



## DEPARTMENT OF PLANNING AND DEVELOPMENT

### SCHEDULE OF FEES - ZONING BOARD OF APPEALS

Effective May 1, 2024

Please see our [webpage](#) for application requirements

#### **APPLICATIONS**

|   |               |
|---|---------------|
| Accessory Apartment   | \$350         |
| Accessory Apartment: Renewal (every three years)              | \$200         |
| Area Variance: Commercial and Industrial Zoned Properties     | \$550         |
| Area Variance: Residential Zoned Properties                   | \$300         |
| Interpretation  | \$500         |
| Minor Subdivision   | \$275 per lot |
| Nonconforming Use (establish and/or expand)                   | \$500         |
| Special Exception: Commercial and Industrial Zoned Properties | \$1,000       |
| Special Exception: Residential Zoned Properties               | \$500         |
| Two-Family, Family Use Only                                   | \$300         |
| Two-Family, Family Use Only: Renewal (every three years)      | \$150         |
| Use Variance  | \$1,000       |

#### **OTHER**

|  |       |
|--|-------|
| Custom Maps: Refer to the Planning Division Fee Schedule and Map Request Form on the <a href="#">Planning Division Webpage</a> .   |       |
| Extension of Time  | \$150 |
| FOIL: For documents available under the Freedom of Information Law, submit an online request form at <a href="http://islipny.gov/foil">islipny.gov/foil</a> , or contact the Town Clerks office at 631-224-5490. |       |
| Re-advertising Fee   | \$100 |

#### **PAYMENT AND REFUND POLICY**

Payment is due when application is accepted for intake.

Payment may be made by credit/debit card, cash, or check made payable to the Town of Islip. Receipts will be issued for all transactions.

**Note: Credit/Debit card payments are subject to a non-refundable 3% processing fee which is paid directly to the service provider. American Express is not accepted.**

A \$50 fee will be charged for any returned checks.

Applications withdrawn prior to the scheduling and advertisement of a public hearing shall be refunded 25% of the full application amount.

Fees are subject to change without notice - please visit our website at [www.islipny.gov](http://www.islipny.gov) for the current fee schedule.