

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 1

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Industrial Development Agency.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John Walser

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF



MEETING OF THE TOWN OF ISLIP

INDUSTRIAL DEVELOPMENT AGENCY

August 10, 2021

Agenda

1. Call the meeting of the Town of Islip Industrial Development Agency to order.
2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the **Minutes** from the meeting on **July 20, 2021**.
3. To consider the adoption of an Authorizing Resolution between the Town of Islip Industrial Development Agency and **Qosina Corp., 2021**. (0500-10600-0100-007005). Located at 2002-Q Orville Drive North, Ronkonkoma.
4. To consider the adoption of an Authorizing Resolution between the Town of Islip Industrial Development Agency and **5150 Vets Highway, LLC**. (0500-21700-0200-005006). Located at 5150 Vets Highway, Holbrook.
5. To consider the adoption of a Resolution between the Town of Islip Industrial Development Agency and **Brothers Duo 3, LLC/SUSA Soccer Training, LLC 2018 Facility**. A resolution asking the Agency, subject to consent by Company, Brothers Duo 3, LLC, to consent to the placement of certain covenants and restrictions on a portion of the Company's 24-acre parcel of land located on the West Side of Carleton Avenue and the North and South Side of DPW Drive in Central Islip.
6. To consider **any other business** to come before the Agency.



MEETING OF THE TOWN OF ISLIP

INDUSTRIAL DEVELOPMENT AGENCY

July 20, 2021

Meeting Minutes

1. Call the meeting of the Town of Islip Industrial Development Agency to order on a motion by Councilman James P. O'Connor and seconded by Councilwoman Trish Bergin Weichbrodt said motion was approved 5-0.

Members Angie M. Carpenter, Councilwoman Trish Bergin Weichbrodt, Councilman John C. Cochrane Jr., Councilwoman Mary Kate Mullen and Councilman James P. O'Connor were present and the Chairwoman acknowledge a quorum.

2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the **Minutes** from the meeting on **June 15, 2021**. On a motion by Councilman John C. Cochrane Jr., and seconded by Councilwoman Mary Kate Mullen, said motion was approved 5-0.
3. To consider the adoption of an Inducement Resolution between the Town of Islip Industrial Development Agency and **Qosina Corp., 2021**. (0500-10600-0100-007005). Located at 2002-Q Orville Drive North, Ronkonkoma. On a motion by Councilwoman Mary Kate Mullen and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved 5-0.
4. To consider the adoption of an Inducement Resolution between the Town of Islip Industrial Development Agency and **5150 Vets Highway, LLC**. (0500-21700-0200-005006). Located at 5150 Vets Highway, Holbrook. On a motion by Councilman John C. Cochrane Jr., and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved 5-0.
5. To consider the adoption of an Authorizing Resolution between the Town of Islip and **EAG Properties, LLC/Windsor Place Properties**. (0500-10000-020-081005 & 0500-12200-0300-056000). Located at 50 & 120 Windsor Place, Central Islip. On a motion by Councilman James P. O'Connor and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved 5-0.
6. To consider the adoption of an Authorizing Resolution between the Town of Islip Industrial Development Agency and **227 4th Avenue Bay Shore, LLC**. (0500-39300-0300-008000). Located at 227 4th Avenue, Bay Shore. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilwoman Mary Kate Mullen, said motion was approved 5-0.

7. To consider the adoption of an Authorizing Resolution between the Town of Islip Industrial Development Agency and **Steel Campus, LLC/Marcus ISP APTS Holdings, LLC 2021 Facility**. (0500-18700-0100-004000). **Located** at E/S of Carlton Avenue, Central Islip. On a motion by Councilman John C. Cochrane Jr., and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved 5-0.
8. To consider the adoption of an Amended Authorizing Resolution between the Town of Islip Industrial Development Agency and **Bay Shore Propco, LLC./TREC Bay Shore, LLC**. Located at 1700 Union Blvd, Bay Shore. (0500-39300-0300-021001). On a motion by Councilman James P. O'Connor and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved 4-0. Councilman John C. Cochrane Jr., recused himself.
9. To consider the adoption of an Amended Authorizing Resolution between the Town of Islip Industrial Development Agency and **Wilshire Rental Properties, LLC/Wrap-N-Pack, Corp.** (0500-11200-0300-001020). Located at 120 Wilshire Blvd, Edgewood. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman John C. Cochrane Jr., said motion was approved 5-0.
10. To consider **any other business** to come before the Agency there being none the meeting adjourned by a motion from Councilman John C. Cochrane Jr. and seconded by Councilwoman Mary Kate Mullen.

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR AUGUST 10, 2021**

AGENDA ITEM #3

TYPE OF RESOLUTION: AUTHORIZING RESOLUTION

COMPANY: QOSINA CORP. 2021

**PROJECT LOCATION: 2002-Q ORVILLE DRIVE
NORTH, RONKONKOMA**

**JOBS (RETAINED/CREATED): RETAINED - 110 -
CREATE - 013 -**

INVESTMENT: \$1,976,000.00

Date: August 10, 2021

At a meeting of the Town of Islip Industrial Development Agency (the “Agency”), held at 40 Nassau Avenue, Islip, New York 11751 on the 10th day of August, 2021 the following members of the Agency were:

Present

Excused Absence:

Also Present

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to the acquisition of a leasehold and subleasehold interest in a certain industrial development facility more particularly described below (Qosina Corp. 2021 Facility) and the leasing of the facility to Qosina Corp.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

Abstain

and, therefore, the resolution was declared duly adopted.

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY APPROVING THE ACQUISITION, RENOVATION AND EQUIPPING OF A CERTAIN INDUSTRIAL DEVELOPMENT FACILITY AND APPROVING THE APPOINTMENT OF QOSINA CORP., A NEW YORK BUSINESS CORPORATION, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF QOSINA CORP. AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AS AGENT OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, RENOVATING AND EQUIPPING AN INDUSTRIAL DEVELOPMENT FACILITY AND APPROVING THE FORM, SUBSTANCE AND EXECUTION OF RELATED DOCUMENTS.

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as amended from time to time (collectively, the "**Act**"), the Town of Islip Industrial Development Agency (the "**Agency**") was created with the authority and power among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, the Agency has previously assisted Qosina Corp., a corporation organized and existing under the laws of the State of New York, on behalf of itself and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Company**") in the acquisition of a leasehold interest of an approximately 95,141 square foot portion of an approximately 206,005 square foot building (the "**Demised Premises**") located on an approximately 15.84 acre parcel of land located at 2002 Orville Drive North, Ronkonkoma, New York 11779 (the "**Land**"), the renovation of the Demised Premises (the "**Original Improvements**") and the acquisition and installation therein of certain equipment and personal property (the "**Original Equipment**"; and, together with the Demised Premises, the Land and the Improvements, the "**Original Facility**"), which Original Facility is currently leased and sub-subleased by the Agency to the Company and used by the Company as office and warehouse space in its business as a distributor of medical components and cosmetic disposables; and

WHEREAS, the Company has now applied to the Agency to enter into a transaction in which the Agency will assist in the renovation of the Original Improvements (the "**2021 Improvements**"), and together with the Original Improvements, the "**Improvements**"), and the acquisition and installation therein of certain equipment and personal property (the "**2021 Equipment**"; and together with the Original Equipment, the "**Equipment**", and together with the Improvements, the "**Facility**"), which Facility will continue to be leased by the Agency to the Company, and used by the Company as office and warehouse space in its

business as a distributor of medical components and cosmetic disposables (the “**Project**”); and

WHEREAS, the Demised Premises and the Improvements (the “**Ground Leased Facility**”) are currently leased by REP A-2027 LLC, a Delaware limited liability company (the “**Owner**”), to the Company pursuant to an Agreement of Lease, dated as of May 8, 2015, as amended and extended to date (the “**Ground Lease**”), by and between the Owner and the Company; and

WHEREAS, the Agency, by resolution duly adopted on July 20, 2021 (the “**Inducement Resolution**”), decided to proceed under the provisions of the Act; and

WHEREAS, the Agency will acquire a sub-leasehold interest in the Demised Premises and a leasehold interest in the Improvements pursuant to a certain Company Lease Agreement, dated as of August 1, 2021, or such other date as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the “**Company Lease**”), by and between the Company and the Agency; and

WHEREAS, the Agency will acquire title to the Equipment pursuant to a certain Bill of Sale, dated the Closing Date (as defined in the hereinafter defined Lease Agreement) (the “**Bill of Sale**”), from the Company to the Agency; and

WHEREAS, the Agency will sub-sublease and lease the Facility to the Company pursuant to a certain Lease and Project Agreement, dated as of August 1, 2021 or such other date as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the “**Lease Agreement**”), by and between the Agency and the Company; and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company, consistent with the policies of the Agency, in the form of: (i) exemptions from sales and use taxes in an amount not to exceed \$142,951.00, in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (ii) abatement of real property taxes on the Facility (as set forth in the PILOT Schedule attached as Exhibit A hereof); and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed transaction is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company.

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Facility constitutes a “project”, as such term is defined in the Act; and

(c) The Facility preserves the public purposes of the Act by preserving or increasing the number of permanent private sector jobs in the Town of Islip. The Company has represented to the Agency that it intends to provide one-hundred twenty-three (123) full time employees within the second year after completion of the Facility; and

(d) The acquisition, renovation and equipping of the Facility, the sub-subleasing and leasing of the Facility to the Company will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of the Town of Islip, and the State of New York and improve their standard of living and thereby serve the public purposes of the Act.

(e) The acquisition, renovation and equipping of the Facility by the Agency is reasonably necessary to induce the Company to maintain and expand its business operations in the Town of Islip.

(f) Based upon representations of the Company and counsel to the Company, the Facility conforms with the local zoning laws and planning regulations of the Town of Islip and all regional and local land use plans for the area in which the Facility is located.

(g) It is desirable and in the public interest for the Agency to sub-sublease and lease the Facility to the Company; and

(h) The Company Lease will be an effective instrument whereby the Agency subleases the Demised Premises and the Improvements from the Company; and

(i) The Lease Agreement will be an effective instrument whereby the Agency sub-subleases and leases the Facility to the Company, the Agency and the Company set forth the terms and conditions of their agreement regarding payments-in-lieu of taxes, the Company agrees to comply with all Environmental Laws (as defined therein) applicable to the Facility and will describe the circumstances in which the Agency may recapture some or all of the benefits granted to the Company.

Section 2. The Agency has assessed all material information included in connection with the Company’s application for financial assistance, including but not limited to, the cost-benefit analysis prepared by the Agency and such information has provided the Agency a reasonable basis for its decision to provide the financial assistance described herein to the Company.

Section 3. In consequence of the foregoing, the Agency hereby determines to: (i) sublease the Demised Premises and the Improvements from the Company pursuant to the Company Lease, (ii) execute, deliver and perform the Company Lease, (iii) sub-sublease and

lease the Facility to the Company pursuant to the Lease Agreement, and (iv) execute, deliver and perform the Lease Agreement.

Section 4. The Agency is hereby authorized to acquire a leasehold interest in the Demised Premises and personal property described in Exhibit A and Exhibit B, respectively, to the Lease Agreement and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such acquisition are hereby approved, ratified and confirmed.

Section 5. The Agency is hereby authorized to acquire the Facility and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such acquisition are hereby approved, ratified and confirmed.

Section 6. The Agency hereby authorizes and approves the following economic benefits to be granted to the Company in connection with the acquisition, renovation and equipping of the Facility in the form of (i) exemptions from sales and use taxes in an amount not to exceed \$142,951.00 in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (ii) abatement of real property taxes on the Facility (as set forth in the PILOT Schedule attached as Exhibit A hereof), consistent with the policies of the Agency.

Section 7. Subject to the provisions of this resolution, the Company is herewith and hereby appointed the agent of the Agency to acquire, renovate and equip the Facility. The Company is hereby empowered to delegate its status as agent of the Agency to its agents, subagents, contractors, subcontractors, materialmen, suppliers, vendors and such other parties as the Company may choose in order to acquire, renovate and equip the Facility. The Agency hereby appoints the agents, subagents, contractors, subcontractors, materialmen, vendors and suppliers of the Company as agents of the Agency solely for purposes of making sales or leases of goods, services and supplies to the Facility, and any such transaction between any agent, subagent, contractor, subcontractor, materialmen, vendor or supplier, and the Company, as agent of the Agency, shall be deemed to be on behalf of the Agency and for the benefit of the Facility. This agency appointment expressly excludes the purchase by the Company of any motor vehicles, including any cars, trucks, vans or buses which are licensed by the Department of Motor Vehicles for use on public highways or streets. The Company shall indemnify the Agency with respect to any transaction of any kind between and among the agents, subagents, contractors, subcontractors, materialmen, vendors and/or suppliers and the Company, as agent of the Agency. The aforesaid appointment of the Company as agent of the Agency to acquire, renovate and equip the Facility shall expire at the earlier of (a) the completion of such activities and improvements, (b) a date which the Agency designates, or (c) the date on which the Company has received exemptions from sales and use taxes in an amount not to exceed \$142,951.00, in connection with the purchase or lease of equipment, building materials, services or other personal property; provided however, such appointment may be extended at the discretion of the Agency, upon the written request of the Company if such activities and improvements are not completed by such time. The aforesaid appointment of the Company is subject to the execution of the documents contemplated by this resolution.

Section 8. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease Agreement. The Company is further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company, as agent of the Agency pursuant to this Authorizing Resolution, are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement.

Section 9. The form and substance of the Company Lease and the Lease Agreement (each in substantially the forms presented to or approved by the Agency and which, prior to the execution and delivery thereof, may be redated and renamed) are hereby approved.

Section 10.

(a) The Chairman, Vice Chairman, Executive Director, or any member of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Company Lease and the Lease Agreement, each in substantially the forms thereof presented to this meeting with such changes, variations, omissions and insertions as the Chairman, Vice Chairman, Executive Director, or any member of the Agency shall approve, and such other related documents as may be, in the judgment of the Chairman and counsel to the Agency, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the “**Agency Documents**”). The execution thereof by the Chairman, Vice Chairman, Executive Director, or any member of the Agency shall constitute conclusive evidence of such approval.

(b) The Chairman, Vice Chairman, Executive Director, or any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional Authorized Representatives of the Agency (as defined in and pursuant to the Lease Agreement).

Section 11. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 12. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), including the resolutions contained therein, held via webinar on the 10th day of August, 2021, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings are each in substantially the form presented to the Agency and/or approved by said meeting.

Such resolution was passed at a meeting of the Agency duly convened in public session on August 10, 2021.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 10th day of August, 2021.

Assistant Secretary

EXHIBIT A

Proposed PILOT Benefits

Formula for In-Lieu-of-Taxes Payment: The Town of Islip (including any existing incorporated village and any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Connetquot School District, Suffolk County and Appropriate Special Districts.

2002-Q N Orville Drive North, Ronkonkoma, New York

Unit is Item # 092521A – that portion of the building is currently assessed at \$793,500

Definitions

Normal Tax Due = Those payments for taxes and assessments, other than special ad valorem levies, special assessments and service charges against real property located in the Town of Islip, Connetquot School District, Suffolk County (including any existing incorporated village or any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located) which are or may be imposed for special improvements or special district improvements, that the Company would pay without exemption.

<u>Tax Year</u>	<u>Payment Formula</u>
1	100% normal tax on 50% of the assessed value
2	100% normal tax on 55% of the assessed value
3	100% normal tax on 60% of the assessed value
4	100% normal tax on 65% of the assessed value
5	100% normal tax on 70% of the assessed value
6	100% normal tax on 75% of the assessed value
7	100% normal tax on 80% of the assessed value
8	100% normal tax on 85% of the assessed value
9	100% normal tax on 90% of the assessed value
10	100% normal tax on 95% of the assessed value
11 and thereafter	100% normal tax on 100% of the assessed value

This PILOT Schedule is for an approximately 95,141 square foot portion of an approximately 206,005 square foot building located on an approximately 15.84 acre parcel of land.

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR AUGUST 10, 2021**

AGENDA ITEM #4

TYPE OF RESOLUTION: AUTHORIZING RESOLUTION

**COMPANY: 5150 VETERANS MEMORIAL HIGHWAY,
LLC**

PROJECT LOCATION: 5150 VETS HWY, HOLBROOK

**JOBS (RETAINED/CREATED): RETAINED - 00 -
CREATE - 60 -**

INVESTMENT: \$10,883,600.00

Date: August 10, 2021

At a meeting of the Town of Islip Industrial Development Agency (the “Agency”), held at 40 Nassau Avenue, Islip, New York 11751 on the 10th day of August, 2021 the following members of the Agency were:

Present

Excused Absence:

Also Present

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to the acquisition of a leasehold and subleasehold interest in a certain industrial development facility more particularly described below (5150 Veterans LLC 2021 Facility) and the leasing of the facility to 5150 Veterans LLC for subleasing by 5150 Veterans LLC to future tenants.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

Abstain

and, therefore, the resolution was declared duly adopted.

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY APPROVING THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF A CERTAIN INDUSTRIAL DEVELOPMENT FACILITY AND APPROVING THE APPOINTMENT OF 5150 VETERANS LLC, A NEW YORK LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF 5150 VETERANS LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AS AGENT OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING AND EQUIPPING AN INDUSTRIAL DEVELOPMENT FACILITY AND APPROVING THE FORM, SUBSTANCE AND EXECUTION OF RELATED DOCUMENTS.

