
| 3. Cost:  | No cost to the Town of Islip     |
| 4. Budget Line:                                   | N/A                              |
| 5. Amount and source of outside funding:          | N/A                              |
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number \_\_26\_\_. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

  
\_\_\_\_\_  
Date

October 19, 2021

Resolution # \_\_\_\_\_

**WHEREAS**, Northwell Health – South Shore University Hospital would like to donate influenza vaccines, with the intent to improve the town employees' health and decrease hospitalization rates; and

**WHEREAS**, Northwell Health – South Shore University Hospital would like to donate approximately 150 vaccines in the month of October, 2021; and

**WHEREAS**, there would be a total of approximately 150 influenza vaccines dispensed;

**NOW, THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Town Board authorizes the Supervisor to accept a donation of approximately 150 influenza vaccines from Northwell Health – South Shore University Hospital with the intent to improve the town employees' health and decrease hospitalization rates. Vaccines will be offered to Town of Islip employees in the month of October, 2021, with specific dates and times to be determined and mutually agreed upon.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 36**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Acceptance of a donation of approximately 200 influenza vaccines from Catholic Health – Good Samaritan Hospital with the intent to improve the town's elderly population's health and decrease hospitalization rates.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implication, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

By this resolution, the Town Board authorizes the Supervisor to accept a donation of approximately 200 influenza vaccines from Catholic Health – Good Samaritan Hospital, with the intent to improve the town's elderly population's health and decrease hospitalization rates. Vaccines will be offered to the Town of Islip senior citizens in the month of October, 2021, with specific dates and times to be determined and mutually agreed upon.

---

**SPECIFY WHERE APPLICABLE:**

- |   |                               |
|---|-------------------------------|
| 1. Entity or individual benefitted by resolution: | Town of Islip senior citizens |
| 2. Site or location effected by resolution:       | Caesar Trunzo Senior Center   |
| 3. Cost:  | No cost to the Town of Islip  |
| 4. Budget Line:                                   | N/A                           |
| 5. Amount and source of outside funding:          | N/A                           |

---

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number \_\_26\_\_. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

---

Signature of Commissioner/Department Head Sponsor

10/4/2021  
Date

October 19, 2021

Resolution # \_\_\_\_\_

**WHEREAS**, Catholic Health – Good Samaritan Hospital would like to donate influenza vaccines, with the intent to improve the town's elderly population's health and decrease hospitalization rates; and

**WHEREAS**, Catholic Health – Good Samaritan Hospital would like to donate approximately 200 vaccines in the month of October, 2021; and

**WHEREAS**, there would be a total of approximately 200 influenza vaccines dispensed;

**NOW, THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Town Board authorizes the Supervisor to accept a donation of approximately 200 influenza vaccines from Catholic Health – Good Samaritan Hospital with the intent to improve the Town of Islip elderly population's health and decrease hospitalization rates. Vaccines will be offered to Town of Islip senior citizens in the month of October, 2021, with specific dates and times to be determined and mutually agreed upon.

**UPON A VOTE BEING TAKEN**, the result was:



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 37**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute a Third Amendment to the Agreement with Johnson, Kukata and Luchessi Engineers, PC for projects involving the Department of Aviation and Transportation at LIMA.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to execute any and all documents, subject to approval of the Town Attorney, to execute a Third Amendment to the On-Call Engineering Services Agreement with Johnson, Kukata and Luchessi Engineers, PC, to provide professional engineering services for the Department of Aviation & Transportation at Long Island MacArthur Airport (ISP) and the Bayport Aerodrome (23N).

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: Not to exceed an additional \$175,000.00, a total contract value of \$275,000.00 in 2021
  4. Budget Line: CT 5610.4-5000
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/05/2021

\_\_\_\_\_  
Date

October 19, 2021  
Resolution #

**RESOLUTION AUTHORIZING** the Supervisor to execute a Third Amendment to the On-Call Engineering Services Agreement with Johnson, Kukata, and Luchessi Engineers, PC, to provide professional engineering services for the Department of Aviation & Transportation at Long Island MacArthur Airport (ISP) and the Bayport Aerodrome (23N).

