



## DEPARTMENT OF PLANNING AND DEVELOPMENT

### SCHEDULE OF FEES - ZONING BOARD OF APPEALS

Effective May 1, 2024

Please see our [webpage](#) for application requirements

#### **APPLICATIONS**

Accessory Apartment	\$350
Accessory Apartment: Renewal (every three years)	\$200
Area Variance: Commercial and Industrial Zoned Properties	\$550
Area Variance: Residential Zoned Properties	\$300
Interpretation	\$500
Minor Subdivision	\$275 per lot
Nonconforming Use (establish and/or expand)	\$500
Special Exception: Commercial and Industrial Zoned Properties	\$1,000
Special Exception: Residential Zoned Properties	\$500
Two-Family, Family Use Only	\$300
Two-Family, Family Use Only: Renewal (every three years)	\$150
Use Variance	\$1,000

#### **OTHER**

Custom Maps: Refer to the Planning Division Fee Schedule and Map Request Form on the <a href="#">Planning Division Webpage</a> .	
Extension of Time	\$150
FOIL: For documents available under the Freedom of Information Law, submit an online request form at <a href="http://islipny.gov/foil">islipny.gov/foil</a> , or contact the Town Clerks office at 631-224-5490.	
Re-advertising Fee	\$100

#### **PAYMENT AND REFUND POLICY**

Payment is due when application is accepted for intake.

Payment may be made by credit/debit card, cash, or check made payable to the Town of Islip. Receipts will be issued for all transactions.

**Note: Credit/Debit card payments are subject to a non-refundable 3% processing fee which is paid directly to the service provider. American Express is not accepted.**

A \$50 fee will be charged for any returned checks.

Applications withdrawn prior to the scheduling and advertisement of a public hearing shall be refunded 25% of the full application amount.

Fees are subject to change without notice - please visit our website at [www.islipny.gov](http://www.islipny.gov) for the current fee schedule.