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”) was created with the authority and power among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, 5150 Veterans LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 5.07 acre parcel of land located at 5150 Veterans Highway, Holbrook, New York 11741 (the “**Land**”), the construction of an approximately 70,000 square foot building to be located thereon (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company, and subleased by the Company to various tenants not yet determined (the “**Tenants**”), for use as warehouse and manufacturing space (the “**Project**”); and

WHEREAS, the Agency, by resolution duly adopted on July 20, 2021 (the “**Inducement Resolution**”), decided to proceed under the provisions of the Act; and

WHEREAS, the Agency will acquire a leasehold interest in the Land and a fee interest in the Improvements pursuant to a certain Company Lease Agreement, dated as of August 1, 2021, or such other date as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the “**Company Lease**”), by and between the Company and the Agency; and

WHEREAS, the Agency will acquire title to the Equipment pursuant to a certain Bill of Sale, dated the Closing Date (as defined in the hereinafter defined Lease Agreement) (the “**Bill of Sale**”), from the Company to the Agency; and

WHEREAS, the Agency will sublease and lease the Facility to the Company pursuant to a certain Lease and Project Agreement, dated as of August 1, 2021 or such other date as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the “**Lease Agreement**”), by and between the Agency and the Company; and

WHEREAS, as security for a Loan or Loans (as such term is defined in the Lease Agreement), the Agency and the Company will execute and deliver to a lender or lenders not yet determined (collectively, the “**Lender**”), a mortgage or mortgages, and such other loan documents satisfactory to the Agency, upon advice of counsel, in both form and substance, as may be reasonably required by the Lender, to be dated a date to be determined, in connection with the financing, any refinancing or permanent financing of the costs of the acquisition, construction, and equipping of the Facility (collectively, the “**Loan Documents**”); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company, consistent with the policies of the Agency, in the form of: (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$7,000,000 but not to exceed \$9,000,000, corresponding to mortgage recording tax exemptions presently estimated to be \$52,500 but not to exceed \$67,500, in connection with the financing of the acquisition, construction and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, constructing and equipping of the Facility, (ii) exemptions from sales and use taxes in an amount not to exceed \$388,125 in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof), all consistent with the policies of the Agency; and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed transaction is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company.

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Facility constitutes a “project”, as such term is defined in the Act; and

(c) The Facility preserves the public purposes of the Act by preserving or increasing the number of permanent private sector jobs in the Town of Islip. The Company has represented to the Agency that it intends to provide sixty (60) full time employees within the second year after completion of the Facility; and

(d) The acquisition, construction and equipping of the Facility, the subleasing and leasing of the Facility to the Company will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of the Town of Islip, and the State of New York and improve their standard of living and thereby serve the public purposes of the Act.

(e) The acquisition, construction and equipping of the Facility by the Agency is reasonably necessary to induce the Company to maintain and expand its business operations in the Town of Islip.

(f) Based upon representations of the Company and counsel to the Company, the Facility conforms with the local zoning laws and planning regulations of the Town of Islip and all regional and local land use plans for the area in which the Facility is located.

(g) It is desirable and in the public interest for the Agency to sublease and lease the Facility to the Company; and

(h) The Company Lease will be an effective instrument whereby the Agency leases the Land and the Improvements from the Company; and

(i) The Lease Agreement will be an effective instrument whereby the Agency subleases and leases the Facility to the Company, the Agency and the Company set forth the terms and conditions of their agreement regarding payments-in-lieu of taxes, the Company agrees to comply with all Environmental Laws (as defined therein) applicable to the Facility and will describe the circumstances in which the Agency may recapture some or all of the benefits granted to the Company; and

(j) The Loan Documents to which the Agency is a party will be effective instruments whereby the Agency and the Company agree to secure the loan made to the Company by the Lender.

Section 2. The Agency has assessed all material information included in connection with the Company's application for financial assistance, including but not limited to, the cost-benefit analysis prepared by the Agency and such information has provided the Agency a reasonable basis for its decision to provide the financial assistance described herein to the Company.

Section 3. In consequence of the foregoing, the Agency hereby determines to: (i) lease the Land and the Improvements from the Company pursuant to the Company Lease, (ii) execute, deliver and perform the Company Lease, (iii) sublease and lease the Facility to the Company pursuant to the Lease Agreement, (iv) execute, deliver and perform the Lease Agreement, (v) grant a mortgage on and security interests in and to the Facility pursuant to

the Loan Documents, and (vi) execute and deliver the Loan Documents to which the Agency is a party.

Section 4. The Agency is hereby authorized to acquire the real property and personal property described in Exhibit A and Exhibit B, respectively, to the Lease Agreement, and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such acquisition are hereby approved, ratified and confirmed.

Section 5. The Agency is hereby authorized to execute and deliver the Loan Documents in connection with the financing of the costs of acquiring, constructing and equipping the Facility and any future Loan Documents in connection with any future refinancing or permanent financing of such costs of acquiring, constructing and equipping of the Facility without the need for any further or future approvals of the Agency.

Section 6. The Agency hereby authorizes and approves the following economic benefits to be granted to the Company in connection with the acquisition, construction and equipping of the Facility in the form of (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$7,000,000 but not to exceed \$9,000,000, corresponding to mortgage recording tax exemptions presently estimated to be \$52,500 but not to exceed \$67,500, in connection with the financing of the acquisition, construction and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, constructing and equipping of the Facility, (ii) exemptions from sales and use taxes in an amount not to exceed \$388,125, in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof), all consistent with the policies of the Agency.

Section 7. Subject to the provisions of this resolution, the Company is herewith and hereby appointed the agent of the Agency to acquire, construct and equip the Facility. The Company is hereby empowered to delegate its status as agent of the Agency to its agents, subagents, contractors, subcontractors, materialmen, suppliers, vendors and such other parties as the Company may choose in order to acquire, construct and equip the Facility. The Agency hereby appoints the agents, subagents, contractors, subcontractors, materialmen, vendors and suppliers of the Company as agents of the Agency solely for purposes of making sales or leases of goods, services and supplies to the Facility, and any such transaction between any agent, subagent, contractor, subcontractor, materialmen, vendor or supplier, and the Company, as agent of the Agency, shall be deemed to be on behalf of the Agency and for the benefit of the Facility. This agency appointment expressly excludes the purchase by the Company of any motor vehicles, including any cars, trucks, vans or buses which are licensed by the Department of Motor Vehicles for use on public highways or streets. The Company shall indemnify the Agency with respect to any transaction of any kind between and among the agents, subagents, contractors, subcontractors, materialmen, vendors and/or suppliers and the Company, as agent of the Agency. The aforesaid appointment of the Company as agent of the Agency to acquire, construct and equip the Facility shall expire at the earlier of (a) the completion of such activities and improvements,

(b) a date which the Agency designates, or (c) the date on which the Company has received exemptions from sales and use taxes in an amount not to exceed \$388,125, in connection with the purchase or lease of equipment, building materials, services or other personal property; provided however, such appointment may be extended at the discretion of the Agency, upon the written request of the Company if such activities and improvements are not completed by such time. The aforesaid appointment of the Company is subject to the execution of the documents contemplated by this resolution.

Section 8. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease Agreement. The Company is further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company, as agent of the Agency pursuant to this Authorizing Resolution, are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement.

Section 9. The form and substance of the Company Lease, the Lease Agreement and the Loan Documents to which the Agency is a party (each in substantially the forms presented to or approved by the Agency and which, prior to the execution and delivery thereof, may be redated and renamed) are hereby approved.

Section 10.

(a) The Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Company Lease, the Lease Agreement and the Loan Documents to which the Agency is a party, all in substantially the forms thereof presented to this meeting with such changes, variations, omissions and insertions as the Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency shall approve, and such other related documents as may be, in the judgment of the Chairman and counsel to the Agency, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the "**Agency Documents**"). The execution thereof by the Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency shall constitute conclusive evidence of such approval.

(b) The Chairman, Vice Chairman, Executive Director, or any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional Authorized Representatives of the Agency (as defined in and pursuant to the Lease Agreement).

Section 11. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes

of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 12. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), including the resolutions contained therein, held via webinar on the 10th day of August, 2021, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings are each in substantially the form presented to the Agency and/or approved by said meeting.

Such resolution was passed at a meeting of the Agency duly convened in public session on August 10, 2021.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 10th day of August, 2021.

Assistant Secretary

EXHIBIT A

Proposed PILOT Benefits

Formula for In-Lieu-of-Taxes Payment: The Town of Islip (including any existing incorporated village and any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Sachem School District, Suffolk County and Appropriate Special Districts.

5150 Veterans Highway, Holbrook, New York 11741

Tax Map No. 0500-217.00-02.00-005.600

Definitions

X = \$157,100 (current assessed value of vacant land)
Y = increase⁴ in assessment above X resulting from the acquisition, constrictions and equipping of the Facility

Normal Tax Due = Those payments for taxes and assessments, other than special ad valorem levies, special assessments and service charges against real property located in the Town of Islip, Sachem School District, Suffolk County (including any existing incorporated village or any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located) which are or may be imposed for special improvements or special district improvements, that the Company would pay without exemption.

<u>Tax Year</u>	<u>Payment Formula</u>
1	100% normal tax on X and 0% normal tax on Y
2	100% normal tax on X and 10% normal tax on Y
3	100% normal tax on X and 20% normal tax on Y
4	100% normal tax on X and 30% normal tax on Y
5	100% normal tax on X and 40% normal tax on Y
6	100% normal tax on X and 50% normal tax on Y
7	100% normal tax on X and 60% normal tax on Y
8	100% normal tax on X and 70% normal tax on Y
9	100% normal tax on X and 80% normal tax on Y
10	100% normal tax on X and 90% normal tax on Y
11 and thereafter	100% normal tax on X and 100% normal tax on Y

Company to pay X during construction period. PILOT to commence in tax year following receipt by Company of the Certificate of Occupancy.

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR AUGUST 10, 2021**

AGENDA ITEM #5

TYPE OF RESOLUTION: RESOLUTION CONSENTING
CERTAIN COVENANTS & RESTRICTIONS

COMPANY: BROTHERS DUO 3, LLC/SUSA SOCCER
TRAINING, LLC. 2018 FACILITY

PROJECT LOCATION: A PORTION OF THE COMPANY'S
24 ACRE PARCEL LOCATED W/S OF CARLETON AVE
AND THE N/S SIDE OF DPW DR, CENTRAL ISLIP

JOBS (RETAINED/CREATED): RETAINED - N/A -
CREATE - N/A -

INVESTMENT: \$N/A

Date: August 10, 2021

At a meeting of the Town of Islip Industrial Development Agency (the “Agency”), held at Islip Town Hall, 40 Nassau Avenue, Islip, New York 11751 on the 10th day of August, 2021 the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to the Brothers Duo 3, LLC/SUSA Soccer Training, LLC 2018 Facility

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

and, therefore, the resolution was declared duly adopted.

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY APPROVING CERTAIN
COVENANTS AND RESTRICTIONS AND APPROVING THE
FORM, SUBSTANCE AND EXECUTION OF RELATED
DOCUMENTS.

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”) was created with the authority and power among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, the Agency previously provided assistance to Brothers Duo 3, LLC, a limited liability company organized and existing under the laws of the State of New York, (the “**Company**”) and SUSA Soccer Training, LLC, a limited liability company organized and existing under the laws of the State of New York, (the “**Sublessee**”), consisting of the acquisition of an approximately 21.0 acre parcel of land located on the west side of Carlton Avenue and the north side of DPW Drive (the “**Phase I Land**”), Central Islip, New York and an approximately 3.0 acre parcel of land located on the west side of Carlton Avenue and the south side of DPW Drive (the “**Phase II Land**”), Central Islip, New York, for a total of approximately 24.0 acres of land (collectively, the “**Land**”), the construction of approximately five (5) outdoor multipurpose sports fields and the construction of an approximately 4,000 square foot administrative building including, but not limited to, a concession area, locker rooms and associated facilities located thereon (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property, including, but not limited to, soccer goals, turf maintenance equipment, artificial turf systems, office equipment and furnishings, HVAC units, electrical work and field lighting, and grandstand or bleachers (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”; and the Facility less the Phase II Land, the “**Phase I Facility**”), which Facility is leased by the Agency to the Company and further subleased by the Company to SUSA Soccer Training, LLC, a limited liability company organized and existing under the laws of the State of New York (the “**Tenant**”), and used by the Tenant as an outdoor recreational facility to include state-of-the-art outdoor playing fields for youth with concession area, locker rooms and associated facilities (the “**Project**”) and

WHEREAS, the Agency by resolution duly adopted on August 21, 2018 (the “**Authorizing Resolution**”), authorized the acquisition, construction and equipping of the Facility and the execution and delivery of the Agency Documents (as defined therein); and

WHEREAS, the Suffolk County Department of Health Services (“**SCDH**”) previously asked the Town of Islip (the “**Town**”) to place certain covenants and restrictions

on a portion of the Land, and by resolution duly adopted on November 19, 2019, the Town authorized its supervisor to impose such covenants and restrictions on the Land; and

WHEREAS, the Town now asks the Agency to consent to the placement of certain covenants and restrictions on a portion of the Land, pursuant to a Covenant and Restriction Agreement, or such other agreement as the parties may reasonably decide (the "**Agreement**"), and related agreements; and

WHEREAS, the Agency, conditioned upon consent by the Company, will agree to enter into in the Agreement and related agreements; and

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby agrees, subject to the consent of the Company, to enter into the Agreement and related agreements.

Section 2. The Agency hereby ratifies and confirms all terms contemplated by the Resolution, the Agreement, and related documents.

Section 3. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “Agency”), including the resolutions contained therein, held on the 10th day of August, 2021, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings are each in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 10th day of August, 2021.

By: _____
Assistant Secretary

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 2

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Town Board authorization to clean up or secure certain properties in the
Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Taryn Jewell, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Town Board Meeting

Tuesday, August 10, 2021 at 2:00 pm

1)	7 Deer Run, East Islip	0500-424.00-04.00-002.000	BC
2)	19 St. Andrews Drive, Brentwood	0500-114.00-01.00-103.000	CU
3)	27 Holmes Street, Sayville	0500-330.00-06.00-023.000	CU
4)	72 Joyce Drive, Hauppauge	0500-040.00-01.00-040.000	CU
5)	120 Central Boulevard, Oakdale	0500-350.00-02.00-003.000	CU
6)	230 Seaman Avenue, Bayport	0500-410.00-02.00-006.001	BC
7)	263 Blue Point Road West, Holtsville	0500-132.00-01.00-002.000	BU
8)	322 Atlantic Avenue, Bay Shore	0500-341.00-01.00-002.000	BC
9)	421 Sunrise Highway, West Islip	0500-388.00-02.00-048.000	BC
10)	746 Higbie Lane, West Islip	0500-361.00-02.00-038.000	BC
11)	3175 Union Boulevard, East Islip	0500-346.00-02.00-015.002	BC

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 7 Deer Run, East Islip, NY 11730.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 7 Deer Run, East Islip, NY 11730
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tanya L Jewell
Signature of Commissioner/Department Head Sponsor

1/27/2021
Date

August 10, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the "Inspector") of the Town of Islip has declared a certain building(s) and real property situated at 7 Deer Run, East Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Caitlin O'Connor, and also upon Mr. Cooper, and also upon MERS, and also upon East Coast Capital Corp., by Registered Mail, Return Receipt Requested on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 10, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-424.00-04.00-002.000.

UPON a vote being taken, the result was:
(G:\Board up/Clean-up - 7 Deer Run, East Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 19 St. Andrews Drive, Brentwood, NY 11717.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 19 St. Andrews Drive, Brentwood, NY 11717
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L Jewell
Signature of Commissioner/Department Head Sponsor

7/27/2021
Date

August 10, 2021

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 19 St. Andrews Drive, Brentwood, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-114.00-01.00-103.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Jose A. Rodriguez, and also upon Deutsche Bank National Trust Company, as Trustee, and also upon Altisource Portfolio Solutions Company, and also upon PHH Mortgage, by Certified Mail, Return Receipt requested on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 10, 2021; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 10, 2021, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 10, 2021, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
114.00-01.00-103.000.

UPON a vote being taken, the result was:
(G: Clean Up - 19 St. Andrews Drive, Brentwood)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 27 Holmes Street, Sayville, NY 11782.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 27 Holmes Street, Sayville, NY 11782
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

7/27/2021
Date

August 10, 2021

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 27 Holmes Street, Sayville, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-330.00-06.00-023.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Joe Y. Moy, and also upon PHH Mortgage, and also upon New York Times Employees Federal Credit Union, and also upon CUC Mortgage Corporation, and also upon the Law Offices of Richard J. DaVolio, P.C., by Certified Mail, Return Receipt requested on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 10, 2021; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 10, 2021, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 10, 2021, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
330.00-06.00-023.000.

UPON a vote being taken, the result was:

(G: Clean Up - 27 Holmes Street, Sayville)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 72 Joyce Drive, Hauppauge, NY 11788.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 72 Joyce Drive, Hauppauge, NY 11788
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Taryn L Jewell
Signature of Commissioner/Department Head Sponsor

7/27/2021
Date

August 10, 2021

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 72 Joyce Drive, Hauppauge, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-040.00-01.00-040.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Estate of Marie Abbate, and also upon MetLife Home Loans, a Division of MetLife Bank, N.A., and also upon Secretary of Housing and Urban Development, and also upon Champion Mortgage Company, by Certified Mail, Return Receipt requested on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 10, 2021; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 10, 2021, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 10, 2021, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
040.00-01.00-040.000.