**WHEREAS**, the Town of Islip ("Town") owns, operates and maintains the Long Island MacArthur Airport ("Airport"), a 14 CFR Part 139 certificated airport with commercial (air carrier) and general aviation operations; and the Bayport Aerodrome (23N), a general aviation airport; and

**WHEREAS**, the Department of Aviation and Transportation requires a professional engineering firm to perform engineering design, detailed design review, construction management and inspection, airport planning and engineering review for tenant constructions; and

**WHEREAS**, on April 24, 2018, the Town Board by Resolution No. 11 authorized the Supervisor to execute a five-year On-Call Engineering Services Agreement with Johnson, Kukata, and Luchessi Engineers, PC, for a total bid price not to exceed \$100,000.00 per year ("the Agreement"); and

**WHEREAS**, the Department of Aviation & Transportation at the Airport and the Bayport Aerodrome (23N) continue to have numerous public and private construction projects that require detailed review including new projects and existing projects that required additional and unforeseen work; and

**WHEREAS**, the Agreement, as amended by the First and Second Amendment to the Agreement, will require an additional \$175,000.00, a total contract value of \$275,000.00 for the maximum allowable amount in the year 2021: and

**NOW THEREFORE** be it, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor, or her designee, is hereby authorized to execute a Third Amendment to the Agreement to include an additional cost of \$175,000.00, a total contract value of \$275,000.00 for the maximum allowable amount in the year 2021, to account for the additional costs associated with reviewing the numerous public and private construction projects involving the Department of Aviation & Transportation at Long Island MacArthur Airport and the Bayport Aerodrome (23N).

**FURTHER RESOLVED**, that the Comptroller is authorized to make any and all budgeting adjustments necessary to facilitate this Third Amendment to the Agreement.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 38**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Town Clerk to advertise for a Public Hearing  
regarding the Airline Use and Lease Agreement at Long Island  
MacArthur Airport.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to hold a public hearing on November 16, 2021 at 2:00 p.m., or as soon thereafter as the same may be heard, to hear all comments of all persons wishing to be heard relating to the Town of Islip entering into an Airline Use and Lease Agreement with Frontier Airlines, Inc., for a period of one (1) year and shall have a renewal option for an additional four (4) one (1) year options with fees that are consistent and set by the Airport's Signatory Rates with annual rent increases for rates and charges.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: N/A
  4. Budget Line: 1770.02; 1772.02; 1778.02; 1783.02; 1790.02
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/05/2021

\_\_\_\_\_  
Date

October 19, 2021  
Resolution No.

**WHEREAS**, the Town of Islip ("the Town") owns and operates Long Island MacArthur Airport ("the Airport"), a FAA Part 139 certificated airport with over one (1) million passengers each year; and

**WHEREAS**, Frontier Airlines, Inc. ("Airline") is a corporation primarily engaged in the business of air transportation with respect to the carriage of persons, property, cargo and mail; and

**WHEREAS**, Pursuant to a resolution adopted on August 20, 2019, the Town and Airline entered into an Airline Use and Lease Agreement dated December 26, 2019, subsequently extended for one option year pursuant to which Airline utilized the Airport to carry out its business of air transportation; and

**WHEREAS**, the Town of Islip Department of Aviation and Transportation recommends entering into a new Airline Use and Lease Agreement with Frontier Airlines, Inc. for a period of one (1) year with a renewal option for an additional four (4) one (1) year options with fees that are consistent and set by the Airport's Signatory Rates with annual rent increases for rates and charges: and

**WHEREAS**, the Town of Islip will hold a public hearing on November 16, 2021 at 2:00 p.m. (EST) to hear all matters relating to the Frontier Airlines, Inc. Airline Use and Lease Agreement.

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Clerk is hereby authorized to publish the Notice of Public Hearing regarding the Airline Use and Lease Agreement at Long Island MacArthur Airport.

Upon a vote being taken, the result was:

**NOTICE OF PUBLIC HEARING**

**ON**

**Airline Use and Lease Agreement**

---

**PLEASE TAKE NOTICE** that the Town Board of the Town of Islip will hold a public hearing on **November 16, 2021 at 2:00 p.m. (EST)**, or as soon thereafter as this matter may be heard, at Islip Town Hall, 655 Main Street, Islip, New York, to hear any and all persons either for or against to consider entering into an Airline Use and Lease Agreement with Frontier Airlines, Inc.

Any person or party wishing to be heard with respect to the foregoing may do so, in person, by agent, by attorney, or by written comment addressed to the Islip Town Clerk, 655 Main Street, Islip, New York 11751 and actually received by the date and time of the public hearing as set forth herein.

TOWN BOARD, TOWN OF ISLIP

Dated at Islip, NY

, 2021

---

Olga H. Murray  
Town Clerk, Town of Islip

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 39**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a contract with DeA1  
Concrete Corporation (the lowest responsible bidder) for Contract No.  
DPD 5-21 "Streetscapes/Sidewalks".**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Christopher Poelker**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This Resolution authorizes the supervisor to enter into a contract with DeAl Concrete Corporation, P.O. Box 2038, St. James, NY, 11780 (the lowest responsible bidder) for Contract No. DPD 5-21 "Streetscapes/Sidewalks".