UPON a vote being taken, the result was:
(G: Clean Up - 72 Joyce Drive, Hauppauge)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 120 Central Boulevard, Oakdale.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 120 Central Boulevard, Oakdale
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

7/27/2021
Date

August 10, 2021

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 120 Central Boulevard, Oakdale, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-350.00-02.00-003.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Mercury International LLC, and also upon Jeffrey R. Escobar, Esq., Dorsey & Whitney LLP, by Certified Mail, Return Receipt requested on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 10, 2021; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 10, 2021, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 10, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-350.00-02.00-003.000.

UPON a vote being taken, the result was:

(G: Clean Up - 120 Central Boulevard, Oakdale)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 230 Seaman Avenue, Bayport, NY 11705.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 230 Seaman Avenue, Bayport, NY 11705
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tanya L Jewell
Signature of Commissioner/Department Head Sponsor

7/27/2021
Date

August 10, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the "Inspector") of the Town of Islip has declared a certain building(s) and real property situated at 230 Seaman Avenue, Bayport, NY 11705, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Kristen Dempsey Vermilyea and also upon Ocwen Loan Servicing, and also upon MERS, and also upon GreenPoint Mortgage Funding, Inc., and also upon HSBC Bank USA, National Association, c/o BAC, by Registered Mail, Return Receipt Requested on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 10, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-410.00-02.00-006.001.

UPON a vote being taken, the result was:

(G:\Board up/Clean-up - 230 Seaman Avenue, Bayport, NY 11705)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 263 Blue Point Road West, Holtsville, NY 11742.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 263 Blue Point Road West, Holtsville, NY 11742
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L Jewell
Signature of Commissioner/Department Head Sponsor

7/27/2021
Date

August 10, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 263 Blue Point Road West, Holtsville, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Jennifer L. Putney, and also upon PHH Mortgage, and also upon HSBC Bank USA, as Trustee, and also upon Altisource Portfolio Solutions Company, by Registered Mail, Return Receipt Requested on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 10, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-132.00-01.00-002.000.

UPON a vote being taken, the result was:

(G:\Board up - 263 Blue Point Road West, Holtsville)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 322 Atlantic Avenue, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 322 Atlantic Avenue, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

7/27/2021
Date

August 10, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the "Inspector") of the Town of Islip has declared a certain building(s) and real property situated at 322 Atlantic Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Kevin Cuevas and Nassor Ade, and also upon Wells Fargo Bank, N.A., and also upon Stephen J. Lapp, Esq., Woods Oviatt Gilman LLP, by Registered Mail, Return Receipt Requested on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 10, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), specifically the accessory structure, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-341.00-01.00-002.000.

UPON a vote being taken, the result was:
(G:\Board up/Clean-up - 322 Atlantic Avenue, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 421 Sunrise Highway, West Islip, NY 11795.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 421 Sunrise Highway, West Islip, NY 11795
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tanya L Jewell
Signature of Commissioner/Department Head Sponsor

7/27/2021
Date

August 10, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 421 Sunrise Highway, West Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, NFR Properties, Inc., by Registered Mail, Return Receipt Requested on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 10, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-388.00-02.00-048.000.

UPON a vote being taken, the result was:

(G:\Board up/Clean-up - 421 Sunrise Highway, West Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 746 Higbie Lane, West Islip, NY 11795.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 746 Higbie Lane, West Islip, NY 11795
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L Jewell
Signature of Commissioner/Department Head Sponsor

7/27/2021
Date

August 10, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the "Inspector") of the Town of Islip has declared a certain building(s) and real property situated at 746 Higbie Lane, West Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Daniel Sattler and Marcia Hochheiser, by Registered Mail, Return Receipt Requested on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 10, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-361.00-02.00-038.000.

UPON a vote being taken, the result was:
(G:\Board up/Clean-up - 746 Higbie Lane, West Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 3175 Union Boulevard, East Islip, NY 11730.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 3175 Union Boulevard, East Islip, NY 11730
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L Jewell
Signature of Commissioner/Department Head Sponsor

7/27/2021
Date

August 10, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 3175 Union Boulevard, East Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Charles and Maureen Sausa, and also upon Shellpoint Mortgage Servicing, and also upon MTGLQ Investors LP, and also upon Bron, Inc., by Registered Mail, Return Receipt Requested on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 27, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to August 10, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 10, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), including the shed, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-346.00-02.00-015.002.

UPON a vote being taken, the result was:
(G:\Board up/Clean-up - 3175 Union Boulevard, East Islip)

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 3

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appropriation Transfers.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

TOWN OF ISLIP

Resolution prepared on June 29, 2021

(print name & sign) John Walser

for (department) Economic Development

approved by Commissioner/Department Head

(print name & sign) John Walser *J Wal* and Comptroller

(date) 8/10/21, on a motion by Councilperson

by Councilperson

it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase

Increase

Justification:

Upon a vote being taken, the result was

Date _____

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

TOWN OF ISLIP

Resolution prepared on June 30, 2021 for (department) IDA approved by Commissioner/Department Head (print name & sign) John Walser and Comptroller [Signature]: at the Town Board Meeting on (date) 8/10/21, on a motion by Councilperson _____, seconded by Councilperson _____, it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase

[illegible][illegible]

Justification: Use developer monies for a feasibility study.

Upon a vote being taken, the result was _____

Date _____

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

This form is **required** (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on July 19, 2021 for (department) Maint. approved by Commissioner/Department Head (print name & sign) Thomas Hall DPR and Comptroller [Signature]: at the Town Board Meeting on (date) 8/10/21, on a motion by Councilperson _____, seconded by Councilperson _____, it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Decrease

Increase

[illegible][illegible]

Justification:

purchase-Little Giant Ladder

Upon a vote being taken, the result was _____

DISTRIBUTION

Town Clerk

Comptroller

Department Head

Date _____

07-00000

COMPTROLLER'S USE ONLY

Journal Entry Number 100731

This form is **required** (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

Resolution Authorizing Appropriation Transfers

Resolution prepared on July 28, 2021 for (department) P & D Building Division approved by Commissioner/Department Head
(print name & sign) Michelle Bassen, Deputy Commissioner Melich and Comptroller [Signature] : at the Town Board Meeting on
(date) 08/10/2021 , on a motion by Councilperson _____, seconded by Councilperson _____ ,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

		INCREASE			DECREASE
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Computer Equipment	B3620.22290.00	2,200.00	Education & Seminars	B3620.45350.00	(1,900.00)
			Miscellaneous & Travel	B3620.46900.00	(300.00)
		2,200.00			(2,200.00)

Justification: To provide funds for a new upgraded Computer for Building Plans Examiner to better handle electronic reviews.

Upon a vote being taken, the result was _____

Date _____

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 4

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Resource Recovery Agency.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF



ISLIP RESOURCE RECOVERY AGENCY
August 10, 2021

1. Call the Meeting of the Islip Resource Recovery Agency to Order.
2. Approval of the Minutes for the April 20, 2021 Agency Board Meeting.
3. Resolution authorizing the President to enter into an Agreement between the Agency and the Hauppauge Union Free School District, for the school year 2021-2022, to provide for collection and processing by the Agency and/or the Town of certain recyclable materials generated at the facilities of the School District, to reduce the amount of solid waste destined for disposal by the School District.
4. Other Business
5. Adjournment



ISLIP RESOURCE RECOVERY AGENCY

April 20, 2021

On a motion of Councilperson Bergin, seconded by Councilperson Mullen and unanimously approved, a meeting of the Islip Resource Recovery Agency was convened at 5:57 p.m. via Zoom live stream. A Quorum was present for this Agency Board Meeting.

DIRECTORS PRESENT

Angie M. Carpenter
Mary Kate Mullen
James P. O'Connor
Trish Bergin
John C. Cochrane, Jr.

OFFICERS PRESENT

Martin Bellew, President
Linda Bunde, Secretary

On a motion of Councilperson Cochrane, seconded by Councilperson Bergin and unanimously approved, the minutes from the December 15, 2020 Agency Board Meeting were approved.

On a motion of Councilperson Mullen, seconded by Councilperson Bergin, and unanimously approved, a resolution was passed authorizing the President to enter into a contract between the Agency and Winters Bros. Recycling of Long Island, LLC to provide for the Transport and Disposal of Bulky Solid Waste from the Multi-Purpose Recycling Facility (MRF) for the years 2021, 2022 and 2023.

There being no further business to come before the Board, the meeting was adjourned on a motion of Councilperson Mullen, seconded by Councilperson Bergin, and unanimously approved.

Respectfully submitted,

Linda Bunde
Secretary

**ISLIP RESOURCE RECOVERY AGENCY
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

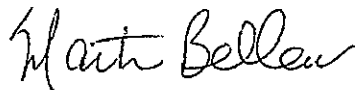
Resolution Authorizing the President to enter into an Agreement between the Agency and the Hauppauge Union Free School District, to provide for the collection and processing by the Agency and/or the Town of certain recyclable materials generated at the facilities of the School District for the School Year 2021-2022. The School District shall pay the Agency a fee of \$45.00 per pick up for the collection of recyclables.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Islip Resource Recovery Agency
 2. Site or Location affected by resolution: Multi-purpose Recycling Facility
 3. Cost: _____
 4. Budget Line: _____
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
-



Signature of President/Department Head Sponsor

7/27/21

Date

August 10, 2021

RESOLUTION AUTHORIZING THE PRESIDENT TO ENTER INTO AN AGREEMENT BETWEEN THE ISLIP RESOURCE RECOVERY AGENCY ("the Agency"), THE HAUPPAGUE UNION FREE SCHOOL DISTRICT ("the School District") TO PROVIDE FOR COLLECTION AND PROCESSING BY THE AGENCY AND/OR THE TOWN OF CERTAIN RECYCLABLE MATERIALS GENERATED AT THE FACILITIES OF THE SCHOOL DISTRICT, TO REDUCE THE AMOUNT OF SOLID WASTE DESTINED FOR DISPOSAL BY THE SCHOOL DISTRICT

WHEREAS the Agency owns and operates a Multi-Purpose Recycling Facility (the "MRF") located at 1155 Lincoln Avenue in Holbrook, NY., which is capable of receiving, processing, disposing, and/or marketing of recyclable materials; and

WHEREAS The School District hereby warrants and represents that it is the owner and operator of the school's facilities and that it will separate recyclables from other solid wastes to reduce the amount of solid waste destined for disposal by the school at its own cost and expense; and place such Recyclables; and

WHEREAS the Agency and the School District make this Agreement to provide for the collection and processing by the Agency and/or Town of certain recyclable material; by execution of the terms set forth in the Agreement; now

THEREFORE on motion of _____, seconded by _____, be it hereby

RESOLVED that the President is hereby authorized to enter into an Agreement between the Agency and The Hauppauge Union Free School District located at 495 Hoffman Lane, P.O. Box 6006, Hauppauge, New York 11788. The School District shall pay the Agency a fee of \$45.00 per pick up for the collection of recyclables; and be it further

RESOLVED that the Agency agrees to collect recyclable materials for the 2021-2022 School Calendar Year and may be extended by the mutual agreement of the parties for such period, an on such terms as the parties agree;

UPON A VOTE BEING TAKEN, the result was: _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to update the Town's Administrative Procedures Manual, section 200, to align Town's purchasing policies and procedures with the competitive bidding requirements set forth in General Municipal Law §103 and implementing utilization of Electronic Purchase Orders to replace the 6-part hard copy paper Purchase Order system currently in place.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.


To update to the Town's Administrative Procedures Manual, section 200, to align Town's purchasing policies and procedures with competitive bidding requirements set forth in General Municipal Law section 103 and implementing utilization of Electronic Purchase Orders to replace the 6-part hard copy paper Purchase Order system currently in place.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Purchasing/ Comptroller
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

Date

8/3/21

August 10, 2021

WHEREAS, the Town of Islip Administrative Procedures Manual is a compilation of policies and regulations that govern the operations of the Town; and

WHEREAS, the Administrative Procedures Manual is essential for the efficient functioning of government throughout the Town so that Elected Officials, management and employees can be guided by the appropriate policies and procedures; and

WHEREAS, from time to time the Administrative Procedures Manual has been updated to reflect changes policies and procedures; and

WHEREAS, General Municipal Law (“GML”) §104-b mandates that local government develop procurement policies and procedures for the procurement of goods and services not required to be made pursuant to the competitive bidding requirements of the GML §103 and said policies and procedures are to be reviewed annually by the Town Board; and

WHEREAS, the need to update the purchasing section, section 200 of the Town’s Administrative Procedures Manual is necessary to comply with state law and to streamline Town’s purchasing process; and

WHEREAS, amendments to purchasing section of the Town’s Administrative Procedures Manual include updating Town’s purchasing policies and procedures to comply with the current competitive bidding requirements set forth in GML § 103 and implementing Electronic Purchase Orders, to replace the 6-part hard copy paper Purchase Order system currently in place; and

WHEREAS, the Town Board now deems it in the best interests of the Town to adopt the amended purchasing section of the Administrative Procedures Manual.

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board hereby adopts the revisions to the Administrative Procedures Manual to bring it up to date with current purchasing standards established by state law and to streamline the Town's purchasing process through the use of Electronic Purchase Orders, as follows:

SEE ATTACHED

Additions are indicated by UNDERLINING
DELETIONS are indicated by STRIKEOUTS

Upon a vote being taken, the result was:

SUBJECT: CONTRACTING AND PURCHASING

1. PURPOSE. To standardize contracting and purchasing procedures to be followed by all personnel and all Departments in the Town of Islip.
2. BACKGROUND. General Municipal Law mandates that all purchase contracts involving a yearly expenditure of more than ~~\$10,000~~ \$20,000 and all contracts for public work involving an expenditure of more than \$35,000 be awarded to the lowest responsible bidder furnishing security, when required, after advertisements for sealed bids. In addition to the requirements of General Municipal Law, all Department Heads as well as the Purchasing Director, are responsible for ensuring that all purchases are in compliance with the procurement procedures as set forth in the resolution adopted by the Town Board at the annual organizational meeting. A copy of this resolution is on file in the Town Clerk's Office.

Purchase contracts are those solely concerned with the purchase of materials, commodities and equipment; public works contracts involve labor and may also include materials, commodities and equipment. The public bidding statute requires competitive bidding where it reasonably can be expected that aggregate purchases of the item of supply or equipment will exceed ~~\$10,000~~ \$20,000 in an operating year for purchase contracts and \$35,000 for public works contracts. The splitting of purchases to evade the bidding requirements of the law is strictly prohibited.

In any case where a responsible bidder's gross price is reducible by an allowance for the value of used machinery, equipment, apparatus or tools to be traded in by the Town of Islip, the gross price will be reduced by the amount of such allowance for the purpose of determining the low bid.

Town Law decrees that the Director of Purchasing will make all purchases and all contracts for supplies, materials and equipment of every nature for the Town and for any Department, Board or Agency for which the Town is liable. Before making any purchase, the Director of Purchasing must comply with such rules and regulations as may be established by resolution of the Town Board and General Municipal Law.

The following exceptions to competitive bidding are allowed by statute and court opinion:

- a. ~~In the case of a public emergency arising out of an accident or other unforeseen occurrence whereby circumstances affecting the life, health or safety of the inhabitants of the Town require immediate action which cannot await competitive bidding, contracts may be let by the Director of Purchasing. He/She will make a full report of the emergency justifying the exemption from competitive bidding.~~
- b. ~~The purchase of surplus and second-hand supplies, material or equipment from the Federal Government, the State of New York or any other political subdivision or district.~~
- c. ~~Purchases made through the State Office of General Services on a State contract.~~
- d. ~~Purchases made through Suffolk County under a county contract.~~

- e. ~~Purchases of products made by the blind with the approval of the Commissioner of General Services.~~
- f. ~~Professional services.~~
- g. ~~Purchases of insurance policies.~~
- h. ~~Purchases of prison-made goods under the Correction Law.~~
- i. ~~Purchases made through BOCES II Quantity Purchase Program~~

The following items are either not subject to or are exceptions to the General Municipal Law § 103 competitive bidding requirements:

- a. Purchase contracts under \$20,000 and public works contracts under \$35,000;
- b. Purchases under State contracts pursuant to §104 of the General Municipal Law;
- c. Purchases under County contracts pursuant to §103(3) of the General Municipal Law;
- d. Emergency purchases pursuant to §103(4) of the General Municipal Law. Due to the nature of this exception, these goods or services must be purchased immediately and a delay in order to seek alternate proposals may threaten the life, health, safety or welfare of the residents. The Department Head will make a full report of the emergency justifying the exemption from competitive bidding.
- e. Professional services or services requiring special or technical skill, training or expertise. The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity, and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures;
- f. Sole source procurement. Purchase in which only one vendor can supply the commodity, technology and/or perform the services required and there is no substantial equivalent. The Department Head must document the unique nature, unsuccessful steps taken to identify other potential providers and basis upon which the cost was determined to be reasonable;
- g. Purchases of insurance policies;
- h. Certain Municipal Hospital or Nutrition Program Purchases pursuant to §103(8) of the General Municipal Law;
- i. Purchases of surplus and second-hand goods from the Federal Government, the State of New York or from any other political subdivision, district or public benefit corporation pursuant to § 103(6) of the General Municipal Law;
- j. Goods purchased from agencies for the blind or severely handicapped pursuant to §175-b of the State Finance Law;

k. Goods purchased from correctional institutions pursuant to §186 of the Correction Law;
or

l. Cooperative or Piggyback Contracts. General Municipal Law §103(16) and other state laws allow for the procurement of certain goods (including apparatus, materials, equipment and supplies) and services through contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein, if such contract was let in a manner consistent with competitive bidding, and has been made available for use by other governmental entities.