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: The Town.
  2. Site or location effected by resolution: Various Locations around the Town.
  3. Cost: \$591,750.00
  4. Budget Line: to be determined by the Comptroller.
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 1, 27. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10-5-2021  
\_\_\_\_\_  
Date

**Resolution:**

**Date:** October 19, 2021

**WHEREAS**, the Town of Islip ("the Town") Department of Planning and Development solicited competitive bids for DPD 5-21, "Streetscapes/Sidewalks"; and

**WHEREAS**, on September 16, 2021, sealed bids for DPD 5-21 were opened, and DeAl Concrete Corporation, P.O. Box 2038, St. James, NY 11780, submitted the lowest total bid of \$591,750.00; and

**WHEREAS**, DeAl Concrete Corporation has been determined to be a responsible bidder; and

**WHEREAS**, the Commissioner of Planning and Development, Ron Meyer, and the Town Engineer, Christopher H. Poelker, P.E., hereby recommend award of this contract to DeAL Concrete Corporation; and

**NOW, THEREFORE** on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED** that the Supervisor is hereby authorized to execute contract DPD 5-21 with DeAl Concrete Corporation for "Streetscapes/Sidewalks", in the amount of \$591,750.00; and be it further

**RESOLVED** that the Comptroller is hereby authorized to make any and all necessary changes to the budget as needed in order to effectuate this contract.

**UPON** a vote being taken the result was:

## **BID ANALYSIS**

### **Streetscapes/Sidewalks Contract No. DPD 5-21**

Bid Opening: September 16, 2021

<b><u>Contractors Name</u></b>	<b><u>Total Bid</u></b>
<b>DeAl Concrete Corporation</b>	<b>\$591,750.00</b>
The LandTek Group	\$651,850.00
Laser Industries Inc.	\$770,700.00
GGG Construction Corp.	\$1,606,625.00

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 40**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a second one year contract extension with Louis Barbato Landscaping Inc., for contract DPD 5-18, "2018-2020 Town Wide Street Trees".**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Christopher Poelker**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution authorizes the Supervisor to enter into a second one (1) year contract extension with Louis Barbato Landscaping Inc., 1600 Railroad Avenue, Holbrook, NY 11741 for Contract DPD 5-18, "2018-2020 Town Wide Street Trees".

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: The Town
  2. Site or location effected by resolution: Various Locations around the Town.
  3. Cost: Contract Renewal, all rates and conditions to remain the same
  4. Budget Line: H17.8020.30517.00 - \$ 23,252.00 H18.8020.30517.00 - \$ 45,288.00
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 6. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10-5-2021  
\_\_\_\_\_  
Date

**Resolution:**

**Date:** October 19, 2021

**WHEREAS**, on November 26, 2018, the Town of Islip ("the Town") entered into Contract No. DPD 5-18 ("the Contract") with Louis Barbato Landscaping, Inc. ("the Contractor") for 2018-2020 Town Wide Street Trees, for the amount of \$68,540.00; and

**WHEREAS**, the Contract was for a term of two (2) years with the option to extend the term for an additional two (2) years, via separate one (1) year renewals upon the mutual consent of the Town and the Contractor, and

**WHEREAS**, on September 15, 2020 the Town Board authorized the first one (1) year extension of the contract from November 27, 2020 to November 26, 2021; and

**WHEREAS**, on September 10, 2021, the Contractor requested that the Town renew the Contract for the second one (1) year extension from November 27, 2021 to November 26, 2022 without an increase to any of the original rates and conditions; and

**WHEREAS**, the Commissioner of Planning and Development, Ron Meyer and the Town Engineer, Christopher H. Poelker, P.E., recommend approval of this resolution;

**NOW, THEREFORE, UPON** a motion by \_\_\_\_\_ and seconded by \_\_\_\_\_, be it

**RESOLVED** that the Supervisor is hereby authorized to execute a second one (1) year Contract Extension with Louis Barbato Landscaping, Inc., the Contractor for Contract DPD 5-18, "2018-2020 Town Wide Street Trees", without change to any original rates and conditions; and be it further

**RESOLVED** that the Comptroller is hereby authorized to make any and all necessary changes to the budget as needed in order to effectuate this contract.

**UPON** a vote being taken the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 41**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Appointment of Cathy McConnell to the Islip Town Environmental  
Council Board.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**John R. DiCioccio, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Appointment of Cathy McConnell to the Islip Town Environmental Council Board.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Townwide
  2. Site or location effected by resolution: Townwide
  3. Cost: \$40 per mtg
  4. Budget Line: To be determined by Comptroller
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number \_\_\_\_\_. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

\_\_\_\_\_  
Date



October 19, 2021

WHEREAS, pursuant to Section 13A of the Islip Town Code, the Town Board is authorized to appoint members to the Islip Town Environmental Council (Board); and

WHEREAS, a vacancy currently exists on the Board; and

WHEREAS, Cathy McConnell has the necessary knowledge to perform the duties of a member of the Board.

NOW, THEREFORE, on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_ be it

RESOLVED, that Cathy McConnell is hereby appointed as a member of the Islip Town Environmental Council for a two (2) year term.

Upon a vote being taken, the result was:

## Cathy McConnell

Artemis Productions Inc.

Cathy McConnell is an Emmy award-winning environmental and natural history filmmaker. Her career began at the **Wildlife Conservation Society**, as one of the first female keepers at the **Bronx Zoo**. She then studied and taught at the **National Shakespeare Conservatory**. But her love for nature brought her to the **Yale School of the Environment**, where she earned a M.S. in wildlife conservation and pioneered the use of video in conservation work. While there, she researched television's impact on viewers' attitudes toward nature with Dr. Stephen Kellert, a creator of the fields of Human Dimensions in Wildlife Management and Biophilia, along with renowned biologist and author, E.O. Wilson.

She then went to work at the Emmy award-winning **NATURE** series on **PBS**. As **Science Editor** she developed, wrote and coproduced dozens of films, and championed putting people back into the films, instead of artificially framing them out of the natural world.

She then became the **Head of Natural History Co-productions** at **National Geographic Television**, where she produced and wrote several **National Geographic Specials**. These include "**The New Chimpanzees**", which won the esteemed **Ark Trust Genesis Award**, and "**The High Frontier**", about rainforest canopy research, which won the **Best Documentary Award at the Emmys and at the NY Film and Television Festival**, and **Best of Festival at the Explorer's Club**. Cathy mentors new filmmakers, and has been a judge for **Jackson Wild**, the **Science Media Awards**, and the **Environmental Film Festival at Yale**. She is also Chairperson for Communications on the **Yale School of the Environment Alumni Board**.

While raising her children in West Islip, Long Island, she wrote several grants that helped the PTA purchase trees to plant around the local elementary school. She also created a program in which all the classes contributed to creating a different ecosystem each year in their inside play space. Composed entirely out of paper, cardboard and creativity, it was a 3-dimensional simile of whatever ecosystem was highlighted that year in National Geographic's Jason Project, an educational outreach program. She gave educational tours of the ecosystem to all the classes, and parents were invited to visit and contribute to a conservation program tailored to preserving that ecosystem in the real world. When her children were in high school, she helped create a program that had grade school children plant seeds in their science lab, which were transplanted to an outdoor organic garden that produced fresh produce for local food banks.

Deeply concerned about climate change, she has spent the last 7 years building grassroots and political support for climate legislation, including New York State's **Climate Leadership and Community Protection Act**, now signed into law, and called "the most comprehensive and progressive climate legislation in the country, and perhaps the world." She also wrote and produced the film that kicked off the **2019 Climate Summit** at the United Nations.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 42**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an emergency use contract with Haugland Energy to provide high voltage airfield electrical maintenance and repair services for the Department of Aviation & Transportation at LIMA.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to execute any and all documents, subject to approval of the Town Attorney, to execute an emergency use contract with Haugland Energy until the bid process can be completed, to provide high voltage airfield electrical maintenance and repair services for the Department of Aviation & Transportation at Long Island MacArthur Airport (ISP).

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: Not to exceed \$200,000.00.
  4. Budget Line: TBD
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/15/2021

\_\_\_\_\_  
Date

October 19, 2021

**WHEREAS**, the Town of Islip owns, operates and maintains the Long Island MacArthur Airport ("Airport"), a 14 CFR Part 139 certificated airport with commercial (aid carriers) and general aviation operations; and the Bayport Aerodrome (23N), a general aviation airport; and

**WHEREAS**, after an unforeseeable and unfortunate incident, the Airport is in the immediate need of an electrical maintenance contract in order to investigate and repair electrical deficiencies and to maintain the safe and continuous operations of the Airport's high voltage airfield; and

**WHEREAS**, with the public health and safety of the utmost concern, the Department of Aviation recommends entering into a contract with Haugland Energy to ensure that electrical operations remain in good working order at the Airport during the pendency of the competitive bidding process; and

**WHEREAS**, it is therefore recommended by the Commissioner of the Airport to enter into an emergency contract with Haugland Energy in an amount not to exceed \$200,000.00 through the completion of the competitive bidding process.

**NOW THEREFORE**, on a motion of \_\_\_\_\_  
seconded by \_\_\_\_\_, be it hereby

**RESOLVED**, that the Supervisor is hereby authorized to enter into an emergency contract, pursuant to NYS General Municipal Law §103(4), with Haugland Energy to provide the services set forth above until such time as a new contract for electrical services is awarded and executed; and be it

**FURTHER RESOLVED**, that the Comptroller be authorized to make any and all budgetary adjustments necessary to effectuate this resolution.

**UPON A VOTE BEING TAKEN, the result was:** \_\_\_\_\_.