Town of Islip Purchasing Thresholds

Purchasing of Commodities

\$.01 - \$999.99: Only Purchase Order required.

\$1,000.00 - \$19,999.99: Documented written quotes from at least three (3) separate vendors (if available).

\$20,000.00 and up: Advertised, formal, sealed bids in conformance with all requirements of General Municipal Law Section 103 for contracts, letting and blanket orders.

Purchasing of Public Works Projects

\$.01-\$999.99: Only Purchase Order required.

\$1,000.00 - \$34,999.99: Documented written quotes from at least three (3) separate vendors (if available) and written prevailing wage certification as required under Articles 8 and 9 of the Labor Law.

\$35,000.00 and up: Advertised, formal, sealed bids in conformance with all requirements of General Municipal Law Section 103 for contracts, letting and blanket orders.

3. ~~REQUISITION/PURCHASE ORDER/CLAIM VOUCHER PURCHASE ORDER.~~ When a Department Head requires the purchase of materials, commodities or equipment, he/she will prepare a Town of Islip ~~pre-numbered, six-part Requisition/Purchase Order/Claim Voucher set.~~ The set consists of: electronic purchase order via the KVS software currently being used by the Town of Islip.

- | | | |
|----|-------------------------------------|-----------------------|
| a. | Requisition - White. | <u>Purchasing</u> |
| b. | Purchase Order - White. | <u>Vendor</u> |
| c. | Purchase Order - Pink. | Purchasing |
| d. | Purchase Order - Yellow. | <u>Comptroller</u> |
| e. | Purchase Order - Orange. | <u>Department</u> |
| f. | Claim Voucher. | |

The Department Head, or his/her officially authorized representative, will enter complete the Electronic Purchase Order (hereinafter "E-PO"), Requisition, including a detailed itemization of his/her needs, vendor's name and prices, and the account number(s) to be charged; sign in the space provided in the lower left corner of the form; and forward the entire six-part set to the Director of Purchasing. The Purchasing Department will review all Requisitions and record any necessary additional data to complete the set, attach any documentation that may be required (such as quotes, sole source letters, etc.) and save the document. Once the E-PO has been saved by the E-PO initiator, an email will automatically be sent to the Department Head to review the E-PO. Once approved by the Department Head, an email will be sent to the Purchasing Department notifying them that an E-PO is pending for approval. The Purchasing Department will review all E-PO's. In the event that additional data is needed to complete the E-PO, the Purchasing Department will contact the E-PO initiator to request the requisite information needed to approve the E-PO. Once the E-PO is approved by the Purchasing Department, an email will be sent to the E-PO initiator notifying him/her that E-PO has been approved. The Purchasing Department will send the E-PO to the vendor and keep a hard copy for their files.

Funds will be encumbered when the PO is entered, but the funds will only be released when the Purchasing Department approves the E-PO. The Purchasing Department will then encumber the funds into the computer. After the funds have been encumbered, the Director of Purchasing will sign and forward to the vendor the white Purchase Order and Claim Voucher; to the Comptroller, the yellow copy; and to the requesting Department, the orange copy.

The original Requisition and the pink Purchase Order will be retained and filed by the Purchasing Department.

When a vendor submits his/her invoice and copy of Purchase Order Claim Voucher for payment, signed and dated in the Claimant's Certification section of the Claim Voucher Purchase Order, the Department Head will sign and date the Department approval section of the Voucher Purchase Order if the materials or services were received as indicated. The Department Head will forward Claim Voucher Purchase Order and Invoice to the Comptroller for payment.

4. PURCHASE CONTRACTS. When a Department Head requires the purchase of materials, commodities or equipment in excess of, ~~\$10,000~~ \$20,000. The Director of Purchasing will:

Prepare specifications, in conjunction with the Department Head and the Town Attorney's Office.

Advertise for bids in the Town's officially designated newspaper and any other newspaper as may be designed by the Town Board. The newspaper notice will appear at least five days prior to the last day set for the receipt of bids, and will include a general description of the articles or classes or articles to be purchased will state where bid blanks and specifications may be secured, and the time when and the place where all bids will be publicly opened and read.

Open the bids. The Sealed bids will be submitted to the office of the Director of Purchasing. The bids will be publicly opened by the Director of Purchasing at the set time and place specified in the advertisement for bids. He/She will compile a tabulation of all bids received, and this tabulation will be made available for public inspection.

Forward three copies of each bid recommendation, signed by the Director of Purchasing and the Commissioner or Department Head involved to the Deputy

Supervisor twelve days prior to the scheduled Town Board meeting. The Deputy Supervisor will distribute copies of the bid recommendation to all Town Board members and the Town Attorney for review.

The bids will then be voted upon by the Town Board at the next scheduled meeting, and the Town Clerk will notify the Director of Purchasing when the bids have been awarded. The Purchasing Director will send a letter, with a copy of the Town Board Resolution, to the successful bidder and to the Commissioner, notifying them of the award of the contract.

Issue Purchase Order, upon notification of award, and instruct the vendor when and where to deliver the materials, commodities or equipment purchased. Upon receipt of the items purchased, the Department Head, as the approving official, will sign the Department Approval section of the vendor's ~~Claim Voucher~~ Purchase Order, and forward the ~~voucher~~ Purchase Order and the vendor's invoice to the Comptroller for payment.

5. CONTRACTS FOR PUBLIC WORK. When a contract for public works that will cost more than \$20,000 \$35,000 is needed, the Director of Purchasing will act as the contract administrator, and coordinate all steps in the contracting procedure with the engineers, the Town Attorney, the Town Clerk, the Department Head and the Town Board. All such contracts will be prepared by the Town Attorney's office based upon the information provided by the Director of Purchasing.

The Director of Purchasing will advertise for bids in the officially designated newspaper, as described in the previous section on Purchase Contracts, with the exception that the newspaper notice will appear at least two weeks prior to the last day set for the receipt of bids. The sealed bids will be publicly opened by the Director of Purchasing, as previously described. The respective Department Heads, or their duly authorized representatives, will be present at the bid opening.

The Director of Purchasing and an employee designated by him/her will both sign the tabulation of bids opened, which will become a permanent part of the contract record retained by the Town Clerk. After careful analysis of all bids received, the Town Engineer or Department Head will recommend the letting of the contract for public work to the lowest responsible bidder. The Director of Purchasing will follow the procedures outlined above in Section 4, paragraphs d and e. If the contract is awarded as recommended, the Director of Purchasing will coordinate the final steps for signing of the contract by the Supervisor, for inclusion of insurance papers, etc., and see that copies of the contract are distributed to all concerned parties--the Town Clerk as official custodian of the records, the Town Attorney, the Department Head, the vendor and the Purchasing Department.

The Town Comptroller will audit all ~~claim vouchers~~ Purchase Orders and make payment to the vendor in the same manner as described in Section 3, above.

6. OPEN MARKET PURCHASES. All purchases of supplies and contractual services of an amount less than \$10,000 \$20,000 may be made in the open market without advertisement and without formal contracting procedures.

When a Department Head decides to request the purchase of an item not under contract, and when he/she is reasonably certain that no additional purchases of this item will be made to increase expenditures for such item to more than \$10,000 \$20,000 in any one operating year, he/she will first authorize the preparation of, and then sign, a Town of Islip ~~Requisition/Purchase Order/Claim Voucher~~ Purchase Order.

The ~~Director of Purchasing~~ Director of Purchasing will verify that the Town has not entered into any contractual agreement that could supply the needed item, ~~and will not issue any order for an open market purchase until the Purchasing Department will have certified that there is to the credit of the requesting Department a sufficient unencumbered balance in excess of all unpaid obligations to defray the amount of the order.~~

Once these contingencies have been met, the ~~Director of Purchasing~~ Department Head will request, wherever possible, at least three competitive bids on open market purchases. He/She may solicit bids by direct mail requests to prospective vendors, or by telephone/email. He/She will make awards to the lowest responsible bidder in accordance with the guidelines set forth previously. Upon receipt of the purchased item, the Department Head will sign the ~~vendor's Claim Voucher~~ Purchase Order, and the Comptroller will audit the claim as previously described in Section 3, above.

7. CONTRACTS FOR PUBLIC WORK UNDER \$35,000. Contracts for public work under \$35,000 may be made, after encumbering funds as described in Section 6, above, without advertising and without observing formal contracting procedures. All other requirements listed in the section on Public Works Contracts will apply, as well as the requirement for three competitive bids described in the section on Open Market Purchases.

8. PURCHASES UNDER \$100. ~~Claim vouchers~~ Purchase Orders must be used on purchases under \$100. ~~The Comptroller will have Claim Vouchers forwarded to all Department Heads. These Claim Vouchers will not be numbered and will be marked "Direct Claim - Not Valid Over \$100," so as not to confuse them with the Requisition/Purchase Order/Claim Voucher set described in Section 3, above. Claim Vouchers will no longer be utilized. Purchase Orders must be issued for all purchases.~~

9. ALL PURCHASES AND DISBURSEMENTS. Department Heads are responsible for ensuring that direct purchases are made from vendors who have contracts with the Town, when supplies are available from those vendors. They will also ensure that funds are available to cover such purchases, and that an internal financial system is developed to account for all direct purchases. The purchaser will ~~obtain~~ enter a ~~Direct Claim Voucher from his/her Department Head~~ Purchase Order, make the purchase, and secure an itemized invoice from the vendor. All vendors must provide billing addresses, phone numbers and a W-9. The vendor will print or type his/her name and address on the ~~Claim Voucher~~ Purchase Order, itemize the purchase thereon, and complete the Claimant's Certification portion of the ~~voucher~~ Purchase Order. In the absence of original invoice and ~~claim-voucher~~ Purchase Order, the department is required to confirm that the ~~voucher~~ Purchase Order/invoice was never paid.

The Department Head will indicate his/her approval of the purchases and receipt of the items purchased by signing the Department Approval section of the ~~Claim Voucher~~ Purchase Order, which he/she will forward to the Comptroller for processing. The Department Head or authorized designee will indicate his/her approval upon verification that services were rendered in accordance with the contract provisions.

10. IMPROPER PROCEDURES. The approval of the Director of Purchasing will be required on all Requisitions. To obtain such approval, proper purchasing procedures must be followed. Any claims not meeting these standards will be returned to the Department involved for the necessary information.

11. PETTY CASH. The Town Board authorizes the Comptroller to create Petty Cash funds for expenditures under \$100, which may be used for Town benefit in instances such as acquisition of materials, supplies or services when payment is required by the vendor at the time of purchase.

This account will enable Departments to pay promptly all expenditures under \$100 by issuance of a Departmental Petty Cash drawn on the Departmental Petty Cash Account. All expenditures will be supported by documentation including the regular Town Petty Cash Voucher form.

Periodically, the Department will process a regular Claim form through the Comptroller's Office for reimbursement of the Petty Cash Account. Such Claim form will have attached all supporting documentation that supported the original Petty Cash Check. It is suggested that a certain minimum balance be set as to when the fund should be reimbursed, allowing five days for the reimbursed check to be processed through the Comptroller's Office.

Petty cash records will be subject to audit by the Comptroller's Office.

As the Town of Islip is not subject to the New York State sales tax, it is necessary to present to vendors, at the time of purchase, a form letter with the Exemption Certificate number. SALES TAX CHARGES WILL NOT BE REIMBURSED ON PETTY CASH EXPENDITURES.

12. TOWN PERSONNEL. In accordance with the requirements of NYS GML 104-b(2)(f), the following individuals are responsible for the purchase of goods and services:

- Michael Rand, Purchasing Director, or his successor;
- Barbara Maltese, Principal Office Assistant, or her successor.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 6

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Bid Awards.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

BID AWARDS
AUGUST 10, 2021

- | | | |
|----|---|----------------------------------|
| 1. | COUNTRY VILLAGE LUMINAIRES (INDUCTION or LED) | -Magni-Flood |
| 2. | PARTS & LABOR TO REPAIR MACK TRUCKS & ROLL-OFFS | -Suffolk County Brake
Service |

NO: 1 COUNTRY VILLAGE LUMINAIRES (INDUCTION or LED)

BID PRICE: 1. NO BID (Induction)
2. \$655.00/ea. (LED)

LOWEST RESPONSIBLE BIDDER: Magni-Flood

COMPETITIVE BID: Yes - June 30, 2021

BUDGET ACCOUNT NUMBER: SL 5182.4-1770

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Replacement (stock).

NO: 2 PARTS & LABOR TO REPAIR MACK TRUCKS & ROLL-OFFS

BID PRICE: 1. -15%/disc. (parts)
2. \$99.00/hr. (labor)

LOWEST RESPONSIBLE BIDDER: Suffolk County Brake Service

COMPETITIVE BID: June 9, 2021 (1st Advertisement)
June 30, 2021 (2nd Advertisement)

BUDGET ACCOUNT NUMBER: DB 1640.4-4120

ANTICIPATED EXPENDITURE: \$50,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To repair and maintain Mack trucks and
roll-offs.

PLEASE NOTE: This bid was advertised twice. The first advertisement
produced only one (1) responding bidder. The second advertisement
produced only one (1) responding bidder.

NO: 1 COUNTRY VILLAGE LUMINAIRES (INDUCTION or LED)

BID PRICE: 1. NO BID (Induction)
2. \$655.00/ea. (LED)

LOWEST RESPONSIBLE BIDDER: Magni-Flood

COMPETITIVE BID: Yes - June 30, 2021

BUDGET ACCOUNT NUMBER: SL 5182.4-1770

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Replacement (stock).

WHEREAS, the Town solicited competitive bids for the purchase of COUNTRY VILLAGE LUMINARIES (INDUCTION or LED), CONTRACT #721-151; and

WHEREAS, on June 30, 2021 sealed bids were opened and Magni-Flood submitted the apparent low dollar bid; and

WHEREAS, Magni-Flood has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Magni-Flood in the amount of: 1. NO BID (Induction); 2. \$655.00/ea. (LED) from date of award until December 31, 2022.

Upon a vote being taken, the result was:

COUNTRY VILLAGE LUMINAIRES
(INDUCTION or LED)

CONTRACT # 721-151

DATE: JUNE 30, 2021

11:00 A.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # SL 5182.4-1770 ESTIMATED AMOUNT \$10,000.00

CITY ENERGY
80 ORVILLE DR STE 100
BOHEMIA.NY 11716

- 1. NO BID
- 2. \$1,740.00/ea. (LED)

MAGNIFLOOD INC
7200 NEW HORIZONS BLVD
NO AMITYVILLE NY 11701

- 1. NO BID
- 2. \$655.00/ea. (LED)

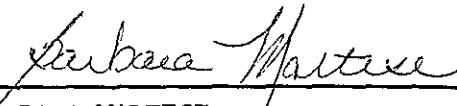
GRAYBAR ELECTRIC CO INC
800 HUYLER STREET
TETERBORO NJ 07069

KELLY & HAYES
66 SOUTHERN BLVD
NESCONSET NY 11767

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

MICHAEL RAND
DIRECTOR


BARBARA MALTESE
PRINCIPAL OFFICE ASSISTANT

NO: 2 PARTS & LABOR TO REPAIR MACK TRUCKS & ROLL-OFFS

BID PRICE: 1. -15%/disc. (parts)
2. \$99.00/hr. (labor)

LOWEST RESPONSIBLE BIDDER: Suffolk County Brake Service

COMPETITIVE BID: June 9, 2021 (1st Advertisement)
June 30, 2021 (2nd Advertisement)

BUDGET ACCOUNT NUMBER: DB 1640.4-4120

ANTICIPATED EXPENDITURE: \$50,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To repair and maintain Mack trucks and
roll-offs.

PLEASE NOTE: This bid was advertised twice. The first advertisement
produced only one (1) responding bidder. The second advertisement
produced only one (1) responding bidder.

WHEEREAS, the Town solicited competitive bids for the purchase of PARTS & LABOR TO REPAIR MACK TRUCKS & ROLL-OFFS, CONTRACT #621-177; and

WHERERAS, the bid was advertised twice and opened on June 30, 2021; and

WHEREAS, Suffolk County Brake Service, 862 Lincoln Ave., Bohemia, NY 11716 submitted the only bid for this contract; and

WHEREAS, Suffolk County Brake Service has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Suffolk County Brake Service in the amount of: 1. -15%/discount (parts); 2. \$99.00/hr. (labor) for one (1) year from date of award with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was:

PARTS & LABOR TO REPAIR
MACK TRUCKS & ROLL-OFFS

CONTRACT # 621-177

DATE: JUNE 30, 2021

11:00 A.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # DB 1640.4-4120

ESTIMATED AMOUNT \$50,000.00

(THIS BID WAS ADVERTISED TWICE)

GABRIELLI TRUCK SALES
3200 HORSEBLOCK RD
MEDFORD NY 11763

TRUX
1365 LAKELAND AVE
BOHEMIA NY 11716

SYOSSET TRUCKS
1561 STEWART AVE
WESTBURY NY 11590

SUFFOLK COUNTY BRAKE SRV
862 LINCOLN AVE
BOHEMIA NY 11716

- ✓
1. -15%/discount
 2. \$99.00/hr. /labor

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.

COMMISSIONER T. OWENS CONCURS.

SIGNED BY:


MICHAEL RAND
DIRECTOR


BARBARA MALTESE
PRINCIPAL OFFICE ASSISTANT

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 7

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Option Year Resolutions.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

OPTION YEAR RESOLUTION

AUGUST 10, 2021

1. CONTRACTUAL EXTERMINATING SERVICES

-RJR Pest Elimination Ltd.
d/b/a M&M Exterminating

NO: 1 CONTRACTUAL EXTERMINATING SERVICES

VENDOR: RJR Pest Elimination
d/b/a M&M Exterminating

OPTION: Two (2) year period

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Services provided for pest control.

WHEREAS, by a Town Board resolution adopted September 15, 2020, Contract #720-04 for CONTRACTUAL EXTERMINATING SERVICES was awarded to RJR Pest Elimination Ltd, d/b/a M&M Exterminating, 1004 Merriam Road, Bay Shore, NY 11706, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year from date of award, with an option to renew for two (2) additional years under the same terms and conditions; and

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the two (2) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes to exercise the option to renew the contract with RJR Pest Elimination Ltd d/b/a M&M Exterminating (Contract #720-04) for the two (2) year period.

Upon a vote being taken, the result was:



TOWN OF ISLIP

OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Public Works
FROM: Barbara Maltese, Principal Office Assistant
DATE: July 7, 2021
RE: CONTRACTUAL EXTERMINATING SERVICES,
CONTRACT #720-04

B. Maltese

The option year for the above mentioned contract is SEPTEMBER 15, 2021. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED

[Signature]

WHEREAS, the Town solicited competitive bids for CONTRACTUAL EXTERMINATING SERVICES, CONTRACT #720-04; and

WHEREAS, the bid was advertised twice and opened on July 22, 2020; and

WHEREAS RJR Pest Elimination Ltd, d/b/a M&M Exterminating, 1004 Merriam Road, Bay Shore, NY 11706 submitted the lowest dollar bid; and

WHEREAS, RJR Pest Elimination Ltd, d/b/a M&M Exterminating has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Council John C. Cochrane, Jr.
seconded by Council Mary Kate Mullen, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to RJR Pest Elimination Ltd, d/b/a M&M Exterminating in the amount of various prices as per Bid #1 through 7 for one (1) year from date for award with the Town's option to renew for two (2) additional years.

Upon a vote being taken, the result was: carried 5-0

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 8

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization of the Supervisor to execute a contract with Cipco Boarding Co., Inc. for Contract DPD 2-21, "Board Up and Secure Various Properties Town wide".

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Christopher Poelker

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

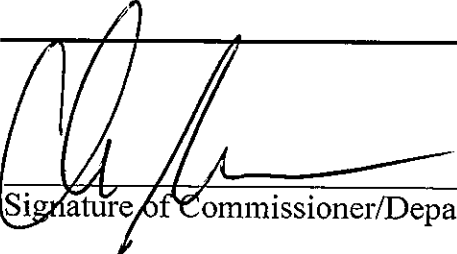
The purpose of this resolution is to authorize the Supervisor to execute a contract with Cipco Boarding Co., Inc., for "Board Up and Secure Various Properties Town Wide" Contract # DPD 2-21

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: The Town
 2. Site or location effected by resolution: Various Properties Town Wide
 3. Cost: \$52,090.00 ("For bid comparison purposes only")
 4. Budget Line: B3620.44850.00
 5. Amount and source of outside funding:
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 1. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

7/26/2021

Date

Date: August 10, 2021

Resolution:

WHEREAS, the Town of Islip (“the Town”) Department of Planning and Development solicited competitive bids for DPD 2-21 “Board Up and Secure Various Properties Town Wide”; and

WHEREAS, the bid was advertised twice and on July 22, 2021 sealed bids for DPD 2-21 were opened, and Cipco Boarding Co., Inc., P.O. Box 824, Lynbrook, NY, 11563 submitted the sole bid with a total bid comparison price of \$52,090.00; and

WHEREAS, Cipco Boarding Co., Inc., has been determined to be a responsible bidder; and

WHEREAS, pursuant to DPD 2-21, Cipco Boarding Co., Inc. shall be required to complete a board-up within 72 hours of being notified by the Town Engineer, or his designee, that the Town Board has authorized such board-up by Town Board resolution;

WHEREAS, the Commissioner of Planning and Development, Ron Meyer, and the Town Engineer, Christopher H. Poelker, P.E., hereby recommend award of this contract;

NOW, THEREFORE, on a motion by Councilperson _____, seconded by Councilperson _____, be it

RESOLVED that the Supervisor is hereby authorized to execute Contract DPD 2-21 with Cipco Boarding Co., Inc. for “Board Up and Secure Various Properties Town Wide” for the boarding up of individual homes in the Town on an as-needed basis, the term of which shall be one (1) year with the Town’s option to renew for two (2) additional one (1) year periods; and be it further

RESOLVED that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON a vote being taken the result was:

BID ANALYSIS

“Board Up and Secure Various Properties Town Wide”

Contract No. DPD 2-21

Bid Date: June 24, 2021 - Re Bid Date: July 22, 2021

<u>Contractor Name</u>	<u>Total Bid</u>
Cipco Boarding Co., Inc.	\$52,090.00

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 9

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Acceptance of a Deed in favor of the Town of Islip for a portion of property at 249 Commack Road, Islip to remain as a conservation area for purposes of natural preservation.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Christopher Poelker

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To consider the adoption of a resolution accepting a deed in favor of the Town of Islip, their successor or assigns, for a piece of property to remain as a conservation area, located at 249 Commack Road, Islip, NY, 11751 (SCTMN: 0500-294.00-01.00-p/o 117.00) for purposes of natural preservation.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: 249 Commack Road, Islip
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 23. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-


Signature of Commissioner/Department Head Sponsor

7/27/21

Date

August 10, 2021

WHEREAS, a minor subdivision was approved for 249 Commack Road, Islip, NY, 11751, on a parcel designated on the Suffolk County Tax Map as District 0500 Section 294.00 Block 01.00 Lot 117.00 and owned by Eastfield Ventures, Inc.; and

WHEREAS, as a condition of that minor subdivision the rear portion of the two proposed lots as shown on the approved minor subdivision plan on file with the Town of Islip are to remain in their natural state and be dedicated to the Town of Islip for purposes of a conservation area; and

WHEREAS, said condition is similar to parcels of land dedicated to the Town of Islip for prior adjacent developments; and

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the aforementioned deed is hereby accepted and the Town Attorney be and he hereby is directed to take the necessary steps to record the easement in the Office of the Suffolk County Clerk.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 10

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Acceptance and Recording of an Easement for drainage purposes for the premises at 249 Commack Road, Islip.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Christopher Poelker

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

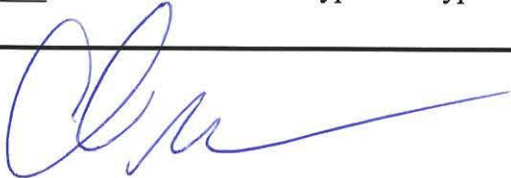
To consider the adoption of a resolution accepting an easement in favor of the Town of Islip, their successor or assigns to allow the connection to, installation and maintenance of four leaching pools and appurtenances, through and under property owned by Eastfield Ventures, Inc., premises located at 249 Commack Road, Islip, NY, 11751 (SCTMN: 0500-294.00-01.00-p/o 117.00) for drainage purposes. The grantor shall be fully responsible for its installation. Maintenance is agreed upon by the Town of Islip.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: 249 Commack Road, Islip
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 23. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

7/27/21

Date

August 10, 2021

WHEREAS, a minor subdivision was approved for 249 Commack Road, Islip, NY, 11751, on a parcel designated on the Suffolk County Tax Map as District 0500 Section 294.00 Block 01.00 Lot 117.00 and owned by Eastfield Ventures, Inc., and

WHEREAS, Commack Road has existing subsurface utilities in the Right of Way that will not allow the installation of functioning facilities for road drainage; and

WHEREAS, in order to drain storm water runoff in the Right of Way fronting the above mentioned parcel, Eastfield Ventures, Inc. has granted an easement to the Town of Islip through and under portions of said property to be used for drainage purposes; and

WHEREAS, it is to the benefit of Eastfield Ventures, Inc. and the Town of Islip, that the required drainage system be allowed to be installed, by Eastfield Ventures, Inc. and maintained by the Town of Islip, within said area of 249 Commack Road, Islip, NY, 11751, based upon assurances that they and their successors and/or assigns will restore the area wherein the drainage easement and its appurtenances are to be located to its condition prior to the installation and/or maintenance of said drainage; and

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the aforementioned easement is hereby accepted and the Town Attorney be and he hereby is directed to take the necessary steps to record the easement in the Office of the Suffolk County Clerk.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 11

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute an agreement with Eastern Suffolk BOCES for the Town of Islip to provide a work experience program for students for the 2021/2022 school year.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Arthur Abbate

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to execute an agreement with Eastern Long Island Academy of Applied Technology, a division of Eastern Suffolk BOCES ("ES BOCES"), for the Town of Islip to provide a work experience program for the students of ES BOCES during the 2021/2022 school year, at no cost to the Town, the form and content of which shall be subject to the approval of the Town Attorney

SPECIFY WHERE APPLICABLE:

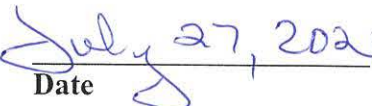
1. Entity or individual benefitted by resolution: Town of Islip and ES BOCES and its students
 2. Site or location effected by resolution: Various locations throughout the Town
 3. Cost: NA
 4. Budget Line: NA
 5. Amount and source of outside funding: NA
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor



Date

WHEREAS, during the school years of 2019/2020 and 2020/2021, the Town of Islip (“the Town”) had agreements in place with Eastern Long Island Academy of Applied Technology, a division of Eastern Suffolk BOCES (“ES BOCES”), with offices at 201 Sunrise Highway, Patchogue, New York 11772, to provide a work experience program for the students of ES BOCES, at no cost to the Town of Islip (“the Town”); and

WHEREAS, the Town and ES BOCES wish to enter onto an agreement for the provision of a work experience program for ES BOCES students for the 2021/2022 school year, with two (2) additional one-year extension periods to be exercised upon the mutual consent of both parties, at no cost to the Town; and

WHEREAS, the Director of Personnel and Labor Relations recommends approval of this resolution;

NOW, THEREFORE, upon a motion by _____, seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute an agreement with Eastern Long Island Academy of Applied Technology, a division of Eastern Suffolk BOCES, to provide a work experience program for students for the 2021/2022 school year, with two (2) additional one-year extension periods to be exercised upon the mutual consent of both parties, at no cost to the Town, the form and content of which shall be subject to the approval of the Town Attorney.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 12

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into various agreements for programs or events to be held throughout the Town to be funded either by registration or grant funds.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

August 10, 2021

Date	Name	Program	Location
9/16	Madness Sports for Kids LLC	Basketball	Town Hall West 401 Main Street
10/3	Robert Patch	Basketball Training Clinic	Town Hall West 401 Main Street
9/20	Suffolk County Tennis &	Tennis/Pickleball Instruction	299 Rosevale Avenue Lake Ronkonkoma

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Madness Sports for Kids, LLC to offer the following classes: four (4) basketball skill programs, Thursdays from September 16, 2021 thru December 9, 2021; four (4) multi-sport program on Sundays from September 19, 2021 thru December 9, 2021; three (3) basketball leagues on Fridays from September 10, 2021 thru December 3, 2021, Mondays, September 13, 2021 thru December 6, 2021, Tuesdays September 14 thru November 30, 2021 and a dek hockey league on Saturdays from September 11, 2021 thru December 11, 2021. Programs will be held at Town Hall West. Fees for the basketball skills and the multi-sports programs will be \$75.00 per registrant with a \$18.00 surcharge for non-residents and the basketball leagues will be \$90.00 per registrant with a \$22.00 surcharge for non-residents and the dek hockey program will be \$100.00 per registrant with a \$25.00 surcharge for non-residents. These programs will be self-sustaining. Minimum revenue will be \$75.00 and the maximum revenue will be \$23,380.00 including the non-resident surcharge. Compensation for said services to Madness Sports for Kids LLC will be 80% of the total revenue with a maximum amount of \$15,040.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution:	Madness Sports for Kids LLC
Site or location effected by resolution:	Town Hall West, 401 Main Street, Islip, NY 11751
Cost:	No cost to the Town of Islip – self-sustaining
Budget Line:	A7035.4 5006
Amount and source of outside funding:	Maximum revenue is \$23,380.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$8,340.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26____. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor:

Date:

7/26/2021

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to various sports instruction for our citizens; and

WHEREAS, Madness Sports for Kids LLC has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an Agreement with Madness Sports for Kids LLC, to provide instruction for various sport activities;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an Agreement with Madness Sports for Kids LLC, to provide access to various sports instruction for our citizens for an amount not to exceed \$15,472.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Robert Patch to offer four (4) separate sessions of basketball training clinics for boys and girls in grades 4 thru 8 at Town Hall West Gymnasium. Sessions 1 and 2 will be held Sundays, October 3, 2021 thru October 17, 2021 from 6:00 pm - 8:00 pm. Sessions 3 and 4 will be held Sundays, November 7, 2021 thru November 21, 2021 from 6:00 pm - 8:00 pm. The registration fee will be \$50.00 per session per registrant and a \$15.00 surcharge for each non-resident registrant. The minimum amount of participants will be one (1) per session and the maximum amount of participants will be forty (40) per session for a maximum total of one hundred and sixty (160). This program will be self-sustaining. The total minimum revenue will be \$50.00 and the maximum revenue including the non-resident surcharge will be \$10,400.00. Compensation for said services will be 80% of total registration fees collected for an amount not to exceed \$6,400.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

Entity of individual benefitted by resolution:	Robert Patch, 47 Wingam Drive, Islip NY 11751
Site or location effected by resolution:	Town Hall West, 401 Main Street, Islip NY 11751
Cost:	No cost to the Town of Islip- self-sustaining.
Budget Line:	A7035.4-5006
Amount and source of outside funding:	Maximum revenue is \$10,400.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$4,000.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor:

Date:

7/26/2021

August 10, 2021

Resolution # _____

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to basketball activities for our citizens; and

WHEREAS, Robert Patch, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an Agreement with Robert Patch to provide said activities;

NOW THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an Agreement with Robert Patch to provide access to basketball activities for our citizens for an amount not to exceed \$6,400.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an Agreement with the Suffolk County Tennis and Education Foundation to provide three (3) sessions of tennis instruction and one (1) session of pickleball. Tennis will be held Mondays & Wednesdays, Sept. 20, 2021 thru Oct. 6, 2021 at Lake Ronkonkoma. Pickleball will be held Tuesdays & Thursdays, Sept. 21, 2021 thru Oct. 7, 2021 at Lake Ronkonkoma. The registration fee for tennis and pickleball is \$115.00 for each registrant and a \$28.75 surcharge for each non-resident registrant. This program will be self-sustaining. The total minimum revenue will be \$115.00 and the maximum revenue including the non-resident surcharge will be \$7,187.50. Compensation for said services to the Suffolk County Tennis and Education Foundation will be 80% of the total revenue for an amount not to exceed \$4,600.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed for Suffolk County Tennis and Education Foundation by the Town Board in 2019 and 2021.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution:	Suffolk County Tennis and Education Foundation
Site or location effected by resolution:	Lake Ronkonkoma, 299 Rosevale Avenue, Ronkonkoma, NY 11779
Cost:	No cost to the Town of Islip - self-sustaining.
Budget Line:	A7035.4-5006
Amount and source of outside funding:	Maximum revenue is \$7,187.50 including non-resident surcharge. Maximum revenue to be retained by the Town is \$2,587.50.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor:

Date:

7/26/2021

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to tennis and pickleball instruction for our citizens; and

WHEREAS, the Suffolk County Tennis and Education Foundation has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an agreement with the Suffolk County Tennis and Education Foundation to provide said instruction;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with the Suffolk County Tennis and Education Foundation to provide tennis and pickleball instruction to our citizens for an amount not to exceed \$4,600.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 13

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Acceptance of a Community Improvement Fee from Robert & Linda Strauss in relation to a minor subdivision for parcels of Land located in Bohemia.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To consider the adoption of a resolution accepting a Community Improvement Fee in the amount of \$18,251.00 from Robert & Linda Strauss, in relation to a minor subdivision for parcels of land now known by Suffolk County Tax Map District 0500 Section 235.00 Block 05.00 Lots 005.005, 005.006 & 005.007, to cover the cost of the required road work to bring William Street, Bohemia, up to standards for dedication; said work to be completed by the Department of Public Works.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Robert & Linda Strauss
 2. Site or location effected by resolution: William Street, Bohemia, NY, 11716
 3. Cost: \$18,251.00
 4. Budget Line: N/A
 5. Amount and source of outside funding: \$18,251.00
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 5. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

7/27/21

Date

August 10, 2021

WHEREAS, Robert & Linda Strauss, herein referred to as the "Applicant", requested a three lot minor subdivision on properties located at 398 Johnson Avenue & 0 William Street, Bohemia, NY, 11716; and

WHEREAS, said minor subdivision was approved by the Town Engineer of the Town of Islip Engineering Division on April 21, 2020; and

WHEREAS, the resulting properties are now designated on the Suffolk County Tax Maps as District 0500 Section 235.00 Block 05.00 Lots 005.005, 005.006 & 005.007; and

WHEREAS, William Street is currently an undedicated road in substandard condition and the newly subdivided lot has no access rights to said street; and

WHEREAS, as part of said minor subdivision the Applicant was required to pay a Community Improvement Fee in lieu of certain street improvements along the properties frontages in the amount of \$13,622.00; and

WHEREAS, the current cost to mill and pave William Street to proper dedication standards and obtain rights of access for the new lot is \$18,251.00; and

WHEREAS, the Applicant submitted a Community Improvement Fee of \$18,251.00 to cover the full cost of the aforementioned road improvements; and

WHEREAS, the Applicant shall coordinate a pre-construction meeting with the Department of Public Works before completing the other required improvements as shown on the approved minor subdivision plan on file with the Engineering Division; and

WHEREAS, afterwards the Department of Public Works shall complete the necessary milling and paving to bring William Street up to dedication standards; and

WHEREAS, William Street shall be presented for dedication to the Town Board after it has been satisfactorily completed and weathered the appropriate amount of time;

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the aforementioned funds are hereby accepted and the Town Attorney be and he hereby is directed to take the necessary steps to record the Resolution in the Office of the Suffolk County Clerk.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 14

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Acceptance of New York State Aid as "pass through" funds from Suffolk County for Positive Youth Development and Runaway/Homeless Programs.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Tim Mare

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to accept NY State Aid "pass through" funds from Suffolk County in the amount of \$171,571 for the Youth Development/Delinquency Prevention and Runaway/Homeless programs in the Town of Islip during the period of 1/1/21 - 12/31/21. This will be the 47th year the Town has received such funding.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip Youth
 2. Site or location effected by resolution: Town of Islip
 3. Cost: -\$0-
 4. Budget Line: A7311.44921 Brentwood YDC - A7311.44940 W.I. YES - A7311.44990 - A7311.443
 5. Amount and source of outside funding: \$171,571 from NY State through Suffolk County
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number _____. SEQR review complete.
- ☒ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tim Mare

Digitally signed by Tim Mare
Date: 2021.07.27 11:12:33 -04'00'

7/27/21

Signature of Commissioner/Department Head Sponsor

Date

August 10, 2021

WHEREAS, the Town of Islip (“the Town”) has provided and will continue to provide youth service and runaway/homeless programs for the purpose of positive youth development and delinquency prevention to youth under the age of 21 in the Town during the period of 1/1/21 through 12/31/21; and

WHEREAS, funding for these positive youth development and delinquency prevention programs is provided to the Town as New York State Aid; and

WHEREAS, due to changes to New York State Aid eligibility regulations effective in 2019, the Town receives this New York State Aid as “pass through” funds from Suffolk County;

NOW, THEREFORE, on a motion of _____, seconded
by _____; be it

RESOLVED, that the Town is hereby authorized to accept New York State Aid as “pass through” funds from Suffolk County in the amount of \$171,571 for positive youth development and Runaway/Homeless programs provided during the period of 1/1/21 – 12/31/21; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to execute any necessary documentation attendant thereto; and be it further

RESOLVED, that the Town Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of this resolution.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 15

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into agreements to accept funding from Suffolk County for Youth Development and Delinquency Prevention Programs.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Tim Mare

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to accept funds from Suffolk County for the Youth Development/Delinquency Prevention and Runaway/Homeless programs in the Town of Islip during the period of 1/1/21 - 12/31/21. This will be the 47th year the Town has received such funding. In support of these programs, the Town of Islip will receive total funding of \$297,914 from Suffolk County; (\$275,754 for Youth Services and \$22,160 for Runaway/Homeless programs).

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip Youth
 2. Site or location effected by resolution: Town of Islip
 3. Cost: -\$0-
 4. Budget Line: A7311.44921 Brentwood YDC - A7311.44940 W.I. YES - A7311.44990 - A7311.443
 5. Amount and source of outside funding: \$295,914 from Suffolk County
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number _____. SEQR review complete.
- ☒ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tim Mare

Digitally signed by Tim Mare
Date: 2021.07.27 11:11:25 -04'00'

Signature of Commissioner/Department Head Sponsor

7/27/2021

Date

August 10, 2021

WHEREAS, the Town of Islip intends to provide youth service and runaway programs for the purpose of positive youth development and delinquency prevention in the Town of Islip during the period of 1/1/21 through 12/31/21; and

WHEREAS, Suffolk County provides funding to the Town of Islip in support of these positive youth development and delinquency prevention programs in the amount of **\$297,880** for the period of 1/1/21 through 12/31/21; of which **\$275,720** is allocated for Youth Services and **\$22,160** for Runaway/Homeless programs.

NOW, THEREFORE, on a motion of _____, seconded
by _____; be it

RESOLVED, that the Supervisor of the Town of Islip is authorized to enter into agreements to accept funding from Suffolk County in the amount of **\$297,880**; (\$275,720 - Youth Services and \$22,160 - Runaway/Homeless programs) for positive youth development and delinquency prevention programs provided during the period of 1/1/21 – 12/31/21.

And be it also

RESOLVED, that the Supervisor is hereby authorized to execute this funding agreement, and any other necessary documentation attendant thereto, seeking funds from Suffolk County for positive youth development and delinquency prevention programs; Youth Services and Runaway/Homeless programs.

And be it also

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the agreement.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 16

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Appointment of Regina Santo as a member to the Town of Islip
Disability Board.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John R. DiCioccio, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

August 10, 2021

WHEREAS, the mission of the Town of Islip Disabilities Board is to review the Town's policies and to better coordinate assistance within the diversity of the disabled community; and

WHEREAS, a vacancy currently exists on the Board due to the resignation of Nancy O'Donnell;
and

WHEREAS, the Town Board shall appoint members to the Town of Islip Disability Advisory Board when a vacancy exists; and

WHEREAS, Regina Santo has the necessary experience and knowledge to serve as a member on the Board.

NOW, THEREFORE, on a motion of _____, seconded by
_____, be it

RESOLVED, that Regina Santo is hereby appointed as a member to the Town of Islip Disability Advisory Board for a 2-Year Term Limit.

Upon a vote being taken, the result was:

REGINA SANTO



PROFESSIONAL EXPERIENCE

DIRECTOR OF QUALITY ASSURANCE



Long Island Developmental Disabilities Service Office
Commack NY 11725

- Responsible for conducting internal audits, Justice Center Investigations, Fire Drills, and provide training to staff as needed
- Create and Implement Action Plans addressing deficiencies found in audits
- Compile all pertinent information to make sound decisions that positively influence the lives of people with disabilities

TREATMENT TEAM LEADER



Long Island Developmental Disabilities Service Office
Commack NY 11725

- Supervision and Development of Staff and Resource Management (recruiting, hiring, training, evaluating and discipline)
- Liaison between Voluntary agencies, Families and Advocates (monitoring services, resolving issues, reporting incidents, investigating and developing a corrective action)

- Committee Assignments (chairing, providing advice and input, representing individuals interests)

WEEKEND RESPITE COORDINATOR

[REDACTED]
Long Island Developmental Disabilities Service Office
Commack NY 11725

- Hire and Train Respite Staff maintaining a database and billing Respite allocations
- Liaison between Parents, Guests, and Agencies. Complete paperwork to ensure safe Respite stay
- Recruit Families to participate no matter their disability in the Weekend Respite Program

SENIOR RECREATION THERAPIST/CASE MANAGER/CAMP LIAISON

[REDACTED]
Long Island Developmental Disabilities Service Office
Commack NY 11725

- Help people reduce depression, stress, and anxiety - recover basic physical and mental abilities, build confidence and socialize effectively using interventions such as arts and crafts, dance, music and sports
- Supervise Recreation Therapists in the design and implementation of personalized Recreation Program

PROFESSIONAL PROFILE

Employed by OPWDD for over 35 years in a wide variety of jobs. Currently a Board Member of Karen's Hope INC and Dreamweaver House. Continue to Advocate for Family members with Developmental Disabilities.

REFERENCES

References available upon request.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 17

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to exercise the First Option Year to the Contract with Com-Net Software as the Sole Supplier of Hardware and Software Applications Support Services for the Multi-User Flight Information Display System at Long Island MacArthur Airport.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Shelley LaRose

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to exercise the First Option Year to the Contract with Com-Net Software as the sole supplier of hardware and software applications support services related to the Multi-User Flight Information Display System (MUFIDS) and Digital Paging Systems at Long Island MacArthur Airport, not to exceed \$1,500.00 per month for remote support services, plus the cost of labor and parts, if required, extending the Contract through August 31, 2022.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Long Island MacArthur Airport
 3. Cost: \$1,500.00 per month, plus the cost of labor and parts, if required
 4. Budget Line: CT5610.4-4300
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

07/26/2021

Date

August 10, 2021
Resolution No.

RESOLUTION AUTHORIZING the Supervisor to exercise the First Option Year to the Contract with Com-Net Software as the sole supplier of the hardware and software applications support services related to the Multi-User Flight Information Display System (MUFIDS) and Digital Paging Systems at Long Island MacArthur Airport.

WHEREAS, the Town of Islip ("Town") owns, operates and maintains the Long Island MacArthur Airport ("Airport"), a 14 CFR Part 139 certificated airport, with commercial (air carrier) and general aviation operations; and

WHEREAS, The Airport is responsible for maintaining the MUFIDS and Digital Paging systems in providing pertinent air travel information and remaining in compliance with the Americans with Disabilities Act Standards; and

WHEREAS, Airport previously entered into an agreement on July 3, 2018 after the completion of the Request for Proposals was completed for the design and installation of MUFIDS which included a warranty for parts, services, and support services that expired on August 31, 2020; and

WHEREAS, Com-Net Software, located at 3728 Benner Road, Miamisburg, OH 45342, is the only authorized distributor and developer of the proprietary software application; and

WHEREAS, on September 15, 2020, the Town adopted a resolution authorizing the Supervisor to execute a contract with Com-Net Software as the sole supplier of hardware and software application support services for MUFIDS at Long Island MacArthur Airport at a cost not to exceed \$1,500.00 per month for remote support services, plus the cost of labor and parts, if required, in the first year with up to four (4) additional one (1) year option extensions, at the sole discretion of the Town; and

WHEREAS, the Town desires to exercise the First Option Year to the Contract; and

NOW THEREFORE, on a motion by _____ Seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to exercise the First Option Year to the Contract with Com-Net Software as the sole supplier of hardware and software applications support services related to the MUFIDS and Digital Paging Systems at Long Island MacArthur Airport, not to exceed \$1,500.00 per month for remote support services, plus the cost of labor and parts, if required, extending the Contract from September 1, 2021 through August 31, 2022.

FURTHER RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 18

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Special Events.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Olga H. Murray

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

August 10, 2021

On a motion of Councilperson

seconded by

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town:

- A. The Northwell Health GBS Run-Half Marathon-10K, 5K Family Fun Run & Kids 1K Run-Bay Shore Marina-Bay Shore-Race Awesome -Saturday, September 25, 2021 from 4:00AM to 1:00PM. Event will take place at the Bay Shore Marina. Permission for this event will be granted pending approval from Town and County offices and proof of liability insurance.
- B. Italian Family Feast-West Islip Our Lady of Lourdes Church- Wednesday to Sunday, September 15 to September 19, 2019. Hours of operation: Wednesday and Thursday. 6PM to 10PM Friday and Saturday 6PM to 11PM Sunday from 2PM to 9PM. The Feast will be held on the grounds of Our Lady of Lourdes Church. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- C. Family Festival- Carnival- St. Mary's RC Church- East Islip- Thursday to Sunday August 26 to August 29, 2021 to be held in the parking lot of the school and church. Hours as follows: Thursday 6PM to 11PM, Friday 6PM-11PM, Saturday 2PM-11PM and Sunday 12PM to 5PM. Amusement, rides, games of chance and food Booths. Permission will be granted pending approval from Town and County Offices and proof of liability insurance.
- D. Thank you BBQ- Bay Shore Marina- Bay Shore Fire Department-Saturday, September 18, 2021 from: 12PM to 6PM. Lottery Drawing, to be held in the parking lot area in front of D dock. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- E. Picnic- Bayport Aerodrome Society- Bayport- Sunday, September 19, 2021 from 10:00 AM to 4:00PM. Neighborhood Appreciation Picnic. Permission for this event will be granted pending approval from Town and County Offices and proof of liability Insurance.
- F. Religious Procession - Brentwood – Saint Anne's Parish - Saturday, September 11, 2021 from: 10AM to 1PM. Procession for Holy mother Mary's Birthday. Exiting parking lot east crossing Wicks Road onto Hancock Street, East on Hancock Street for 1 Mile, intersecting with Washington Avenue, turn right South on Washington Avenue, South crossing Suffolk Avenue continue South crossing LIRR tracks to 2nd Avenue; make a left East on 2nd Avenue, destination St Anne's Parish. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

- G. Homecoming Parade - Central Islip – Central Islip High School Student Government Saturday, October 23, 2021 from 11:45AM to 1:00PM. The Parade assembles at Wheeler Road, North of Suffolk Avenue, head North on Wheeler Road, East on Adams Road to end at Central Islip High School. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- H. Homecoming Parade - West Islip - West Islip High School - Saturday October 23, 2021 from 1:15PM to 1:45PM. Parade assembles 12:30PM at the Westbrook Elementary School, Higbie Lane proceeds south on Higbie Lane to the West Islip High School, 1 Lions Path. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance
- I. Pet Parade- Sayville-Rotary Club of Sayville- Saturday-September 18, 2021 from 8AM to 11AM Annual parade for Pets and Families. Assembles at Prince of Peace School parking lot proceed east on Main street end at Rotary Park on Candle Avenue. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- J. Food stock- East Islip-Rise Life Services Aid to the Developmentally Disabled- Saturday, September 18, 2021 from 1PM to 6PM. Fundraiser to raise money for The Main Street Food Pantry. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- K. Jimmy Buffet Tribute Band- Islip - Islip Chamber of Commerce- Community Concert- Saturday, August 26, 2021 from 6:30PM to 9:30PM. The Concert is to be held on the grounds of Islip Town Hall East Parking Lot, Islip. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- L. Back to School - Brentwood- Assemblyman Phil Ramos- Sunday, August 22, 2021 from: 12PM to 6PM. to be held in the parking lot area of la Estacion Deli and Pizza. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- M. Autismile- Race- East Islip-EJ Autism Foundation-Sunday, October 17, 2021 from 11:00AM to 12:00PM. The Race will assemble at Jackson Hall Restaurant. Race will start near 28 Wyandanch Avenue head North on Main Street make a right to finish at Jackson Hall 335 East Main Street. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

Upon a vote being taken the result was:

PART B:

BLOCK PARTIES

August 10, 2021

On a motion of Councilperson _____, seconded by Councilperson _____

be it,

RESOLVED, that permission is hereby granted to hold the following:

- 1 BP- 15 Kingdom Court- Ronkonkoma- August 21, 2021 (RD: 08/22/2021)
11: 00AM to 11:00 PM; Kingdom Court will be closed from: 1ST. Street to 3rd Street.
- 2 BP-39 Gridley Street- West Islip – August 28, 2021 (RD: 08/29/2021)11:00 AM to 11:00 PM; Gridley will be closed from: Haynes Avenue to Altmar Avenue.
- 3 BP- 362 Barleau Street- Brentwood – August 28, 2021 (RD: 0829/2021)
11: 00AM to 11:00 PM; Barleau Street will be closed from: Madison Avenue to Jefferson Avenue.
- 4 BP- 23 Peach Street – Central Islip – August 28, 2021 (RD: 08/29/2021)
11:00 AM to 11:00 PM; Peach Street will be closed from: Wilson Blvd. to Ferndale Blvd.
- 5 BP- 223 Wildwood Road- Ronkonkoma – Saturday – September 11, 2021 (RD: None) 11:00 AM to 11:00 PM; Wildwood Road will be closed from: Breeze Avenue to Haven Avenue.
- 6 BP-22 Kempster Avenue- Bay Shore- Saturday – August 28, 2021 (RD: 09/11/2021) 11:00 AM to 11:00 PM; Kempster Avenue will be closed from: Saxon Avenue to Degnon Blvd.
- 7 BP- 267 Breeze Avenue- Ronkonkoma-Saturday- August 28, 2021(RD:08/29/2021) 11:00 AM to 11:00 PM; Breeze Avenue will be closed from: Fir Grove Road to Shelter Road; Cross Streets: Wildwood Road and Deer Road.

- 8 BP-2 44th Street – Islip – Saturday – August 21, 2021 (RD: 09/04/2021) 11:00 AM to 11:00 PM; 44TH Street will be closed from: Grand Blvd. to Commack Road.
- 9 BP-480 Mollie Blvd. – Holbrook – Saturday, August 28, 2021 (RD: 08/29/2021) 11:00 AM to 11:00 PM; Mollie Blvd. will be closed from: Broadway Avenue to Dorothy Street.
- 10 BP-16 Starlight Drive- East Islip – Saturday, August 28, 2021 (RD: 09/04/2021) 11:00 AM to 11:00 PM; Starlight Drive will be closed from: Bayview Avenue to Suffolk Ln. Cross Street: S. Harrison Avenue.
- 11 BP-976 Hampshire Road- Bay Shore- Saturday, September 11, 2021 (RD: 09/12/2021) 11:00 AM to 11:00 PM; Hampshire Road will be closed from: Ventura Ln. to 7TH Street. Cross Street: Flower Hill Ln.
- 12 BP- 403 pine Drive- Bay Shore – Sunday, September 05, 2021 (RD: 09/06/2021) 11:00 AM to 11:00 PM; Pine Drive will be closed from: Iroquois Drive to Penataquit Drive.
- 13 BP- Sandpiper Ln- East Islip – Saturday, September 25, 2021 (RD:10/02/2021) 11:00 AM to 11:00 PM; Sandpiper Ln. will be closed from: Woodland Drive to Quail Run; Cross Street: Tern Ct.
Note: All houses on Tern Ct. must sign for the block party on Sandpiper Ln.
- 14 BP- St. Marks Ln – Islip- Thursday- August 12, 2021 (RD: None) 11:00 AM to 11:00 PM St. Marks Ln. will be closed from: Bay 2ND Street to Bay 3RD. Street.
- 15 BP-57 Commercial Avenue-East Islip-Saturday – 8/28/2021 (RD: None) 11:00 AM to 11:00 PM; Commercial Avenue will be closed from: Baldwin Avenue to Westbury Avenue.

Upon a vote being taken the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 19

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Acceptance of a Deed from 3450 Veterans Memorial Highway LLC for property located at 3450 Veterans Memorial Highway in Bohemia for highway purposes.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Christopher Poelker

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To accept a deed from 3450 Veterans Memorial Highway LLC dated May 20, 2021 conveying two (2) corner radii for highway purposes to the Town of Islip located at the N/E/C and the N/W/C of SCTM 0500-147.00-02.00-060.003 (3450 Veterans Memorial Highway, Bohemia) and to authorize the Town Attorney to record deed with the County Clerk.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Travelers along Veterans Memorial Highway
 2. Site or location effected by resolution: 3450 Veterans Memorial Hwy., Bohemia
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: Recording fee to be paid by Grantor
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 23. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

7-16-2021

Date

WHEREAS, the Commissioner of Planning, on behalf of the Town of Islip has required the owner of a certain piece of property located at 3450 Veterans Memorial Highway, Bohemia, New York 11716 (500-147.00-02.00-060.003) to dedicate two corner radii as shown on the approved site plan for Wendys, 3450 Veterans Memorial Highway, Bohemia. SCTM No. 0500-147.00-02.00-060.003 described as follows:

One being, Schedule "A"

"All that part or parcel of land situated at Bohemia, Town of Islip, County of Suffolk and State of New York and described as follows:

Beginning at a State of New York Disk set at the intersection of the southerly side of Veterans Memorial Highway (S.R. 454) and the easterly side of Julia Goldbach Avenue,
Running thence, along the southerly side of Veterans Memorial Highway (S.R. 454), south 87°14'00" east (actual), south 87°14'20" east (deed), a distance of 21.16 feet;

Thence, along a curve to the southwest, having a radius of 18.00 feet and an arc length of 31.17 feet with a chord bearing of south 43°09'15" west and a chord length of 27.42 feet to the easterly side of Julia Goldbach Avenue;

Thence, along the easterly side of Julia Goldbach Avenue, north 06°27'30" west a distance of 21.16 feet to a New York State Disk at the point or place of beginning.

Said parcel containing 100 square feet."

And the other being, Schedule "B"

"All that part or parcel of land situated at Bohemia, Town of Islip, County of Suffolk and State of New York and described as follows:

Beginning at a State of New York monument set at the intersection of the southerly side of Veterans Memorial Highway (S.R. 454) and the westerly side of Sycamore Avenue,
Running thence, along the westerly side of Sycamore Avenue, south 06°27'30" east a distance of 25.14 feet;

Thence, along a curve to the northwest, having a radius of 32.00 feet and an arc length of 42.62 feet with a chord bearing of north 44°36'45" west and a chord length of 39.54 feet to the southerly side of Veterans Memorial Highway (S.R. 454)

Thence, along the southerly side of Veterans Memorial Highway (S.R. 454), south 82°46'00" east a distance of 25.14 feet to a New York State monument at the point or place of beginning. Said parcel containing 123 square feet." and

WHEREAS, the owner of said property, 3450 Veterans Memorial Highway LLC has submitted to the Town of Islip a deed dated May 20,2021, making the required conveyance; and

WHEREAS, The Department of Engineering has examined the metes and bounds and found it acceptable to form; and

WHEREAS, the Office of the Town Attorney has also found the subject deed to be acceptable as to form; and

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the said deed including schedules "A" and "B" is hereby accepted and the Town Attorney be and he hereby is directed to take the necessary steps to record the easement in the Office of the Suffolk County Clerk.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 20

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to ensure that the current base proportion ratios of either the homestead and non-homestead class for the 2021/2022 assessment year does not exceed the adjusted base proportion of the immediate proceeding year by one percent in accordance with Real Property Tax Law §1903, and the Town of Islip Local Law No. 3 of 1982.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

ANNE M. DANZIGER

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizes the Town Board to ensure that the current base proportion (CBP) of either the homestead or non-homestead class does not exceed the adjusted base proportion of the immediately proceeding year by one percent in accordance with Real Property Tax Law (RPTL) Section 1903, and Town of Islip Local Law No. 3 of 1982.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Taxpayers where the CBP would exceed the 1%.
 2. Site or location effected by resolution: Assessor's Office - 40 Nassau Avenue, Islip, NY 11751
 3. Cost: 0
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQOR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

July 29, 2021

Date

Date: _____
Resolution No. ____

WHEREAS, the Town Board of the Town of Islip established a homestead base proportion and a non-homestead base proportion, certified by the State Board of Equalization and Assessment (n.k.a Department of Taxation and Finance) in accordance with Article 19 of the Real Property Tax Law (RPTL) in Islip Town Code Section 48B-3; and

WHEREAS, pursuant to Islip Town Code Section 48B-2 and NYS Real Property Tax Law Section 1903(3) the homestead base proportion and the non-homestead base proportion shall be adjusted on the assessment roll annually to reflect physical property changes, exemption changes or any change in the class designation of any parcel of real property subsequent to the taxable status date of the latest final assessment roll which has been finally adopted; and

WHEREAS, pursuant to RPTL Section 1903(3)(a)(iv) the current base proportion of any class shall not exceed the adjusted base proportion of the immediately preceding year by one percent; and

WHEREAS, to ensure this result the Town Board of the Town of Islip shall alter the current base proportion of either class so that the sum of the current base proportions equals one, as indicated in the RPTL Article 19 report on file in the Office of the Islip Town Clerk.

NOW, THEREFORE, on motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the base proportion ratios for homestead and non-homestead for the 2021/22 assessment year as set forth in the RPTL Article 19 report on file in the Office of the Islip Town Clerk; and be it

FURTHER RESOLVED, that the Town of Islip Town Clerk is hereby authorized to certify that the Town Board of the Town of Islip determined the base percentages, current percentages, and current base percentages as set forth in the RPTL Article 19 report on file in the Office of the Islip Town Clerk, and shall ensure that this certification is filed with the Commissioner of the New York State Department of Taxation and Finance.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 21

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board Approval awarding bid and authorizing execution of Contract for Contract Bid Areas of 8, 9, 14, 28, 30, 34, 40, 45, 58, 60, 64, 67, 69 and 70 within the Town of Islip Consolidated Refuse and Garbage District (2022-2026 Solid Waste Contract).

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.


Resolution Awarding Bids and Authorizing the Execution of Contracts for Certain Contract Bid Areas of the Town of Islip Consolidated Refuse And Garbage District (2022- 2026 Solid Waste Collection Contract).

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip Residents
 2. Site or Location affected by resolution: Contract Bid Areas (CBAs) 8, 9, 14, 28, 30, 34, 40, 45, 58, 60, 64, 67, 69, 70
 3. Cost: _____
 4. Budget Line: _____
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/3/21
Date

August 10, 2021

Reso # _____

AUTHORIZING THE EXECUTION OF CONTRACTS FOR CERTAIN CONTRACT BID AREAS OF THE TOWN OF ISLIP CONSOLIDATED REFUSE AND GARBAGE DISTRICT (2022 - 2026 SOLID WASTE COLLECTION CONTRACT).

WHEREAS, the Town of Islip solicited competitive bids for collection and delivery of solid waste and recyclables for Contract Bids Areas (CBA's) in the Town of Islip Consolidated Refuse and Garbage District for the five-year period of 2022-2026; and

WHEREAS, bids were received and publicly opened on April 9, 2021; and

WHEREAS, certain CBAs were awarded to the lowest responsible bidders on July 20, 2021 and the Town reserved the right to award the remaining CBA's after completion of the "Pending Responsibility Hearings"; and

WHEREAS, for informational purposes, the CBA's awarded on July 20, 2021, were CBA's 3, 4, 6, 7, 10, 11, 16-27, 29, 31-33, 37, 39, 44, 47-56, 57, 61-63, 65, and 66; and

WHEREAS, for information purposes, the Village of Islandia and the Islip Resource Recovery Agency are noted as CBA's 13, 15, 35, 36, 38, 41, 42, 43; and

WHEREAS, after a review by the Department of Environmental Control of all bids, accompanying documentation submitted therewith, and two separate responsibility hearings, the lowest responsible bidders for CBA's 8, 9, 14, 28, 30, 34, 40, 45, 58, 60, 64, 67, 69, 70 have been determined; and

WHEREAS, the Commissioner of the Department of Environmental Control hereby recommends the award of the contracts to the lowest responsible bidders as detailed in Schedule "A";

NOW THEREFORE, on a motion of _____, seconded by _____, be it hereby

RESOLVED the Supervisor is hereby authorized to execute contracts and any other necessary documents between the Town of Islip and the lowest responsible bidders for these services, subject to the submission of all necessary and proper documentation and approval of the Town Attorney.

UPON A VOTE being taken, the result was: _____.

Schedule A

Town of Islip Consolidated Refuse Garbage District Bid
2022 - 2026 Awarded CBAs

CBA #	Company Name	<u>2022-2026</u>
8	Total Collection Services Inc.	\$629,532.00
9	Total Collection Services Inc.	\$599,463.00
14	Alpha Carting & Contracting Inc.	\$691,770.30
28	Alpha Carting & Contracting Inc.	\$844,147.20
30	Alpha Carting & Contracting Inc.	\$362,462.10
34	Alpha Carting & Contracting Inc.	\$623,174.10
40	European American Waste Disposal, Corp.	\$638,446.50
45	Total Collection Services Inc.	\$576,243.00
58	Bianculli Sanitation Inc.	\$340,796.40
60	Total Collection Services Inc.	\$463,626.00
64	Jody Enterprises, Inc.	\$305,019.00
67	Alpha Carting & Contracting Inc.	\$838,940.70
69	Bianculli Sanitation Inc.	\$398,925.00
70	Bianculli Sanitation Inc.	\$288,112.50

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 22

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board Approval awarding bid and authorizing execution of Contract for Contract Bid Areas of 5 and 57 within the Town of Islip Consolidated Refuse and Garbage District (2022-2026 Solid Waste Contract).

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution Awarding Bids and Authorizing the Execution of Contracts for Certain Contract Bid Areas of the Town of Islip Consolidated Refuse And Garbage District (2022- 2026 Solid Waste Collection Contract).

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip Residents
 2. Site or Location affected by resolution: Contract Bid Areas (CBAs) 5, 57
 3. Cost: _____
 4. Budget Line: _____
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/3/21
Date

August 10, 2021

Reso # _____

AUTHORIZING THE EXECUTION OF CONTRACTS FOR CERTAIN CONTRACT BID AREAS OF THE TOWN OF ISLIP CONSOLIDATED REFUSE AND GARBAGE DISTRICT (2022 - 2026 SOLID WASTE COLLECTION CONTRACT).

WHEREAS, the Town of Islip solicited competitive bids for collection and delivery of solid waste and recyclables for Contract Bids Areas (CBAs) in the Town of Islip Consolidated Refuse and Garbage District for the five-year period of 2022-2026; and

WHEREAS, bids were received and publicly opened on April 9, 2021; and

WHEREAS, certain CBAs were awarded to the lowest responsible bidders on July 20, 2021 and the Town reserved the right to award the remaining CBA's after completion of the "Pending Responsibility Hearings"; and

WHEREAS, review of the bid documents submitted by Bidder Legend Waste Service Inc. for CBA's #5 and #57, led Town to question the experience, capability of performance, and responsibility of Legend Waste Service Inc.; and

WHEREAS, a Responsibility Hearing was held on July 14, 2021 before a Hearing Officer concerning Bidder Legend Waste Service Inc., CBA's #5 and #57; and

WHEREAS, Legend Waste Service Inc., appeared at and participated in said Responsibility Hearing by its individual owner and two (2) attorneys; and

WHEREAS, based upon the record created, the Commissioner of the Department of Environmental Control hereby recommends that the bids submitted by Legend Waste Service Inc. for CBA's #5 and #57 be rejected as not responsible; and

WHEREAS, as indicated in the attached schedule (Schedule A), the next low dollar bidder for CBA #5 is European American Waste Disposal, Corp.; and

WHEREAS, as further indicated in the attached schedule (Schedule A), the next low dollar bidder for CBA #57 is Jody Enterprises Inc.; and

WHEREAS, European American Waste Disposal, Corp. and Jody Enterprises Inc. have been determined to be responsible bidders; and

WHEREAS, the Commissioner of the Department of Environmental Control hereby recommends that the contracts for CBA #5 be awarded to European American Waste Disposal, Corp., the lowest responsible bidder; and

WHEREAS, the Commissioner of the Department of Environmental Control hereby recommends that the contract for CBA #57 be awarded to Jody Enterprises Inc., the lowest responsible bidder; and

NOW THEREFORE, on a motion of _____, seconded by _____, be it hereby

RESOLVED that pursuant to recommendation submitted by the Commissioner of the Department of Environmental Control and the record established before the Hearing Officer, the Town Board hereby rejects the bids submitted by Legend Waste Service Inc. for CBA's #5 and #57 because the Bidder is not a responsible bidder pursuant to the Bid Documents; and be it

FURTHER RESOLVED, that the Supervisor is hereby authorized to execute contracts and any other necessary documents between the Town of Islip and European American Waste Disposal, Corp., the lowest responsible bidder for services in CBA #5, subject to the submission of all necessary and proper documentation and approval of the Town Attorney, and be it

FURTHER RESOLVED, that the Supervisor is hereby authorized to execute contracts and any other necessary documents between the Town of Islip and Jody Enterprises, Inc., the lowest responsible bidder for services in CBA #57, subject to the submission of all necessary and proper documentation and approval of the Town Attorney, and be it

UPON A VOTE being taken, the result was: _____.

Schedule A


Town of Islip Consolidated Refuse Garbage District Bid
2022 - 2026 Awarded CBAs

CBA #	Company Name	<u>2022-2026</u>
5	European American Waste Disposal, Corp.	\$867,302.10
57	Jody Enterprises, Inc.	\$279,922.50



TOWN OF ISLIP DEPARTMENT OF ENVIRONMENTAL CONTROL

401 MAIN STREET • ISLIP, NEW YORK 11751 • (631) 595-3630

TO: Members of the Town Board
FROM: Martin Bellew, Commissioner 
DATE: August 4, 2021
RE: Recommendations for Award of Consolidated Refuse and Garbage District Contracts in CBA's # 5 and #57.

I have reviewed the submitted bids in CBA # 5 (1144.5 units) located in the northwestern corner of the Town, bounded on the west by the town line with the Town of Babylon, on the north by the Long Island Expressway, on the east by Wicks Road and on the south by Pine Aire Dr. I have also reviewed the bids submitted in CBA #57, (362.5 units) located in southeastern Bay Shore, bounded on the west by Homan Ave and the Watchogue Creek arm of the Great South Bay, on the north by Main St Rte 27A, on the east by Degnon Blvd and the Great South Bay and on the south by the Great South Bay.

The low dollar bidder in CBAs #5 and #57 in the bid opening on April 9, 2021 was Legend Waste Service Inc., who bid a gross total of \$772,607.17 for five years of service to CBA # 5 and \$262,522.41 for five years of service to CBA #57. The compensation to be paid to the Bidder if the contracts were awarded as bid would be a fixed price per unit served in each CBA, multiplied by the annual price bid, divided into twelve monthly payments. Bidder submitted a year one (2022) price of \$149.19 per unit for 1144.5 units in CBA 5, and this annual price declined by 5% per year through year 5, for which the unit price submitted was \$121.54. Bidder submitted a year one (2022) price of \$160.06 per unit for 362.5 units in CBA 57, and this annual price declined by 5% per year through year 5, for which the unit price submitted was \$130.38. Taken together the monthly payment to be expected from the Town under the prices bid for both CBAs 5 and 57 would begin at \$18,167.26/mo in 2022 and decline annually to \$15,530.14 in 2026.

For disclosure purposes, it should be stated at the outset that Legend Waste has commenced legal action against the Town of Islip challenging its decision to rebid the Consolidated Refuse and Garbage District Contracts. This action remains pending despite the fact that Legend has submitted in response to the re-bid a submission for two CBA's.

Our review of the bid documents submitted by Legend led us to question the experience, capability of performance, and responsibility of Legend. A letter outlining our concerns and basis for said concerns was sent to Legend on June 15, 2021. This letter afforded Legend an opportunity to address the Town's concerns through written submission on or before June 22, 2021. Legend's written response was submitted to Town via email on June 22, 2021.

In addition to the opportunity to address the Town's stated concerns through written submission, the Town also afforded Legend an opportunity to be heard at an in-person informal hearing. Notice of Hearing was sent on July 2, 2021 and a responsibility hearing was held before Hearing Officer Emily Pines on July 14, 2021. At the informal hearing, Legend was represented by its owner, Mr. Samuel White and attorneys Stephanie McClure, Esq., and Sal Rozzi, Esq. The Town was represented by Town Attorney John R. DiCioccio, Assistant Town Attorney Jordan Lite, and special counsel Michael J. Cahill. Lisa Van Guilder (DEC Sanitation Inspection Supervisor) and I were also present, but did not participate.

The July 14th hearing was informal, witnesses were not sworn, but the proceedings were transcribed. At the conclusion of the hearing Legend was given a third opportunity to be heard through written submission to be submitted post-hearing on or before July 26, 2021. Legend's post-hearing written response, dated July 27, 2021, was submitted to Town and marked as Exhibit 11.

After review and consideration of the bid submissions, investigative reports and memoranda, responsive documents, transcript of the responsibility hearing, all of which has been incorporated herein, I recommend to the Board, in my experience and capacity as Commissioner of the Department of Environmental Control, that the bids of Legend Waste Service, Inc. for contracts in CBAs #5 and #57 be rejected on the grounds that the bidder is not properly qualified to carry out the obligations of the underlying contract terms and to complete the work contemplated therein, and is thus a non-responsible bidder.

This recommendation is made because the Bidder has not demonstrated sufficient experience in the field and capacity to perform the work, as required in the Bid Documents, for the following reasons:

1. Legend Waste Service Inc. is a New York corporation formed in 2018. It cites no business experience in the performance of a municipal contract or any private service contract for the provision of waste services. The company bid on a municipal procurement in the Town of Brookhaven in 2018 but was not awarded a contract. No business activity was described.
2. The Bid Specifications contemplate bids by newly formed companies, and in such cases authorize the submission of experience and references of the company's principals. As a newly formed entity, the resume of Samuel White, 100% owner of Legend, was submitted for consideration. Review of Mr. White's resume lists personal experience of Mr. White as an employee of other firms performing public residential collection contracts. The statements contained within Mr. White's resume as they pertain to Legend Waste do not change the fact that the company, which was formed three (3) years ago, still has no employees, private customers and/or current municipal contracts.

3. References supplied by the Bidder were positive with respect to Mr. White personally as to his character and business vision. However, and very importantly, no references were provided by contract partners, customers of the Bidder, and/or municipal vendors.
4. The Bidder stated in the Qualification and Disclosure statement that it owned no collection vehicles or other equipment, employed no workers, and did not own or lease a location where collection vehicles would be parked or maintained. The owner stated that all such elements of a functioning collection firm would be obtained following notice of award of the contract. No written agreements confirming purchase of specific vehicles, leases of specific properties, employment agreements for employees or terms of specific service agreements with third parties for maintenance or other services, except a pay-as-you-go fuel purchase agreement, and a letter from a surety willing to provide a performance bond, were provided.

Bidder submitted two purported Equipment Condition Reports for garbage collection trucks. These reports list the Bidder as the purported "Buyer" and a carter who has contracted with the Town, as the purported "Seller". Upon follow up with the purported "Seller", it was confirmed by my office that there was no agreement in place. Although not definitive, a question was also raised as to whether the document was actually signed by the purported "Seller".

5. The Bidder submitted a balance sheet from a certified public accountant in lieu of a financial statement as required by the contract. The balance sheet showed assets of \$50,850 which was recently deposited. The Bidder has submitted letters of intent expressing an interest in investing \$160,000 to \$200,000 in Legend from three different individuals. However, no evidence has been presented to demonstrate that these investments have been made, or the fraction of ownership that would be exchanged in return for the investment, or any terms of repayment if the investments take the form of a loan. No Qualification and Disclosure Statements have been submitted by any of these individuals as would be required if any were to purchase an interest of 5% or greater ownership in the company. The expressions of interest by these individuals are not evidence of capital assets. Mr. White provided verbal assurances that additional capital and loan commitments were available to him, but no investment or loan agreements were provided.
6. At the responsibility hearing Mr. White described his proposed staffing expectations for service of CBAs #5 and #57. He expected to work the routes himself as a driver with one other worker. He believed the advantage of this would be that he could avoid accepting wages for himself consistent with prevailing wage under the Labor Law, and at one point stated that he would accept no salary, having independent personal resources. He also stated that he would consult with counsel to establish an ownership equity arrangement with a hired worker, who would not be an employee within the meaning of the Labor Law, and therefore, not subject to payment of prevailing wage. No opinion of counsel stating that such an arrangement would be consistent with New York law was provided. I have been informed by the Town Attorney that the New York State Department of Labor was consulted by his office on the legality of arrangements of this kind. He was informed by the Department of Labor that owners of

corporations engaged in public contracts were subject to payment of prevailing wage for labor performed by owners, and that this rule was intended, in part, to eliminate bidding advantages created through avoidance of prevailing wage costs for all workers on the contract.

7. Upon review of the documents provided by the Bidder, the information set forth in the Town investigative reports and memoranda, and the representations made by the bidder at the responsibility hearing, I find that the Bidder lacks experience in successfully performing any public or private contract, that the Bidder is under-capitalized with the assets identified in the balance sheet provided by its accountant, that the balance sheet is not the financial statement required by the Bid Documents, that the mere expressions of interest in investment by third parties are not evidence of capital assets available to the company, that the Bidder lacks necessary equipment and facilities to perform the work, that the ability of the Bidder to secure vehicles, a location to park and perform or provide maintenance on such vehicles prior to the commencement and over the life of the contract is uncertain, that the Bidder's estimate of the time and cost required to perform the work required under the contract is grossly underestimated, and that the Bidder's likelihood of engaging and maintaining an employee or employees prepared to perform the work required under the contract is also uncertain.
8. Consequently, I recommend that the bids submitted by Legend Waste Service Inc. for contract bid areas # 5 and # 57 be rejected as not responsible and that the contracts for these CBAs be awarded to the second low dollar bidder European American Waste Disposal, Corp. in CBA # 5, and Jody Enterprises, Inc. in CBA# 57.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board Approval awarding bid and authorizing execution of Contract for Contract Bid Areas of 1, 2, 12 and 46 within the Town of Islip Consolidated Refuse and Garbage District (2022-2026 Solid Waste Contract).

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution Awarding Bids and Authorizing the Execution of Contracts for Certain Contract Bid Areas of the Town of Islip Consolidated Refuse And Garbage District (2022- 2026 Solid Waste Collection Contract).

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip Residents
 2. Site or Location affected by resolution: Contract Bid Areas (CBAs) 1, 2, 12, 46
 3. Cost: _____
 4. Budget Line: _____
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/3/21
Date

August 10, 2021
Reso # _____

AUTHORIZING THE EXECUTION OF CONTRACTS FOR CERTAIN CONTRACT BID AREAS OF THE TOWN OF ISLIP CONSOLIDATED REFUSE AND GARBAGE DISTRICT (2022 - 2026 SOLID WASTE COLLECTION CONTRACT).

WHEREAS, the Town of Islip solicited competitive bids for collection and delivery of solid waste and recyclables for Contract Bids Areas (CBAs) in the Town of Islip Consolidated Refuse and Garbage District for the five-year period of 2022-2026; and

WHEREAS, bids were received and publicly opened on April 9, 2021; and

WHEREAS, certain CBAs were awarded to the lowest responsible bidders on July 20, 2021 and the Town reserved the right to award the remaining CBA's after completion of the "Pending Responsibility Hearings"; and

WHEREAS, a Responsibility Hearing was held on July 19, 2021 before a Hearing Officer concerning Bidder O & D Roll-Off Service Inc., CBA's #1, 2, 12 and 46; and

WHEREAS, O & D Roll-Off Service Inc. appeared at and participated in said Responsibility Hearing by its individual owner and counsel; and

WHEREAS, based upon the record created, the Commissioner of the Department of Environmental Control hereby recommends that the bids submitted by O & D Roll-Off Service Inc. for CBA's #1, 2, 12, and 46 be rejected as not responsible; and

WHEREAS, as indicated in the attached schedule (Schedule A), the next low dollar bidder for CBA's 1, 12, and 46 is European American Waste Disposal, Corp.; and

WHEREAS, as further indicated in the attached schedule (Schedule A), the next low dollar bidder for CBA 2 is T & D Doherty & Sons Inc.; and

WHEREAS, European American Waste Disposal, Corp. and T & D Doherty & Sons Inc. have been determined to be responsible bidders; and

WHEREAS, the Commissioner of the Department of Environmental Control hereby recommends that the contracts for CBA 1, 12 and 46 be awarded to European American Waste Disposal, Corp., the lowest responsible bidder; and

WHEREAS, the Commissioner of the Department of Environmental Control hereby recommends that the contract for CBA 2 be awarded to T & D Doherty & Sons Inc., the lowest responsible bidder; and

NOW THEREFORE, on a motion of _____, seconded by _____, be it hereby

RESOLVED that pursuant to the recommendation submitted by the Commissioner of the Department of Environmental Control and the record established before the Hearing Officer, the Town Board hereby rejects the bids submitted by O & D Roll-Off Service Inc. for CBA's #1, 2, 12, and 46 because the Bidder is not a responsible bidder pursuant to the Bid Documents; and be it

FURTHER RESOLVED, that the Supervisor is hereby authorized to execute contracts and any other necessary documents between the Town of Islip and European American Waste Disposal, Corp., the lowest responsible bidders for these services in CBA's 1, 12 and 46, subject to the submission of all necessary and proper documentation and approval of the Town Attorney, and be it

FURTHER RESOLVED, that the Supervisor is hereby authorized to execute contracts and any other necessary documents between the Town of Islip and T & D Doherty & Sons Inc., the lowest responsible bidders for these services in CBA 2, subject to the submission of all necessary and proper documentation and approval of the Town Attorney, and be it

UPON A VOTE being taken, the result was: _____.

Schedule A


Town of Islip Consolidated Refuse Garbage District Bid
2022 - 2026 Awarded CBAs

CBA #	Company Name	<u>2022-2026</u>
1	European American Waste Disposal, Corp.	\$947,628.90
2	T & D Doherty & Sons Inc	\$665,963.10
12	European American Waste Disposal, Corp.	\$1,273,482.90
46	European American Waste Disposal, Corp.	\$827,384.40



TOWN OF ISLIP DEPARTMENT OF ENVIRONMENTAL CONTROL

401 MAIN STREET • ISLIP, NEW YORK 11751 • (631) 595-3630

TO: Members of the Town Board
FROM: Martin Bellew, Commissioner 
DATE: August 4, 2021
RE: Recommendations for Award of Consolidated Refuse and Garbage District Contracts in CBA's #1, #2, #12 and #46.

I have reviewed the submitted bids in Contract Bid Area (CBA) # 1 (1250.5 units), # 2 (841.5 units) CBA #12 (1680.5 units), and # 46 (1108.5 units) in the Re-Bid of the procurement of service for solid waste and recyclables collection in the Town Consolidated Refuse and Garbage District opened on April 9, 2021. The low dollar bidder in each of these CBAs was O&D Roll-Off Service Inc. The total number of homes to be serviced in these CBAs is 4,881. The total full 5 year term bid price for these CBAs is \$3,584,606.40

Our review of the bid documents submitted by O&D Roll-Off led us to question the experience, capability of performance by, and responsibility of the Bidder. A letter outlining our concerns was sent to O&D Roll-Off on June 15, 2021¹. A response was received from O&D Roll-Off dated June 22, 2021. After review of the response documents a Notice of Hearing was delivered on July 2, 2021 and a responsibility hearing was held before Hearing Officer Emily Pines on July 19, 2021, wherein O&D Roll-Off was given a full opportunity to be heard. At the hearing O&D Roll-Off was represented by its owner, Mr. Dennis Velasquez and its attorney John-Paul Puma of the Puma Law Group. The Town was represented by Town Attorney John R. DiCioccio and special counsel Michael J. Cahill. Lisa Van Guilder (DEC Sanitation Inspection Supervisor) and I were also present, but did not participate.

The hearing was informal, witnesses were not sworn, but the proceedings were transcribed. The Hearing Officer conducted the hearing but made no recommendation on the question of responsibility.

After review and consideration of the bid submissions, investigative reports and memoranda, responsive documents, and transcript of the responsibility hearing, all of which are incorporated herein, I recommend to the Board, in my experience and capacity as Commissioner of the Department of Environmental Control, that the bids of O&D Roll-Off Service Inc for contracts in CBAs #1, 2, 12, and 46 be rejected on the grounds that the bidder is not a responsible bidder under the terms of the Bid Documents.

¹ The June 16, 2021 contained an error that stated O&D Roll-off service as the low bidder in six (6) CBAs. This was incorrect. The apparent low bidder in CBAs 14 and 34 was Alpha Carting. This error was corrected in subsequent correspondence.

This recommendation is made because the Bidder has not demonstrated sufficient experience in the field and capacity to perform the work, as required in the Bid Documents, for the following reasons:

1. O&D Roll-Off Service Inc. is a New York corporation formed on September 22, 2020. It cites no business experience in the performance of a municipal contract or any private service contract for the provision of waste services. Its owner Mr Velasquez states that it was formed for the purpose of bidding on the upcoming Islip contracts. No other business activity was described.
2. The Bid Documents contemplate bids by newly formed companies, and in such cases authorize the submission of experience and references of the company's principals. The personal experience of the owner Mr. Velasquez as a current employee of Islip contractor European American Waste other firms performing public residential collection contracts was cited through his resume and personal statements. References supplied by the Bidder were positive with respect to Mr. Velasquez personally, but no reference had experience with the company O&D Roll-Off Service.
3. The Bidder stated in the Qualification and Disclosure statement that it owned no collection vehicles or other equipment, employed no workers, and did not own or lease a location where collection vehicles would be parked or maintained. The owner stated that all such elements of a functioning collection firm would be obtained following notice of award of the contract. No written agreements confirming purchase of specific vehicles, leases of specific properties, employment agreements for employees or terms of specific service agreements with third parties for maintenance or other services, except eligibility for a pay-as-you-go fuel purchase agreement were provided.
4. The Bidder submitted a personal Statement of Net Worth for Mr. Velasquez from a certified public accountant in lieu of a financial statement as required by the contract. The Statement of Net Worth of Mr. Velasquez listed assets totaling \$762,126.00, including \$41,626.00 cash, \$50,000 as the value of Mr. Velasquez' 100% interest in the Bidder, \$550,000 as the value of his residence, and \$60,000.00 as the value of household effects and jewelry. Liabilities were stated as a payable mortgage of \$231,448 with a net worth of \$530,678. Counsel for the Bidder later clarified that the \$50,000 listed as value of O&D Roll-off was not the property of the Bidder, but of Mr. Velaquez, who planned to invest it in the company if contracts were awarded. In addition, Mr. Velasquez stated his intention to take out a home equity loan on his residence in central Islip, supported by an appraisal, to add \$115,000 in additional capital to the company. However, all of the capital investment planned for the company was contingent upon the award of the contracts by the Town.
5. In addition, all arrangements for the purchase and acquisition of vehicles, equipment and facilities for a functioning collection firm are contingent upon the award of the Islip Town contracts. The collection infrastructure of the Bidder is non-existent at present and would be assembled between the date of the award and the commencement date of the contracts. At the

5. In addition, all arrangements for the purchase and acquisition of vehicles, equipment and facilities for a functioning collection firm are contingent upon the award of the Islip Town contracts. The collection infrastructure of the Bidder is non-existent at present and would be assembled between the date of the award and the commencement date of the contracts. At the hearing Mr. Velasquez stated that he was confident he could purchase four used collection vehicles for a price of \$45,000 to \$55,000 each. However he did not identify either the specific vehicles or any seller. He also expects to lease a space for parking and maintaining trucks from his employer, and competitor, European American Waste. At that yard, which lacks any structure or building Mr. Velasquez intends to perform maintenance outdoors, commencing in January.
6. In addition, I am concerned over the continuing relationship between Mr. Velasquez and his current employer European American Waste. Mr. Velasquez remains employed as manager of the day to day operations of European American Waste and has stated that he would leave this employment if contracts are awarded to O&D Roll-Off. This raises a question of whether the Bidder is truly an independent entity. While Mr. Velasquez has represented that there was no agreement between himself and his employer Mr. Ozpolat with respect to the formation of the company or the bids prepared and submitted by both companies for the work, and the Town has no direct evidence to contradict this, there was communication over the rental of the vehicle parking and maintenance yard by Mr. Ozpolat's real estate firm to the Bidder, which is an element of cost to any bidder and can affect the price of service.
7. Upon review of the documents provided by the Bidder, the information set forth in the Town investigative reports and memoranda, and the representations made by the Bidder at the responsibility hearing, I find that the Bidder lacks experience in successfully performing any public or private contract, that the assets of Mr Velasquez as set forth in the Statement of Net Worth remain the assets of Mr Velasquez and the Bidder continues to possess no assets of any kind, that the Statement of Net Worth is not the financial statement of the Bidder required by the Bid Documents, that the Bidder lacks necessary equipment and facilities to perform the work, that the ability of the Bidder to secure vehicles, a location to park and perform or provide maintenance on such vehicles prior to the commencement and over the life of the contract is uncertain, that the Bidder's estimate of the time and cost required to perform the work required under the contract is underestimated, and that the Bidder's likelihood of engaging and maintaining employees prepared to perform the work required under the contract is also uncertain.
8. Consequently, I recommend that the bids submitted by O&D Roll-Off Service Inc for contract bid areas #1, 2, 12, and 46 be rejected as not responsible and that the contracts and that the contracts for these CBAs be awarded to the second low dollar bidders European American Waste Disposal Corp. in CBAs #1, #12 and #46, and T&D Doherty & Son Waste Disposal, Inc. in CBA #2.